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MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

AUGUST 25, 1987

BOARD MEMBERS PRESENT:	BOARD MEMBERS ABSENT:
Judge Allen Sturrock, Chairman	Nancy Speck, Ph.D., V. Chairman
Mr. George E. Gee, Secretary	Mr. Dan D. Dominey
Rev. Robert Carter, Treasurer	Mrs. Beth Brice
Judge Charles English	
Mr. Ward R. Burke	
Mr. Perry Sampson	
Rev. Ed Dodson	

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Linda Naff	MHMR
Mrs. Susan Rushing	MHMR
Mr. Joe McCulley	MHMR
Mr. George Patterson	MHMR
Mr. Larry Heaton	MHMR
Mrs. Sandy Vann	MHMR
Marty Walker	MHMR
Tim Gillespie	MHMR
Rep. Bill Haley	Center, Texas
Nancy Jones	Nacogdoches MHMR
Sheryl Taylor	MHMR

The 176th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Tuesday, August 25, 1987 at 5:30 P.M.

INVOCATION: Rev. Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Representative Bill Haley, District 10, representing Nacogdoches, Panola, and Shelby Counties; Marty Walker, Service Director of the Peavy Switch Farm and Tim Gillespie, Farm Manager of Peavy Switch; Nancy Jones, Service Director of the Nacogdoches MHMR Center; and Sheryl Taylor, Journalist for MHMR, who were in attendance.

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APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the July Board Meeting, on a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the Minutes of the July 30, 1987 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT:

1. Discussion of Board Reappointments:

   Judge English has been reappointed to represent Houston County;

   Nancy Speck has been reappointed to represent Nacogdoches County;

   Beth Brice has been reappointed to serve as an interim Board member for Nacogdoches County;

   Reverend Dodson has been reappointed to represent Polk and San Jacinto Counties; and

   Dan Dominey has been reappointed to represent Trinity County.

2. Discussion of idea to name workshop segment of agency "Value-Plus Products".

3. Sheryl Taylor won 1st place for an article she wrote in the employee newsletter, 2nd place for a feature article, and a 3rd place award was given for the Center's Annual Report to the Special Services Office from the National Association of Mental Health Information Officers.

4. Call on Directors for Reports

   Director, Business Services

   a. Local Match Report: Linda reported that the Center has collected 91% of local match funds for FY 1987, and has received pledge letters from 32% of the counties for FY 1988.

   b. Discussion of Bank Line of Credit: Linda discussed the idea of the Center having a line of credit at a local financial institution in order to prevent cash flow problems, particularly if grant-in-aid is changed from quarterly to monthly payments. Board members suggested that she get further information and prepare a supporting document for the September meeting.

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Director, Personnel, Training, and Development

a. Discuss Content Insurance (see attached). The Board suggested that staff further research this issue.

b. Discussion of Christmas Card Program

Director, Special Services

a. Report on Joint Conference Committee: Joe reported that there were 28 admissions to Pineywoods Regional Treatment Center during the month of July, but that the average number of persons with insurance is down from 22% to 11%. There were 12 days last month where the facility was at 100% capacity.

Dr. Cleary reported on treating clients with AIDS. He recommended transporting clients with AIDS to a more appropriate facility and not treating them at Pineywoods. Dr. Cleary is developing a written policy on this issue.

Revenue at Pineywoods exceeded expenditures last month by $582.00.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of July, 1987 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Membership in National and Texas Councils of Mental Health Centers, Deep East Texas Council of Governments, and Mental Health Corporations of America, Inc.: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the

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Center renew its membership in the National Council of Community Mental Health Centers; the Texas Council of Community MHMR Centers, Inc.; Deep East Texas Council of Governments; and the Mental Health Corporations of America, Inc.; and THAT the Executive Director be authorized to expend the funds necessary for these memberships.

Consideration of Bids for Office Equipment and Furniture: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT an annual purchase order for office furniture and equipment be awarded to Story-Wright Printing & Office Supply Company, Inc. to run from September 1, 1987 through August 31, 1988; THAT the Executive Director be authorized to sign and issue the purchase order; THAT the purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor; and THAT copies of the bids be maintained on file in the office of Financial Services.

Consideration of Bids for Kirbyville MHMR Center: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board voted unanimously to table this item for the following reasons: There is a possibility that the land cannot be leased to the Center from the School Board; the low bid from Crowell Construction Company of Hemphill in the amount of $176,772.00 is much higher than anticipated; and there is too much opposition from the community to the facility. Dr. McDermott also reported that unspent RAJ funds do not have to be returned to the State as staff had believed; therefore, getting this facility under contract by the end of August is no longer an issue. Joe McCulley reported that the residents of Kirbyville feel that the property is sacred ground as a City Square, and also feel that the school district could sell the property for $40,000.00 and earn interest on those funds, rather than lease the property to us for $1.00 per year for 50 years. There is also the fact that the deed to the property has not been located, as well as the legal issue of whether a school board can sign a long-term lease.

The Board discussed this issue and on a motion by Rev. Carter, seconded by Rev. Dodson, unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby reject all bids for the construction of the Kirbyville MHMR Center. BE IT FURTHER RESOLVED that a more suitable location for the

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facility be found, and that staff attempt to gain community support for the project.

Consideration of Bids for Peavy Switch Farm Projects (In Three Parts):

Part 1: Consideration of Bids for Farm Equipment for Peavy Switch Farm: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following amended resolution:

> RESOLVED, by the Board of Trustees, THAT the bid submitted by W. A. DuBose & Son Company in the amount of $30,013.00 for the purchase of farm equipment for Peavy Switch Farm be approved as submitted because the other bid from Pineywoods Tractor did not meet the minimum bid specifications on tractor weight and they did not bid on all of the items; THAT the Executive Director be authorized to sign all paperwork associated with this purchase, and THAT each of the bid proposals be incorporated within the Minutes of this Board Meeting as well as kept on file in the Business Office.

Part 2: Consideration of Bids for a Water Well for Peavy Switch Farm: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the bid submitted by English Drilling Company in the amount of $22,745.00 for the drilling of a water well at Peavy Switch Farm be approved as submitted; THAT the Executive Director be authorized to sign all paperwork associated with this project; and THAT each of the bid proposals be incorporated within the Minutes of this Board meeting as well as kept on file in the Business Office.

Part 3: Consideration of Bids for Telephone Equipment for Peavy Switch Farm: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the bid submitted by Lufkin Telephone Exchange, Inc. in the amount of $6,694.00 for purchase and installation of the Omega IV telephone system for Peavy Switch Farm be approved as submitted; THAT the Executive Director be authorized to sign all paperwork associated with this purchase; and THAT each of the bid proposals be incorporated

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within the Minutes of this Board Meeting as well as kept on file in the Business Office.

Consideration of Agreement for Tyler County Building (In Two Parts):

Part 1: Consideration of Agreement for the Joint Use of the Tyler County MHMR Building and Grounds: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board approve the Agreement for the Joint Use of the Tyler County MHMR Building and Grounds, and THAT a copy of this Agreement be kept on file in the office of the Executive Director.

Part 2: Consideration of Purchase of Portable Building: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board accept the low bid from Coastal Portable Building Company of Woodville, Texas in the amount of $2,637.00 for a portable building to be located on the grounds of the Tyler County MHMR Center and that copies of the bids for the portable building be kept in the office of the Director, Business Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: On a motion by Judge English, seconded by Mr. Gee, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT Alice Oliver, R.N., be approved for appointment to the Professional Staff of the Pineywoods Regional Treatment Center; and THAT a list of professional staff members be kept on file in the office of the Executive Director.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Revised Board Policies and Annual Review of Board Policy Manual: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the

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proposed Board Policies be approved as submitted, THAT each Board member receive a copy of the updated Policies, and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

The Board also suggested that a complete review of the Board Policy Manual be on the agenda for the Board Workshop in November.

Consideration of Election of Officers: On a motion by Mr. Sampson and Mr. Gee, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Judge Allen Sturrock be selected as Chairman; THAT Dan D. Dominey be selected as Vice Chairman; THAT Perry Sampson be selected as Secretary; and THAT Reverend Ed Dodson be selected as Treasurer for FY 1988.

Consideration of Personnel Matters (In Four Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excluded guests from the meeting room at 7:02 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 7:36 P.M. and asked Board consideration of the following items:

Part 1: Consideration of Executive Director's Contract with the Board: The Board voted unanimously to table this item until revisions could be made to the Contract.

Part 2: Consideration of Creation of Caseworker II Position at Nacogdoches MHMR Center: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Caseworker II position, #256, be added to the FY 1988 Personal Services Schedule, effective September 1, 1987.

Part 3: Consideration of CSA I for Shelby Sheltered Workshop: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approve the following resolution:

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RESOLVED, by the Board of Trustees, THAT Position #255, Community Service Aide I, be added to the FY 1988 Personal Services Schedule effective September 1, 1987.

Part 4: Consideration of Hourly CSA II for Nacogdoches Comfort Station: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Hourly Position #5034, Community Service Aide II, be added to the FY 1988 Personal Services Schedule effective September 1, 1987.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for September and October was set as follows:

Tuesday, September 22, 1987
Tuesday, October 27, 1987

Committee meetings will begin at 5:00 P.M. and the Board meeting will begin at 5:30 P.M. on September 22nd.

APPROVED:

Judge Allen Sturrock, Chairman

Mr. George E. Gee, Secretary

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/86 - 7/31/87

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	JULY REV. & REC.	JULY OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Court Commitment Income	29,145	2,429	1,940	(489)	27,041	322	2,104	2,104
Angelina County	29,286	2,441	2,441	0	26,846	(5)	2,440	2,440
Hardin County	14,532	1,211	1,211	0	13,321	0	1,211	1,211
Houston County	6,584	549	548	(1)	6,035	(4)	549	549
Jasper County	11,595	966	966	0	10,629	3	966	966
Nacogdoches County	17,963	1,497	1,497	0	16,466	(1)	1,497	1,497
Newton County	5,986	499	499	0	5,487	(2)	499	499
Polk County	9,846	821	821	0	9,026	(5)	820	820
Sabine County	2,838	237	237	0	2,602	(5)	236	236
San Augustine County	2,802	234	234	0	2,569	(5)	233	233
San Jacinto County	4,107	342	342	0	3,765	3	342	342
Shelby County	6,400	533	534	1	5,867	4	533	533
Trinity County	5,127	427	427	0	4,700	3	427	427
Tyler County	7,609	634	634	0	6,975	1	634	634
Temple Grant	0	0	0	0	0	0	0	0
Foundation Grant	47,820	3,985	10,669	6,684	71,863	28,028	(24,043)	(24,043)
Client Fees	455,140	37,928	95,970	58,042	1,074,854	657,646	(619,714)	(619,714)
Title XX - Protective Services	118,926	9,911	10,770	859	103,586	(5,435)	15,340	15,340
Texas Rehabilitation Commission	8,500	708	3,765	3,057	17,944	10,156	(9,444)	(9,444)
ICF - MR	511,420	42,618	41,893	(725)	466,892	(1,906)	44,528	44,528
SB 230	90,000	7,500	(1,250)	(8,750)	85,750	3,250	4,250	4,250
ICS	76,103	6,342	14,642	8,300	14,642	(55,120)	61,461	61,461
Dept. of Highways & Pub. Transp.	520,000	43,333	44,240	907	477,419	756	42,581	42,581
S.Y.E.T.P.	0	0	5,000	5,000	7,500	7,500	(7,500)	(7,500)
Workshop Production	110,000	9,167	13,052	3,885	118,591	17,754	(8,591)	(8,591)
Donations	7,500	625	416	(209)	8,273	1,398	(773)	(773)
Interest	45,000	3,750	5,646	1,896	65,210	23,960	(20,210)	(20,210)
Miscellaneous	100,000	8,333	6,500	(1,833)	78,394	(13,269)	21,606	21,606
Grant-in-Aid	1,833,077	152,756	152,756	0	1,680,321	5	152,756	152,756
Grant-in-Aid, EDS	11,500	958	0	(958)	11,500	962	0	0
Rusk State Hospital	195,776	16,315	16,825	510	177,628	(1,837)	18,148	18,148
SB 630	292,973	24,414	19,898	(4,516)	268,454	(100)	24,519	24,519
DHR - Adult Day Care	25,687	2,141	1,958	(183)	18,710	(4,841)	6,977	6,977
DHR - Child Day Care	144,412	12,034	16,181	4,147	134,342	1,968	10,070	10,070
RAJ	855,000	71,250	59,781	(11,469)	769,058	(14,692)	85,942	85,942
Texas Youth Commission	126	11	0	(11)	126	5	0	0
Lelsz	1,242,355	103,530	119,544	16,014	1,082,755	(56,075)	159,600	159,600
DHR Liaison	115,600	9,633	9,951	318	106,253	290	9,347	9,347
Chapter I	34,343	2,862	4,516	1,654	28,151	(3,331)	6,192	6,192
Chapter I Carryover	34,817	2,901	2,304	(597)	24,712	(7,199)	10,105	10,105
DDA	0	0	0	0	0	0	0	0
DDA FY 86-87	50,000	4,167	0	(4,167)	51,010	5,173	(1,010)	(1,010)
Mental Health Block Grant	460,203	38,350	48,082	9,732	412,122	(9,728)	48,081	48,081
USDA	20,602	1,717	2,673	956	21,703	2,816	(1,101)	(1,101)
TOTALS	7,560,700	630,059	718,113	88,054	7,519,092	588,443	41,608	41,608

Attachment to Item IV-A-1
8/25/87

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/86 - 7/31/87

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	JUNE EXP. & ENC	JUNE OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,716,847	309,737	325,520	15,783	3,369,964	(37,143)	346,883	346,883
Salary & Merit Increase	8,197	683	2,645	1,962	13,893	6,380	(5,696)	(5,696)
Fringe Benefits	513,068	42,756	48,255	5,499	481,811	11,495	31,257	31,257
Consultation & Professional Fees	86,479	7,207	4,154	(3,053)	62,276	(17,001)	24,203	24,203
Travel	158,501	13,208	10,861	(2,347)	120,413	(24,875)	38,088	38,088
Drugs	28,899	2,408	3,770	1,362	30,231	3,743	(1,332)	(1,332)
Food	111,037	9,253	10,698	1,445	104,627	2,844	6,410	6,410
Supplies	218,612	18,218	20,136	1,918	225,651	25,253	(7,039)	(7,039)
Equipment & Furniture/Purchase	72,461	6,038	10,212	4,174	74,512	8,094	(2,051)	(2,051)
Equip & Fur./Rental,Rep. & Mt.	73,577	6,131	5,072	(1,059)	63,579	(3,862)	9,998	9,998
Building/Rent	293,864	24,489	25,708	1,219	263,082	(6,297)	30,782	30,782
Bldg./Repair, Maint., Rem./Ren.	81,432	6,786	5,771	(1,015)	86,929	12,283	(5,497)	(5,497)
Vehicle/Purchase	97,531	8,128	2,687	(5,441)	109,749	20,341	(12,218)	(12,218)
Vehicle/Rental	18,941	1,578	410	(1,168)	20,893	3,535	(1,952)	(1,952)
Vehicle/Operating Costs	106,018	8,835	6,206	(2,629)	91,695	(5,490)	14,323	14,323
Contracts with Service Agencies	910,926	75,911	81,284	5,373	786,502	(48,519)	124,424	124,424
Postage	16,547	1,379	1,265	(114)	16,449	1,280	98	98
Laboratory Expense	2,624	219	175	(44)	1,912	(497)	712	712
Telephone	109,299	9,108	10,021	913	100,060	(128)	9,239	9,239
Annual Audit	12,194	1,016	1,000	(16)	10,992	(184)	1,202	1,202
Insurance	81,201	6,767	9,508	2,741	89,042	14,605	(7,841)	(7,841)
Client Wages/Fringe	397,218	33,102	30,465	(2,637)	331,914	(32,208)	65,304	65,304
Utilities	145,585	12,132	12,595	463	123,784	(9,668)	21,801	21,801
Emolument	2,100	175	175	0	1,925	0	175	175
Miscellaneous	153,435	12,786	15,212	2,426	165,140	24,494	(11,705)	(11,705)
Interest Expense	11,107	926	1,046	120	11,033	847	74	74
Court Commitment Expense	28,000	2,333	1,728	(605)	29,032	3,369	(1,032)	(1,032)
Building Expense	105,000	8,750	(1,400)	(10,150)	0	(96,250)	105,000	105,000
Construction Expense	0	0	4,551	4,551	20,312	20,312	(20,312)	(20,312)
TOTALS	7,560,700	630,059	649,730	19,671	6,807,402	(123,247)	753,298	753,298

Attachment to Item IV-A-1
8/25/87

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/86 - 7/31/87

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	JULY EXP. & ENC	JULY OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	743,241	61,937	66,800	4,863	726,047	44,740	17,194	17,194
Case Management	318,107	26,509	26,668	159	285,137	(6,462)	32,970	32,970
MH Non-Residential	1,112,705	92,725	79,433	(13,292)	993,788	(26,187)	118,917	118,917
Special Education	1,247,375	103,948	104,152	204	1,092,410	(51,018)	154,965	154,965
MR Non-Residential	1,597,223	133,102	132,078	(1,024)	1,369,170	(94,952)	228,053	228,053
MR Residential	972,443	81,037	92,791	11,754	854,183	(37,224)	118,260	118,260
MH Residential	1,569,606	130,801	147,808	17,007	1,486,667	47,856	82,939	82,939
TOTALS	7,560,700	630,059	649,730	19,671	6,807,402	(123,247)	753,298	753,298

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF JULY 31, 1987

	JULY	YEAR-TO-DATE
REVENUE & RECEIVABLES	718,113	7,519,092
EXPENDITURES & ENCUMBRANCES	(649,730)	(6,807,402)
DIFFERENCE	68,383	711,690

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		7,519,092
ADD: UNRECOGNIZED REVENUE		
LELSZ	156,876	
TEMPLE	79,213	
TEMPLE FOUNDATION GRANT	578,772	
RAJ (ESTIMATED)	0	
MEDICARE PAYMENT	105746	
TOTAL UNRECOGNIZED REVENUE		920,607
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	6,336	
PENSION	2,282	
BUILDING FUND	228	
FOUNDATION FUND	9496	
TOTAL RESTRICTED INTEREST		18,342
TOTAL NET REVENUE		8,421,357
RECOGNIZED EXPENDITURES/ENCUMBRANCES		6,807,402
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0
TOTAL NET EXPENDITURES/ENCUMBRANCES		6,807,402
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		1,613,955
REVENUE OVER EXPENDITURES		1,613,955
RESERVE OPERATING FUND		198,378
TOTAL AVAILABLE REVENUE		1,812,333

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8/25/87

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
JULY 31, 1987

ASSETS		GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets				
Cash in Bank		1,627,408		1,627,408
Change Fund		340		340
Petty Cash		80		80
Accts Receivable-Client Fees	431,448			
Less: Allowance for Uncollectable Accounts	(136,742)			
Net Accounts Receivable		294,706		294,706
Accounts Receivable-Other		396,518		396,518
Accounts Receivable-Internal Advances		3,100		3,100
Prepaid Expenses		45,428		45,428
TOTAL CURRENT ASSETS		2,367,580		2,367,580
Amount To Be Provided Under Accrued Vacation		130,272		130,272
Amount To Be Provided Under Capital Lease Agreements		67,885		67,885
Amount To Be Provided Under Long-Term Agreement		81,907		81,907
General Fixed Assets - At Cost				
Equipment - Furniture/Fixtures			518,956	518,956
Vehicles			568,447	568,447
Building			325,645	325,645
Land			63,940	63,940
TOTAL FIXED ASSETS			1,476,988	1,443,712
TOTAL ASSETS		2,647,644	1,476,988	4,124,632
LIABILITIES, RESERVES & FUND BALANCE				
Current Liabilities:				
Accounts Payable		40,539		40,539
Misc. Payroll Ded.		4,515		4,515
Accounts Payable-Internal Adv.		3,100		3,100
Retirement Payable		45,423		45,423
Prepaid Revenue		1,092,390		1,092,390
Trust Fund Payable		4,945		4,945
Ins. Payable		(60,037)		(60,037)
TOTAL CURRENT LIABILITIES		1,130,875		1,130,875
Obligation Under Accrued Vacation		130,272		130,272
Obligation Under Capital Lease Agreements		67,885		67,885
Obligation Under Long-Term Agreement		81,907		81,907
TOTAL LIABILITIES		1,410,939		1,410,939
Reserve for Investment in Fixed Assets			1,476,988	1,476,988
Reserve for Encumbrances		105,529		105,529
Fund Balance		1,131,176		1,131,176
TOTAL LIABILITIES, RESERVES & FUND BALANCE		2,647,644	1,476,988	4,124,632

Attachment to Item IV-A-1
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
JULY 31, 1987

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

From Local to Chapter I	3,000
From Local to Chapter I Carryover	100
TOTAL	3,100

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	243,846
Money Market Checking Account - Inpatient	77,243
Pension Savings Account	46,029
Payroll Account	1,322
Chapter I Account	74
DDA Account	0
CD - Diboll State Bank	0
Money Market Checking Account - Diboll State Bank	204,167
Money Market Checking Account	254,479
Reserve Operating Account	198,378
Money Market - Diboll State Bank Foundation	14,499
CD - Diboll State Bank Foundation	575,000
Hardin Building Account	7,426
CASH IN BANK	1,622,463
Trust Fund Account	4,945
TOTAL CASH IN BANK	1,627,408
Change Fund	340
Petty Cash	80
TOTAL CASH ON HAND	1,627,828

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
AS OF JULY 31, 1987

Depository	Type of Account	Balance of each Account	FDIC/ FSLIC Max.	Security Pledges
Lovelady State Bank	NOW Checking	242,346		
	M. M. Checking	254,479		
	Inpatient M. M.	77,243		
	Pension M. M.	46,029		
	Trust Fund M. M.	4,945		
	Chapter I Checking	74		
	Payroll Checking	1,322		
	Certificate of Deposit	90,997	400,000	1,115,000
Sub-Total - Lovelady		717,435	400,000	1,115,000
Diboll State Bank	M. M. Checking Foundation	14,499		
	M. M. Checking Lelsz	204,167		
	Certificate of Deposit	575,000	200,000	800,000
Sub-Total - Diboll State		793,666	200,000	800,000
Community State Bank	NOW Checking	1,500	100,000	
	Certificate of Deposit	31,987	100,000	
Sub-Total - Community State		33,487	200,000	0
Lufkin Fedral Savings And Loan Association	Certificate of Deposit	19,820	100,000	
Sub-Total - Lufkin Fedral S&L		19,820	100,000	0
Peoples National Bank And Loan Association	Certificate of Deposit	63,000	100,000	
Sub-Total - Peoples National		63,000	100,000	0
Total of all Cash In Bank		1,627,408	1,000,000	1,915,000

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF JULY 31, 1987

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
BALANCE - 7/1/87	1,062,793	1,493,574
REVENUE	718,113	
EXPENDITURES	(649,730)	
ADDITIONS	0	12,096
DELETIONS	0	(28,682)
BALANCE - 7/31/87	1,131,176	1,476,988

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
JULY 31, 1987

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
Court Commitment Income	1,355	585	1,940
Angelina County	0	2,441	2,441
Hardin County	1,211	0	1,211
Houston County	548	0	548
Jasper County	966	0	966
Nacogdoches County	0	1,497	1,497
Newton County	499	0	499
Polk County	0	821	821
Sabine County	237	0	237
San Augustine County	234	0	234
San Jacinto County	342	0	342
Shelby County	534	0	534
Trinity County	427	0	427
Tyler County	634	0	634
Temple Grant	0	0	0
Foundation Grant	10,669	0	10,669
Client Fees	95,970	0	95,970
Title XX - Protective Services	1,247	9,523	10,770
Texas Rehabilitation Commissio	3,660	105	3,765
ICF - MR	0	41,893	41,893
SB 230	0	(1,250)	(1,250)
ICS	0	14,642	14,642
Dept. of Highways & Pub. Trans	7,913	36,327	44,240
S.Y.E.T.P.	0	5,000	5,000
Workshop Production	0	13,052	13,052
Donations	416	0	416
Interest	5,646	0	5,646
Miscellaneous	6,400	100	6,500
Grant-in-Aid	152,756	0	152,756
Grant-in-Aid, EDS	0	0	0
Rusk State Hospital	5,982	10,843	16,825
SB 630	0	19,898	19,898
DHR - Adult Day Care	0	1,958	1,958
DHR - Child Day Care	0	16,181	16,181
RAJ	8,781	51,000	59,781
Texas Youth Commission	0	0	0
Lelsz	119,544	0	119,544
DHR Liaison	0	9,951	9,951
Chapter I	1,533	2,983	4,516
Chapter I Carryover	2,261	43	2,304
DDA	0	0	0
DDA FY 86-87	0	0	0
Mental Health Block Grant	48,082	0	48,082
USDA	0	2,673	2,673
TOTALS	477,847	240,266	718,113

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DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
JULY 31, 1987

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	325,520	0	325,520
Salary & Merit Increase	2,645	0	2,645
Fringe Benefits	46,291	1,964	48,255
Consultation & Professional Fe	3,657	497	4,154
Travel	10,785	76	10,861
Drugs	2,519	1,251	3,770
Food	1,264	9,434	10,698
Supplies	8,754	11,382	20,136
Equipment & Furniture/Purchase	8,479	1,733	10,212
Equipment & Fur./Rental,Rep. &	4,428	644	5,072
Building/Rent	20,358	5,350	25,708
Bldg./Repair, Maint., Rem./Ren	3,944	1,827	5,771
Vehicle/Purchase	2,687	0	2,687
Vehicle/Rental	410	0	410
Vehicle/Operating Costs	4,282	1,924	6,206
Contracts w/ Service Agencies	19,696	61,588	81,284
Postage	1,265	0	1,265
Laboratory Expense	175	0	175
Telephone	10,013	8	10,021
Annual Audit	0	1,000	1,000
Insurance	9,508	0	9,508
Client Wages/Fringe	30,465	0	30,465
Utilities	9,911	2,684	12,595
Emolument	175	0	175
Miscellaneous	8,929	6,283	15,212
Interest Expense	1,046	0	1,046
Court Commitment Expense	1,728	0	1,728
Building Expense	0	(1,400)	(1,400)
Construction Expense	1,428	3,123	4,551
TOTALS	540,362	109,368	649,730

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LOCAL MATCH CHART - FY 1987

COUNTY	AMOUNT REQUESTED	AMOUNT PLEDGED	AMOUNT RECEIVED
Angelina	$ 29,286.00	$ 29,300.00	$ 29,300.00
Hardin	14,532.00	14,532.00	14,532.00
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	13,500.00
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	2,461.00
Sabine	2,838.00	2,838.00	2,838.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	4,107.00
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	7,609.00	7,609.00	7,609.00
TOTALS	$124,675.00	$124,689.00	$112,841.00 (91%)