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MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

MAY 24, 1988

BOARD MEMBERS PRESENT:	BOARD MEMBERS ABSENT:
Judge Allen Sturrock, Chairman	Rev. Ed Dodson, Treasurer
Mr. Dan D. Dominey, V. Chairman	Judge Charles English
Mr. Perry Sampson, Secretary	
Mr. Ward R. Burke	
Rev. Robert Carter	
Nancy Speck, Ph.D.	
Mrs. Bobbie Morgan	

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mr. George Patterson	MHMR
Mr. Larry Heaton	MHMR
Mr. Joe McCulley	MHMR
Mr. Lewis Williams	MHMR
Mrs. Sandy Vann	MHMR
Mrs. Sheryl Taylor	MHMR
Mr. and Mrs. Roy Roberson	LAMI
Mr. and Mrs. Lyle Moel	LAMI

The 186th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, May 24, 1988 at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Mr. and Mrs. Roy Roberson and Mr. and Mrs. Lyle Moel, representing the Lufkin Alliance for the Mentally Ill, who were in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the April Board Meeting, on a motion by Mr. Burke, seconded by Mr. Dominey, the Board unanimously approved the Minutes of the April 26, 1988 Board Meeting.

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EXECUTIVE DIRECTOR'S REPORT:

1. Broxson's bid for additional parking in the rear of the Central Administration facility is $32,000. Parking spaces in the front of the facility would cost $19,000. Mr. Marsellos recommends that we seek competitive bids as soon as Broxson Construction has completed the Angelina MHMR Center. He feels that these bids would be 10-15% lower than the bid received by Broxson. The Board asked that Mr. Marsellos attend the June meeting to discuss costs, differences between asphalt and concrete, etc.

2. The Center's budget is due in Austin June 13th; the hearing is scheduled for June 27th.

3. The possibility of holding a joint Board retreat in July with Tri-County MHMR, Southeast Texas MHMR, and the Gulf Coast MHMR Center was discussed. The purpose of such a retreat would be to discuss the future of community MHMR centers. Board Members indicated an interest in the retreat and Dr. McDermott will make final arrangements.

4. Call on Directors for reports:

   Director, Mental Health Services:

   a. Report on Joint Conference Committee: The committee met on Friday, May 20th, and spent most of the time discussing the pre-release program, which Dr. Cleary feels is going well. Of the 27 admissions to Pineywoods last month, 41% had insurance. Last year the demand for services at Pineywoods was 39 per month; that number has increased to 42 this year.

   b. The Peavy Switch facility opened May 11th. To date, we have had 19 admissions and two discharges. Of the 17 now at the facility, 15 are indigent and paying by the sliding fee scale, one client has insurance, and one client is a full-pay client. Five of the clients were taken out of Rusk State Hospital. The Texas Commission on Alcohol and Drug Abuse has awarded Peavy Switch a $312,000 grant for operations next year.

   c. An application has been submitted to HUD for funds to renovate the Wilson McKewen building. If approved, the grant would give us 50% of the operating costs for five years, as well as the renovation funds.

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Director, Mental Retardation Services:

a. The Kirbyville facility should be completed by the first week in June and is within the budget.

b. Susan discussed the need to expand the Basic Skills program and provide office space for her staff members. She is looking at the feasibility of building a new 5,000 square foot facility for offices on the Old Mill Road property, and converting the existing facility to Basic Skills Classrooms. The estimated cost for the renovation of the old building and the new construction would be $325,000. Several financial options are being explored, and the Board will be kept updated on this project.

c. The State of Texas has a problem with the amount of money budgeted for liter pick-up by the local highway departments, and we may see a reduction in these funds next year. Apparently, State officials believe that the "Adopt a Highway" and "Don't Mess with Texas" programs have been very successful and, therefore, can reduce the amount of funds budgeted for liter pick-up. Susan will talk with Mr. Prince and Mr. Beard at the Highway Department to determine if our funding is going to be decreased. If she is informed that there is a good possibility of that happening, she will set up a meeting in Austin to discuss our concerns about the reduced funding.

Director, Marketing Services:

a. Monthly Marketing Report: George reported that he is trying to develop Employee Assistance Programs with Lufkin Industries and Champion Paper. He will develop a comprehensive plan to present to these industries. He also reported that marketing of the hoses will begin in the next few weeks.

Director, Quality Assurance

a. Joe reported that the Joint Commission on the Accreditation of Healthcare Organizations will be here to audit us on June 15th. He has also been notified that the TDMHMR audit team will be here July 12th.

Director of Accounting:

a. Local Match Report: We have received 52% of pledges.

b. A thorough review of the Center's Balance Sheet was conducted for the Board.

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c. Louis discussed the Center's cash flow problems, and reported that by the end of the month we will be $171,533 short of cash. If we could receive amounts due us this month, we would be in the black by $3,000. The Board recommended that we borrow internally from the Medicare Contingency Fund for items that need to be paid immediately, and asked that they be provided with a detailed analysis of the cash flow problem next month.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Ed Dodson, Chairman

Consideration of Treasurer's Report: On a motion by Mr. Dominey, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of April, 1988, be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Revised FY 1988 Operating Budget: On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the revised FY 1988 Operating Budget be approved as submitted; and THAT a copy of the document be maintained in Financial Services.

Consideration of Revised Fee Schedule: The Board voted unanimously to table this item until the June Board meeting as the staff needs additional time to correspond with insurance companies regarding fees for Peavy Switch Farm.

Consideration of Bids for Equipment Purchases for Kirbyville MHMR Center: On a motion by Mr. Dominey, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the bid from G&R Telephone for a telephone system for the Kirbyville MHMR facility be accepted, and THAT copies of the bids be maintained on file in the office of Business Services.

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Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: On a motion by Mr. Burke, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT they do hereby approve the appointment of the following to the Professional Staff of the Pineywoods Regional Treatment Center: B. R. Malladi, M.D.; R. J. Ruckman, M.D.; Jimmy Hartsfield, R.N.; Patricia Shultz, R.N.; Janell Johnson, L.V.N.; Charlotte Kirkwood, L.V.N., and Bill Tullis, L.V.N., and THAT a list of Professional Staff members be kept on file in the office of the Administrator, Pineywoods Regional Treatment Center.

Consideration of Board Policy on Mental Health Services: On motion by Mrs. Morgan, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the proposed Board Policy on Mental Health Services be approved as submitted, THAT each Board member and mental health staff member receive a copy of the policy, and THAT a copy of the Board Policy be kept on file in the office of the Executive Director.

Consideration of Plans for MR Facility Expansion: The Board voted unanimously to table this item until additional financing options are explored.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Salary Upgrade for LVN I Positions: On a motion by Rev. Carter, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the salaries for LVN I Positions #111, 113, 114, 115, 116, 117, and 118 be increased from Step 1 to Step 5 in the FY 1988 Personal Services Schedule, and THAT this increase be effective June 1, 1988.

Consideration of Personnel Matters: On a motion by Rev. Carter, seconded by Mr. Burke, the Board voted unanimously to table this item due to the fact that there were no issues to be considered in Executive Session.

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INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETINGS:

The schedule for the Board Meetings for June and July was set as follows:

Tuesday, June 28, 1988
Tuesday, July 19, 1988

Committee meetings will begin at 5:00 P.M. and the Board meeting will begin at 5:30 P.M. on June 28th.

APPROVED:

Judge Allen Sturrock, Chairman

Mr. Perry Sampson, Secretary

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/87 - 4/30/88

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	APRIL REV RCPTS	APRIL REV RCV'BLE	APRIL REVENUE	APRIL OVER(UNDER)
COURT COMMITMENT INCOME	35,000	21,508	13,492	(1,825)	2,917	1,438	295	1,733	(1,184)
ANGELINA COUNTY	29,286	19,525	9,761	1	2,441	0	2,441	2,441	0
HARDIN COUNTY	14,532	9,688	4,844	0	1,211	0	1,211	1,211	0
HOUSTON COUNTY	6,584	4,390	2,194	1	549	549	0	549	0
JASPER COUNTY	11,595	7,729	3,866	(1)	966	966	0	966	0
NACOGDOCHES COUNTY	17,963	11,975	5,988	0	1,497	0	1,497	1,497	0
NEWTON COUNTY	5,986	3,991	1,995	0	499	499	0	499	0
POLK COUNTY	9,846	6,565	3,281	1	821	0	821	821	0
SABINE COUNTY	2,838	1,893	945	1	237	0	237	237	0
SAN AUGUSTINE COUNTY	2,802	1,869	933	1	234	234	0	234	0
SAN JACINTO COUNTY	4,107	2,737	1,370	(1)	342	0	342	342	0
SHELBY COUNTY	6,400	4,266	2,134	(1)	533	533	0	533	0
TRINITY COUNTY	5,127	3,417	1,710	(1)	427	0	427	427	0
TYLER COUNTY	7,609	5,082	2,527	9	634	644	0	644	10
TEMPLE GRANT	79,213	79,213	0	26,404	6,601	0	0	0	(6,601)
FOUNDATION GRANT	213,340	175,272	38,068	33,045	17,778	49,153	0	49,153	31,375
FOUNDATION GRANT-CONSTRUCTION	741,712	659,735	81,977	165,260	61,809	109,047	0	109,047	47,238
PINEYWOODS ANNEX	355,000	225,000	130,000	(11,667)	29,583	0	0	0	(29,583)
CLIENT FEES	906,754	572,991	333,763	(31,512)	75,563	7,089	69,597	76,686	1,123
DHS PROTECTIVE SERVICES	115,112	81,133	33,979	4,392	9,593	2,700	8,600	11,300	1,707
SS BENEFIT REVENUE	48,000	6,437	41,563	(25,563)	4,000	2,204	0	2,204	(1,796)
SSI BENEFIT REVENUE	0	12,726	(12,726)	12,726	0	6,164	0	6,164	6,164
FARM INCOME	2,000	0	2,000	(1,333)	167	0	0	0	(167)
RAILROAD RETIREMENT	0	1,125	(1,125)	1,125	0	375	0	375	375
SENATE BILL 230	85,000	64,500	20,500	7,833	7,083	0	7,750	7,750	667
TEXAS REHABILITATION REVENUE	55,600	23,953	31,647	(13,114)	4,633	1,673	1,094	2,767	(1,866)
ICF-MR REVENUE	524,444	363,868	160,576	14,239	43,704	(890)	42,858	41,968	(1,736)
WOODVILLE ISD	5,000	3,000	2,000	(333)	417	0	500	500	83
NACOGDOCHES ISD	13,480	10,786	2,694	1,799	1,123	0	1,348	1,348	225
HCS REVENUE	308,218	132,255	175,963	(73,224)	25,685	2,829	17,000	19,829	(5,856)
STATE DEPT OF HWGS & TRANSP.	577,523	341,719	235,804	(43,296)	48,127	4,699	33,560	38,259	(9,868)
INSURANCE REVENUE	4,054	8	4,046	(2,695)	338	0	0	0	(338)
WORKSHOP PRODUCTION	150,000	82,634	67,366	(17,366)	12,500	(1,556)	10,797	9,241	(3,259)
CLIENTS' MEAL REVENUE	0	376	(376)	376	0	107	0	107	107
DONATIONS	10,700	357,963	(347,263)	350,830	892	353,955	0	353,955	353,063
INTEREST INCOME	70,599	120,707	(50,108)	73,641	5,883	16,742	0	16,742	10,859
MISCELLANEOUS	81,546	44,023	37,523	(10,341)	6,796	1,091	0	1,091	(5,705)
GROVETON NURSING HOME	0	183	(183)	183	0	58	0	58	58
M & K PHARMACY	0	45	(45)	45	0	0	15	15	15
COLMESNEIL ISD	0	833	(833)	833	0	133	0	133	133
SOUTHEAST TX MHMR	0	400	(400)	400	0	0	100	100	100
DETCOG - OJT	0	2,219	(2,219)	2,219	0	0	0	0	0
DHS-USDA-KIRBYVILLE	0	1,072	(1,072)	1,072	0	259	0	259	259
RECORD DUPLICATION REVENUE	0	233	(233)	233	0	2	0	2	2
NEWTON ISD-PSYCHOLOGIST-JASPE	0	5,100	(5,100)	5,100	0	0	0	0	0
NEWTON ISD-PHYSICAL THERAPY	0	1,321	(1,321)	1,321	0	106	0	106	106
RUSK STATE HOSPITAL	127,669	84,999	42,670	(114)	10,639	0	10,494	10,494	(145)
SENATE BILL 630	383,474	210,927	172,547	(44,722)	31,956	0	31,008	31,008	(948)
GRANT-IN-AID	1,902,710	1,268,474	634,236	1	158,559	158,559	0	158,559	0
DHS-ADULT DAY CARE	25,687	15,161	10,526	(1,964)	2,141	0	1,843	1,843	(298)
DHS-CHILD DAY CARE	150,181	91,616	58,565	(8,505)	12,515	20	13,770	13,790	1,275
RAJ FUNDS	850,000	485,376	364,624	(81,291)	70,833	14,345	55,000	69,345	(1,488)
LELSZ FUNDS	1,105,891	683,998	421,893	(53,243)	92,158	92,257	0	92,257	99
MENTAL HEALTH BLOCK GRANT	460,203	306,804	153,399	2	38,350	38,350	0	38,350	0
TCADA GRANT	279,192	107,808	171,384	(78,320)	23,266	21,136	404	21,540	(1,726)
PROBATION	2,000	0	2,000	(1,333)	167	0	0	0	(167)
S.Y.E.T.P.	23,000	0	23,000	(15,333)	1,917	0	0	0	(1,917)
J.T.P.A.	0	0	0	0	0	0	0	0	0
DHS LIASON REVENUE	132,263	89,600	42,463	1,625	11,022	0	13,311	13,311	8,289
USDA	26,923	17,627	9,296	(382)	2,244	0	2,771	2,771	527
CHAPTER I	35,693	16,286	19,407	(7,509)	2,974	2,515	0	2,515	(459)
CHAPTER I CARRYOVER	27,834	16,409	11,425	(2,147)	2,320	1,535	0	1,535	(785)
TOTAL	10,037,670	6,670,750	3,166,940	177,622	799,372	889,520	333,091	1,218,611	381,967

Attachment to Item IV-A-1
5/24/88

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/87 - 4/30/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	APRIL EXP & ENC	APRIL OVER(UNDER)
SALARIES	4,672,957	2,968,873	1,704,084	(146,432)	389,413	378,248	(11,165)
FRINGE BENEFITS	690,192	455,431	234,761	(4,697)	57,516	60,419	2,903
CONSULTANTS & PROFESSIONALS	70,019	33,999	36,020	(12,680)	5,835	3,689	(2,146)
TRAVEL	145,909	92,057	53,852	(5,216)	12,159	12,031	(128)
DRUGS	37,934	23,799	14,135	(1,490)	3,161	2,821	(340)
FOOD	153,338	89,905	63,433	(12,320)	12,778	13,088	310
SUPPLIES	233,890	161,822	72,068	5,895	19,491	20,257	766
FARM OPERATION SUPPLIES	0	1,207	(1,207)	1,207	0	0	0
SUPPLY INVENTORY	0	15,405	(15,405)	15,405	0	(81)	(81)
EQUIPMENT & FURNITURE	194,950	100,203	94,747	(29,764)	16,246	46,555	30,309
EQUIPMENT & FURNITURE RENTAL	46,041	29,048	16,993	(1,646)	3,837	2,934	(903)
EQUIP/FURN REPAIRS/MAINT	28,603	16,566	12,037	(2,503)	2,384	2,653	269
BUILDING RENT	330,785	215,327	115,458	(5,196)	27,565	27,772	207
BLDG REMODELING/RENOVATION	18,467	7,656	10,811	(4,655)	1,539	540	(999)
BLDG REPAIR & MAINTENANCE	40,131	29,523	10,608	2,769	3,344	5,552	2,208
VEHICLE PURCHASED	79,404	59,888	19,516	6,952	6,617	3,203	(3,414)
VEHICLE LEASE	4,921	3,280	1,641	(1)	410	409	(1)
VEHICLE OPERATION/MAINTENANCE	111,859	78,337	33,522	3,764	9,322	11,159	1,837
CONTRACTS W/SERVICE AGENCIES	1,109,918	605,683	504,235	(134,262)	92,493	75,950	(16,543)
POSTAGE	18,829	12,606	6,223	53	1,569	2,598	1,029
FREIGHT COSTS	400	167	233	(100)	33	0	(33)
LAB EXPENSE	5,850	2,017	3,833	(1,883)	488	198	(290)
TELEPHONE	126,062	82,205	43,857	(1,836)	10,505	12,297	1,792
ANNUAL AUDIT	9,400	3,180	6,220	(3,087)	783	780	(3)
INSURANCE	144,035	87,422	56,613	(8,601)	12,003	17,399	5,396
CLIENT WAGES/FRINGE	434,100	253,914	180,186	(35,486)	36,175	37,271	1,096
UTILITIES	158,173	99,488	58,685	(5,961)	13,181	12,118	(1,063)
EMOLUMENT	2,100	1,400	700	0	175	175	0
MISCELLANEOUS	184,975	113,239	71,736	(10,078)	15,415	19,658	4,243
SSI - PERSONAL ALLOWANCE	0	1,025	(1,025)	1,025	0	375	375
SS - PERSONAL ALLOWANCE	0	475	(475)	475	0	125	125
SSI BENEFITS - FOSTER PARENTS	0	4,985	(4,985)	4,985	0	1,238	1,238
SS BENEFITS - FOSTER PARENTS	0	6,665	(6,665)	6,665	0	1,721	1,721
RR BENEFITS - FOSTER PARENTS	0	1,200	(1,200)	1,200	0	300	300
FOSTER CARE SUPPLEMENT	0	706	(706)	706	0	341	341
RR BENEFITS-PERSONAL ALLOWANC	0	75	(75)	75	0	25	25
INTEREST EXPENSE	11,666	8,777	2,889	1,000	972	1,815	843
COURT COMMITMENT EXPENSE	35,000	20,648	14,352	(2,685)	2,917	1,470	(1,447)
CLIENT ACTIVITY	4,700	0	4,700	(3,133)	392	0	(392)
MARKETING	10,000	0	10,000	(6,667)	833	0	(833)
CONSTRUCTION EXPENSE	355,000	230	354,770	(236,437)	29,583	0	(29,583)
CAPITAL BUILDING EXPENSE	741,712	1,238,583	(496,871)	744,108	61,809	461,895	400,086
MC CONTRACTUAL ADJ - 1987	77,148	42,860	34,288	(8,572)	6,429	8,572	2,143
MC CONTRACTUAL ADJ - 1988	86,634	48,130	38,504	(9,626)	7,220	9,626	2,407
MC CONTRACTUAL ADJ - INT INCO	54	2,494	(2,440)	2,458	5	115	111
TOTAL	10,375,156	7,020,500	3,354,656	103,728	864,596	1,257,311	392,715

	APRIL	Y-T-D
TOTAL EXPENDITURES @ 4/30/88	1,257,311	7,020,500
LESS 1987 SURPLUS FUND EXPENDITURES:		
EMPLOYEE BONUS	0	93,617
VEHICLE PURCHASE - DOWN PAYMENT	0	5,000
FURNITURE PURCHASE	0	10,000
MC CONTRACTUAL ADJ - 1987	8,572	42,860
TOTAL EXPENDITURES FROM 1988 OPERATING BUDGET FUNDS	1,248,739	6,869,023

Attachment to Item IV-A-1
5/24/88

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/87 - 4/30/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	APRIL EXP & ENC	APRIL OVER(UNDER)
RESIDENTIAL - MH	3,616,342	2,414,686	1,201,656	3,791	301,362	351,471	50,109
CLIENT & FAMILY SUPPORT - MH	1,327,316	841,707	485,609	(43,170)	110,610	98,589	(12,021)
CASE MANAGEMENT - MH	240,551	156,305	84,246	(4,062)	20,046	21,838	1,792
MANAGEMENT & SUPPORT - MH	405,428	267,497	137,931	(2,788)	33,786	33,366	(420)
RESIDENTIAL - MR	1,330,281	1,020,319	309,962	133,465	110,857	341,197	230,340
CLIENT & FAMILY SUPPORT - MR	2,949,947	1,982,197	967,750	15,566	245,829	369,825	123,996
CASE MANAGEMENT - MR	99,862	71,704	28,158	5,129	8,322	8,527	205
MANAGEMENT & SUPPORT - MR	405,429	266,085	139,344	(4,201)	33,786	32,498	(1,288)
TOTAL	10,375,156	7,020,500	3,354,656	103,730	864,596	1,257,311	392,715

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF APRIL 30, 1988

	APRIL	Y-T-D
REVENUE	1,218,611	6,870,750
EXPENDITURES & ENCUMBRANCES	(1,257,311)	(7,020,500)
DIFFERENCE	(38,700)	(149,750)
EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES:		
REVENUE	1,218,611	6,870,750
EXPENDITURES & ENCUMBRANCES EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES	(1,248,739)	(6,869,023)
DIFFERENCE	(30,128)	1,727

STATUS OF FY 1987 RECEIVABLES:

TOTAL 1987 RECEIVABLES @ 8/31/87	479,157
TOTAL CASH RECEIPTS @4/30/88	(379,507)
TOTAL 1987 RECEIVABLES @ 4/30/87	99,650

TOTAL AVAILABLE REVENUE:

RECOGNIZED REVENUE:		6,870,750
ADD: PREPAID REVENUE-		
LELSZ	294,362	
TEMPLE FOUNDATION GRANT	895,601	
GRANT-IN-AID	253,694	
PINEYWOODS ANNEX	130,000	
PATIENT FUNDS	180	
CHAPTER I	6,289	
CHAPTER I CARRYOVER	7,278	
RETIREMENT FUNDS	21,233	
REMODELING LOAN FOR KIRBYVILLE	21,200	
COUNTY FUNDS	13,650	
TOTAL PREPAID REVENUE		1,643,487
MEDICARE CONTINGENCY		199,230
LESS: RESTRICTED INTEREST-		
RESERVE OPERATING FUND	7,431	
PENSION	2,037	
BUILDING FUND	278	
		(9,746)
TOTAL AVAILABLE REVENUE BEFORE EXPENDITURES		8,703,721
EXPENDITURES/ENCUMBRANCES		(7,020,500)
TOTAL AVAILABLE REVENUE		1,683,221
RESERVE OPERATING FUND		251,497
TOTAL AVAILABLE REVENUE		1,934,718

Attachment to Item IV-A-1
5/24/88

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
APRIL 30, 1988

	GENERAL OPERATING FUND		GENERAL FIXED ASSETS	TOTAL
ASSETS:				
Unrestricted Cash-General		141,410		
Restricted Cash:				
Employee Medical Plan	96,911			
Trust Funds - Clients	7,609			
Chapter I	13,567			
Temple Grant-Inp Program	0			
Pension Funds	55,914			
Payroll	100			
Lelsz	285,588			
Hardin Building Fund	8,229			
Foundation Grant	967,523			
Reserve Operating Funds	251,497			
Annex	140,768			
Medicare Contingency	199,230	2,026,936		
Total Cash in Bank		2,168,346		2,168,346
Petty Cash		250		250
Change Fund		320		320
Accts Receivable-Client Fees	489,713			
Less: Allowance for Uncollectible Accounts	(149,516)	340,197		340,197
Accounts Receivable - Other		449,109		449,109
Accts Rec/Internal Advances		90,000		90,000
Prepaid Expenses		95,035		95,035
Amount to be Provided under:				
Capital Lease Agreements		47,921		47,921
Long Term Agreements		227,724		227,724
Accrued Vacation		173,774		173,774
General Fixed Assets (at Cost):				
Equipment & Furniture			587,647	587,647
Vehicles			607,268	607,268
Building			1,728,000	1,728,000
Land			82,315	82,315
TOTAL ASSETS		3,592,676	3,005,230	6,597,906
LIABILITIES & FUND EQUITY				
Liabilities:				
Accounts Payable/Internal Advance		90,000		90,000
Accounts Payable		131,310		131,310
Employee Insurance Payable		35,676		35,676
Retirement Payable		53,776		53,776
Miscellaneous Payroll Deductions		(510)		(510)
Sales Tax Payable		138		138
Prepaid Revenue		1,643,487		1,643,487
Obligation under:				
Capital Lease Agreements		47,920		47,920
Long-Term Agreements		227,724		227,724
Accrued Vacation		173,774		173,774
Trust Fund Payable		7,609		7,609
MC Contingency Fund		199,230		199,230
Total Liabilities		2,610,134	0	2,610,134
Fund Equity:				
Investment in Fixed Assets			3,005,230	3,005,230
Fund Balances:				
Reserved for Hardin Building		5,000		5,000
Reserved for Encumbrances		120,966		120,966
Unreserved		856,576		856,576
Total Fund Equity		982,542	3,005,230	3,987,772
TOTAL LIABILITIES & FUND EQUITY		3,592,676	3,005,230	6,597,906

Attachment to Item IV-A-1
5/24/88

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
APRIL 30, 1988

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAXIMUM	SECURITIES PLEDGED
RepublicBank:	General Funds	MM Checking	97,255		
	Payroll	MM Checking	100		
	Employee Medical Plan	MM Checking	96,911		
	Foundation	MM Checking	334,443		
	Pineywoods Annex	MM Checking	11,314		
	Client's Trust Fund	MM Checking	7,609		
	General Holding Acct	MM Savings	44,155		
	Foundation	6 CD'S	633,080		
	Reserve Operating	3 CD's	120,461		
	Medicare Contingency	5 CD's	181,032		
	Pineywoods Annex	1 CD	75,454		
	Harding Bldg Fund	1 CD	8,229	1,000,000	1,100,000
Total for RepublicBank			1,610,043	1,000,000	1,100,000
Lovelady State Bank:	Chapter I	Checking	13,567		
	Pension	MM Checking	55,914	100,000	550,000
Total for Lovelady State Bank			69,481	100,000	550,000
Diboll State Bank:	Lelsz	MM Checking	285,588	100,000	800,000
Angelina Savings & Loan:	Pineywoods Annex	1 CD	54,000		
	Reserve Operating	2 CD's	36,478		
	Medicare Contingency	1 CD	18,198	100,000	0
Total for Angelina Savings & Loan			108,676	100,000	0
Lufkin Regional FCU:	Reserve Operating	5 CD'S	73,368	100,000	0
Kirbyville State Bank	Reserve Operating		21,190	100,000	0
Total of All Cash in Bank			2,168,346	1,500,000	2,450,000

Attachment to Item IV-A-1
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF APRIL 30, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE - 3/31/88	895,276	2,525,493	3,420,769
REVENUE	1,218,611		1,218,611
EXPENDITURES	(1,257,311)		(1,257,311)
ADDITIONS TO FIXED ASSETS		488,798	488,798
DELETIONS TO FIXED ASSETS		(9,061)	(9,061)
BALANCE - 4/30/88	856,576	3,005,230	3,861,806

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

From Lelsz to General Operating	90,000
BALANCE @ 4/30/88	90,000

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LOCAL MATCH CHART - FY 1988

COUNTY	AMOUNT REQUESTED	AMOUNT PLEDGED	AMOUNT RECEIVED
Angelina	$ 29,286.00	$ 29,286.00	$ 14,650.00
Hardin	14,532.00	14,532.00	-0-
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	7,762.50
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	-0-
Sabine	2,838.00	2,838.00	1,419.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	-0-
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	-0-
Tyler	7,609.00	7,609.00	7,609.00
	$124,675.00	$124,675.00	$ 64,807.50 (52%)

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FINAL
5/24/88

IV. EXECUTIVE DIRECTOR'S REPORT

1. Discussion of Ropes Program

2. Discussion of costs for additional parking at Central Administration (Broxson's bid for spaces in the rear is $32,000; spaces in the front would cost $19,000)

3. We are working on budget; due in Austin June 13th; budget hearing June 27th.

4. Board Retreat with Tri-County, Southeast Texas, and Gulf Coast July 15th and 16th in (in lieu of July Board Meeting)

5. Discussion of Prison System EAP - Approximate Cost - $30,000

6. Call on Directors for Reports

Director of Accounting

a. Local Match Report

b. Balance Sheet Review

c. Analysis of Cash Flow

Director, Residential Services

a. Peavy Switch Update

b. Report on Joint Conference Committee

c. Discussion of HUD Grant Application

Director, Mental Retardation Services

a. Update on Kirbyville Building

b. Discussion of FSS Building Project

Director, Value Plus Industries

a. Monthly Marketing Report - contacts with Lufkin Industries and Champion Paper

Director, Quality Assurance

a. JCAH and TDMHMR Surveys