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MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

December 16, 1980

BOARD MEMBERS PRESENT:	BOARD MEMBERS ABSENT:
Mr. V. B. Woods, Chairman	Mr. George Gee
Judge Allen Sturrock, Vice-Chairman	Mr. R. B. Hille
Mr. Ward R. Burke	Mr. Perry Sampson
Mrs. Agnes Rhoder	
Rev. Robert Carter	
Nancy Speck, Ph.D.	

OTHERS PRESENT:

Wayne Lawrence, Ph.D.	MHMR
Jack G. Martin, Ph.D.	MHMR
Mr. Franklin Avant	MHMR
Mr. Jim McDermott	MHMR
Mr. Joe McCulley	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Beverly Thaggard	MHMR
Mrs. Pat Hoge	MHMR
Ms. Linda Foley	MHMR
Mr. Jimmy Case	GETHSA
Mr. Monte Pipes	Alexander & Rogers, Inc. - CPA's
Mr. Lamar Clark	Alexander & Rogers, Inc. - CPA's
Mrs. Cheryl McMillan	MHMR

The 89th Meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 S. Medford Drive, Lufkin, on Tuesday, December 16, 1980, at 5:30 p.m.

INVOCATION: Judge Allen Sturrock, County Judge for Tyler County, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Woods called the meeting to order at 5:35 p.m. and recognized guests in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the November Board Meeting, on a motion by Judge Sturrock, seconded by Mrs. Rhoder, the Board unanimously approved the minutes of the November 18, 1980 Board Meeting.

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Consideration of Report from Pineywoods Mental Health, Inc.: The Board heard a report from John R. Winston, Jr., President, Pineywoods Mental Health, Inc., concerning the status of Pineywoods Mental Health, Inc. The Board discussed with Mr. Winston additional future needs for facilities. No action is necessary at this time.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Second reading of Zoning Request for the Keltys Building.

2. HSA 10 picked by TDMHMR as Pilot Area for Regionalization. This will be on the January Board Meeting Agenda.

3. Status Report on 5% Flexibility Proposal.

4. RSH Request - LBB Recommend $182,000 for Deep East Texas for FY 82-83. Discussed the fact that if it is appropriated, there would be enough money to start another halfway house.

5. Meeting of East Texas Roundtable - December 9. Dr. Lawrence noted that he will be resigning as chairman and Mr. W. W. Beaver will be the new chairman.

6. Later date for supporting documents mailing. Dr. Lawrence asked how it is working for everyone to receive their documents at a later date. It is the consensus of the group that it is working fine.

7. Outreach Memo.

8. Change in dates of JCAH Survey - January Board Meeting (20th). Discussed the Kick-off Conference and Summation Conference times. The Kick-Off Conference will be at 9:00 a.m. on January 26 and the Summation Conference will be at approximately 2:30 p.m. on the 28th.

9. Dr. Lawrence asked if any Board member would be willing to serve on the Commissioner's Advisory Committee for Community Centers since Dr. Speck's term will expire in January. Dr. Lawrence stated that he would be speaking with some of the Board Members individually in the future regarding this matter.

10. Dr. Speck's name has been submitted for application for membership to the Texas State Mental Health Advisory Council.

11. Discussed Elected Official List. Dr. Lawrence asked the Board Members to please check and make sure the information is correct. Also, discussed the Reception in Austin for swearing-in the newly elected officials on January 13, 1980.

12. Called on Division Directors for Reports.

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Director, Business Division

a. Local Funds Report
b. Results of TRC - Audit
c. Status of Data Processing System

Director, Mental Retardation & Support Division

a. Results of Social Security Vote
b. Newton Co. Developmental Center Status

Director, C & E

a. Status of JCAH

Director, Grants Management & Planning

a. Status of Comprehensive Service Plan

Director, Mental Health Division

a. TRC Authorization on Fairweather Lodge Property
b. Incident at Angelina Outpatient Clinic
c. Trinity Outpatient Clinic Coverage - Dr. Duane Alcorn, Polk Outpatient Clinic will be covering.
d. Call on Pat Hoge, Director, Children Services, Shelby County Outpatient Clinic

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Nancy Speck, Ph.D., Chairperson

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivable - Internal Advances and Accounts Payable - Internal Advances for the month of November, 1980, be approved as submitted, THAT copies of each report be attached to the permanent Minutes of this Board Meeting and THAT the budget over-expenditures be approved as reflected in Item 2.b of the supporting document.

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Dr. Lawrence submitted in memorandum form to Dr. Speck some proposed modifications to the Treasurer's Report for the purpose of streamlining the report which would save much time and money but all significant material information would still be reported. Dr. Speck accepted the proposal so therefore the appropriate action will be taken.

Consideration of Voucher for Remainder of Grant-in-Aid for Second Quarter: On a motion by Dr. Speck, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board approve the voucher in the amount of $203,698.66 for State Grant-in-Aid for the months of January and February, 1981, THAT the Board Chairman be authorized to sign this voucher, and THAT it be submitted to TDMHMR.

Consideration of First Quarter Financial Report - On a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board approve the First Quarter Financial Report for FY 1981, THAT the Board Chairman be authorized to sign the Transmittal Form, and THAT the report be submitted to TDMHMR.

Consideration of Fiscal Audit for FY 1980 - On a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board approve the audit report for FY 1980 as submitted by the accounting firm of Alexander & Rogers, Inc., THAT the Board Chairman and the Board Secretary be authorized to sign the Certificate of Board page, and THAT copies of the audit be forwarded to TDMHMR.

Consideration of Purchase of Data Processing Equipment - On a motion by Rev. Carter, seconded by Dr. Speck, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the bid from Moore Business Forms for a decollator be approved, and THAT the Executive Director be authorized to issue the necessary purchase order.

PROGRAM COMMITTEE - Judge Allen Sturrock, Chairperson

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Consideration of Proposed Service Agency Contracts - On a motion by Judge Sturrock, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the proposed contracts with service agencies for FY 1981 be approved as submitted; THAT the Board Chairman be authorized to sign said contracts; and THAT these contracts be submitted to TDMHMR for approval.

Consideration of Peer Review Compliance Report and Adverse Incident Review Report (In Two Parts):

Part 1: Consideration of Peer Review Compliance Report: On a motion by Judge Sturrock, seconded by Mrs. Rhoder, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Peer Review Compliance Report, First Quarter, FY 1981, be accepted as submitted, and THAT the Executive Director be authorized to forward a copy of the report to the Executive Director, MHMR Regional Center of East Texas.

Part 2: Consideration of Adverse Incident Review Report: On a motion by Judge Sturrock, seconded by Mrs. Rhoder, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the External Adverse Incident Review Report concerning Case Number 19130 be accepted as submitted, and THAT the Executive Director be authorized to take necessary action to implement appropriate recommendations.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Ward R. Burke, Acting Chairperson

Consideration of Proposed Affirmative Action Plan - On a motion by Mr. Burke, seconded by Mrs. Rhoder, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Board approve the proposed Affirmative Action Plan, Goals and Time Tables analysis as submitted, and that this Affirmative Action Plan be included in the Board Policy Manual.

Consideration of Proposed Board Policies - On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the proposed Board Policies be approved as submitted and THAT they be placed in the Board Policy Manual.

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Consideration of Personnel Matters (In Eleven Parts): The meeting was called into an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. Chairman Woods excused guests from the meeting room at 7:40 p.m., stating that no Board action would be taken until the meeting reopened.

Executive Session

Chairman Woods reopened the meeting to the public at 7:55 p.m. and asked Board consideration of the following items:

Part 1: Consideration of the Deletion of an Administrative Technician IV Position and the Creation of a Psychologist Position: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT Position #0029, Administrative Technician IV, be deleted effective December 1, 1980, and THAT Position #0150, Psychologist, be created effective January 1, 1981, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

Part 2: Consideration of Applicant for Psychologist: This item was tabled.

Part 3: Consideration of Applicant for Caseworker: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ Sherry Hawthorne, effective January 5, 1981, as Caseworker III in position #0019 on the FY 1981 Personnel Services Schedule.

Part 4: Consideration of the Creation of Psychologist, Caseworker III, and Nurse I Positions: On a motion by Mr. Burke, seconded by Rev. Carter, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT Position #0151, Psychologist, Position #0152, Caseworker III; and Position #0153, Nurse I, be created January 1, 1981, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

Part 5: Consideration of Proposed Merit Increase: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

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RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to provide a one-step merit increase to Mrs. Elizabeth Blackburn, Accounting Clerk III, effective January 1, 1981, and THAT the Board Chairman and Executive Director be authorized to sign the appropriate forms and submit them to TDMHMR for approval.

Part 6: Consideration of the Creation of a Clinical Psychologist Position: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #0148, Clinical Psychologist, be created effective January 1, 1981, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

Part 7: Consideration of Applicant for Caseworker III Position: This item was tabled.

Part 8: Consideration of the Creation of a Secretary I Position: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #0149, Secretary I, be created effective January 1, 1981, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

Part 9: Consideration of the Promotion to an Administrative Technician IV Position (Unit Director): On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to promote Nell Newton, Administrative Technician II (position #0042), to an Administrative Technician IV (position #0030), in the FY 1981 Personal Services Schedule.

Part 10: Consideration of Proposed Merit Increase: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to provide a one-step merit increase to Ms. Jo Bray, Psychologist, effective January 1, 1981, and THAT the Board Chairman and Executive Director be authorized to sign the appropriate forms and submit them to TDMHMR for approval.

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Part 11: Consideration of Proposed Merit Increase: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

> RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to provide a one-step merit increase to Ms. Sandrel Slaughter, Secretary I, effective January 1, 1981, and THAT the Board Chairman and Executive Director be authorized to sign the appropriate forms and submit them to TDMHMR for approval.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The regular January Board Meeting was set for Tuesday, January 20, 1980, and will be held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility. Board Committee meetings will begin at 5:30 p.m., with the Board meeting starting at 6:00 p.m.

APPROVED:

V. B. Woods, Chairman

R. B. Hille, Secretary

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Deep East Texas MHMR
NAME OF CENTER

November 19, 1980
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	19,500	19,501	234,007	58,502	175,505
2. Screening & Referral/ Emergency	2,417	2,417	29,000	7,250	21,750
3. Outpatient Services	22,167	22,167	266,005	66,501	199,504
4. Special Education	12,087	12,087	145,047	36,262	108,785
5. Sheltered Work Training and Day/Evening Care	26,919	26,918	323,025	80,756	242,269
6. Alternate Residential/ 24-Hour Care	18,759	18,759	225,108	56,277	168,831
TOTALS	101,849	101,849	1,222,192	305,548	916,644

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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Deep East Texas MHMR
NAME OF CENTER

November 19, 1980
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSES	ANNUAL BUDGET	CUMULATIVE EXPENSES	BALANCE YTD
1. Administration	19,500	19,039	234,007	59,659	174,348
2. Screening & Referral/ Emergency	2,417	2,976	29,000	10,970	18,030
3. Outpatient Services	22,167	27,026	266,005	68,898	197,107
4. Special Education	12,087	12,264	145,047	35,385	109,662
5. Sheltered Work Training and Day/Evening Care	26,919	40,094	323,025	98,766	224,259
6. Alternate Residential/ 24-Hour Care	18,759	12,340	225,108	44,328	180,780
TOTALS	101,849	113,739	1,222,192	318,006	904,186

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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DEEP EAST TEXAS MHMR

BALANCE SHEET

November 19, 1980

ASSETS		GENERAL OPERATING FUND	GENERAL FIXED ASSETS FUND	TOTAL
Current Assets:				
Cash in Bank		$328,614.34		$ 328,614.34
Petty Cash		255.00		255.00
Accounts Receivable-Client Fees	$104,733.76			
Less: Allowance for Uncollectable Accounts	(32,963.38)			
Net Accounts Receivable		71,770.38		71,770.38
Accounts Receivable-Other		125,138.45		125,138.45
Accounts Receivable-Internal Advances*		35,000.00		35,000.00
Food Stamps on Hand		1,617.00		1,617.00
Prepaid Expenses		13,558.50		13,558.50
TOTAL CURRENT ASSETS		$575,953.67		$ 575,953.67
Amount To Be Provided Under Capital Lease Agreement		152,054.16		152,054.16
General Fixed Assets - At Cost				
Equipment - Furniture/Fixtures			$368,560.47	$ 368,560.47
Vehicles			135,771.73	135,771.73
Land			119,400.00	119,400.00
Building			325,645.06	325,645.06
TOTAL FIXED ASSETS			$949,377.26	$ 949,377.26
TOTAL ASSETS		$728,007.83	$949,377.26	$1,677,385.09
LIABILITIES, RESERVES & FUND BALANCE				
Current Liabilities:				
Accounts Payable		$ 44,729.93		$ 44,729.93
Accounts Payable-Internal Advances *		35,000.00		35,000.00
FICA Tax Payable		(32.47)		(32.47)
Sales Tax Payable		8.73		8.73
Obligation Under Capital Lease Agreement		152,054.16		152,054.16
TOTAL LIABILITIES		$231,760.35		$ 231,760.35
Reserve for Investment in Fixed Assets			$949,377.26	949,377.26
Reserve for Encumbrances		28,979.23		28,979.23
Fund Balance		467,268.25		467,268.25
TOTAL LIABILITIES, RESERVES & FUND BALANCE		$728,007.83	$949,377.26	$1,677,385.09

* Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to TRC-Sabine/San Augustine from SB230	$ 8,000.00
Advance to TRC-Tyler from SB230	5,000.00
Advance to DHHS Operations from SB230	22,000.00
TOTAL	$ 35,000.00

CASH POSITION STATEMENT

Cash in Bank:		
DHHS Operations	$ 1,378.69	
Operating Account	115,604.28	
Title I Account	3,230.00	
Senate Bill 230 Account	6,899.49	
TRC-Sabine/San Augustine Account	966.73	
TRC-Tyler Account	361.94	
FICA Account	4,667.44	
Payroll Account	100.20	
Reserve Operating Account	168,000.00	
Land Account	27,405.57	
TOTAL CASH IN BANK	$328,614.34	
Petty Cash	255.00	
TOTAL CASH ON HAND		$ 328,869.34

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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DEEP EAST TEXAS MHMR

OPERATING STATEMENT

November 19, 1980

INCOME	RECEIPTS	RECEIVABLES	TOTAL
Client Fees	$ 6,882.91	$ -0-	$ 6,882.91
Texas Rehabilitation Commission	50.00	914.00	964.00
ICF-MR	411.25	19,062.00	19,473.25
SB 230	-0-	7,260.00	7,260.00
Workshop Production	2,597.66	4,621.70	7,219.36
Interest	590.63	-0-	590.63
Food Stamps	189.00	-0-	189.00
C & E Services	103.00	-0-	103.00
Miscellaneous	88.90	670.02	758.92
Grant-in-Aid	101,849.33	-0-	101,849.33
Rusk State Hospital	-0-	4,333.25	4,333.25
TRC-Sabine/San Augustine	-0-	17,680.00	17,680.00
TRC-Tyler	-0-	7,280.00	7,280.00
DHHS Operations	40,000.00	15,666.00	55,666.00
DHR Liaison	-0-	6,678.48	6,678.48
Office of Traffic Safety	-0-	450.00	450.00
Title I-Follow the Child	6.45	950.00	956.45
TOTALS	$152,769.13	$85,565.45	$238,334.58

EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	$123,207.06	$ -0-	$123,207.06
Salary & Merit Increases	54.00	-0-	54.00
FICA	13,968.52	-0-	13,968.52
Insurance-Hospitalization/Life	5,070.58	-0-	5,070.58
Retirement	2,111.47	-0-	2,111.47
Consultation & Prof. Fees-Direct	930.20	-0-	930.20
Consultation & Prof. Fees-Other	97.83	-0-	97.83
Travel	1,960.94	-0-	1,960.94
Drugs	5,149.35	2,500.00	7,649.35
Food	366.72	1,595.87	1,962.59
Supplies	1,215.18	3,581.19	4,796.37
Equipment & Furniture/Purchase	-0-	(117.00)	(117.00)
Equipment & Furniture/Rental	3,633.28	-0-	3,633.28
Equipment & Furniture/Repair & Maintenance	654.87	325.78	980.65
Building/Rent	12,517.00	-0-	12,517.00
Building/Remodeling & Renovation	-0-	4,210.00	4,210.00
Building/Repair & Maintenance	3,450.18	170.85	3,621.03
Vehicle/Purchase	5,100.00	-0-	5,100.00
Vehicle/Rental	1,125.00	-0-	1,125.00
Vehicle/Operating & Maintenance Costs	3,367.03	701.34	4,068.37
Contracts-Service Agencies	18,123.08	22,356.67	40,479.75
Postage	936.94	-0-	936.94
Laboratory Expense	46.20	-0-	46.20
Telephone	1,596.20	-0-	1,596.20
Insurance	3,976.21	-0-	3,976.21
Client Wages	6,625.75	-0-	6,625.75
Utilities	2,816.33	-0-	2,816.33
Emolument	175.00	-0-	175.00
Client Fringe	359.38	-0-	359.38
Miscellaneous	711.69	255.24	966.93
TOTALS	$219,345.99	$35,579.94	$254,925.93

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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BREAKDOWN OF DISBURSEMENTS
November, 1980

Consultation & Professional Fees/Direct:
Sunrise Manor - Relief Houseparent - $536.30

Consultation & Professional Fees/Other:
Newton & Kirbyville Developmental Centers Infant Training - $817.83

Drugs:
TPERF - $5,087.32

Supplies:
All Units - Cleaning Supplies - $1,215.01
All Units - File Folders, envelopes, paper & pocket calculators, etc. - $1,054.44

Furniture & Equipment/Purchase:
Tyler County SWS - 30' Used Gooseneck Trailer - $3,000.00

Furniture & Equipment/Rental:
Xerox Copies - $1,022.15
Canon Copiers (7) - $760.89
IBM Computer - $1,693.37

Building/Rent:
Angelina County OPC - $2,800.00
Nacogdoches County OPC - $819.00
Trinity County OPC - $600.00
Angelina County Halfway House - $540.00
Houston County SWS - $585.00
Nacogdoches County SWS - $825.00
Polk County CCC & SWS $930.00
Shelby County SWS - $800.00
Nacogdoches County Halfway House - $600.00

Building/Repair & Maintenance:
Central Administration - Cleaning - $396.00
Angelina County OPC - Cleaning - $324.00
Sunrise Manor - Painting Interior - $1,780.00

Vehicle/Purchase:
Sabine-San Augustine SWS - Used 1978 1-Ton Chevrolet Truck - $5,100.00

Vehicle/Rental:
Lease Cars (7) - $1,245.00

Contracts:
George B. Tipton, M.D. - $5,170.00
Robert Turner, M.D. - $5,780.00
Lufkin Workshop & Opportunity Center - $7,016.67
Max Himel, M.D. - $860.00
Nacogdoches Medical Center Hospital - $1,855.50

Postage:
Central Administration - Postage Meter - $750.00

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Deep East Texas MHMR
NAME OF CENTER

November 19, 1980
DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
OCAL						
. Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	9,560	-0-	114,727	-0-	114,727
c. School District	(030)					
d. _____						
e. _____						
. Patient Fees-Ins. Reimb.						
a. Direct Patient Fees & Insurance	(070)	13,667	6,883	164,000	27,507	136,493
b. Title XX-Protective Services	(071)	6,644	-0-	79,725	1,111	78,614
c. Texas Rehabilitation Comm.	(072)	4,540	964	54,474	6,074	48,400
d. ICF-MR	(073)	15,583	19,473	187,000	78,118	108,882
e. SB 230	(074)	5,708	7,260	68,500	21,780	46,720
f. _____	(075)					
g. _____	(076)					
h. _____						
i. _____						
. Other Income & Contributions						
a. Workshop Production	(090)	7,500	7,219	90,000	21,676	68,324
b. Donations	(091)	500	-0-	6,000	25	5,975
c. Interest	(092)	1,000	591	12,000	3,545	8,455
d. Food Stamps	(093)	1,000	189	12,000	3,817	8,183
e. C & E Services	(094)	500	103	6,000	163	5,837
f. Miscellaneous	(095)	750	759	9,000	1,607	7,393
g. _____						
h. _____						
STATE GRANT-IN-AID & SPECIAL GRANTS THROUGH TDMHMR						
1. Grant-in-Aid	(110)	101,849	101,849	1,222,192	305,548	916,644
2. Suppl. Grant-in-Aid	(120)					
3. Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
1. Rusk State Hospital	(160)	4,333	4,333	51,999	13,000	38,999
2. TRC-Sabine/San Augustine	(161)	3,064	17,680	36,766	20,880	15,886
3. TRC-Tyler	(162)	3,150	7,280	37,798	11,680	26,118
4. _____	(163)					
5. _____						
6. _____						
FEDERAL FUNDS						
1. Grants						
a. DHHS Operations	(210)	55,667	55,666	668,000	166,998	501,002
b. DHR Liaison	(211)	7,417	6,679	89,000	20,778	68,222
c. Office of Traffic Safety	(212)	1,000	450	12,000	1,350	10,650
d. Title I	(213)	1,125	-0-	13,504	4,168	9,336
e. DDA	(214)	2,500	-0-	30,000	-0-	30,000
f. Title I - Follow the Child	(215)	797	957	9,565	1,906	7,659
g. _____						
GRAND TOTAL		247,854	238,335	2,974,250	711,731	2,262,519

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Deep East Texas Regional MHMR Services
NAME OF CENTER

November 19, 1980
DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	138,704	123,207	1,664,448	361,148	1,303,300
b. Salary & Merit Incrs.	(011)	742	54	8,900	157	8,743
c. Fringe Benefits	(020)	23,278	21,151	279,333	63,188	216,145
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	833	930	10,000	4,761	5,239
2. Other	(040)	750	98	9,000	3,343	5,657
TRAVEL - STAFF & BOARD	(050)	2,292	1,961	27,500	5,711	21,789
CONSUMABLE ITEMS						
a. Drugs	(060)	3,084	7,649	37,000	11,091	25,909
b. Food	(070)	4,000	1,963	48,000	9,057	38,943
c. Other	(080)	3,583	4,796	43,000	22,305	20,695
EQUIPMENT & FURNITURE						
Purchase	(090)	2,047	(117)	24,565	3,362	21,203
b. Rental	(100)	2,892	3,633	34,704	12,814	21,890
c. Repair & Maintenance	(110)	1,250	981	15,000	2,918	12,082
BUILDING						
a. Rent	(120)	11,500	12,517	138,000	37,643	100,357
b. Remodel & Renovation	(130)	417	4,210	5,000	5,371	(371
c. Repair & Maintenance	(140)	1,292	3,621	15,500	6,741	8,759
VEHICLE						
a. Purchase	(150)	1,083	5,100	13,000	18,500	(5,500
b. Rental	(160)	1,250	1,125	15,000	3,395	11,605
c. Oper. & Maint. Cost	(170)	3,333	4,068	40,000	13,925	26,075
CONTRACTS-SERV. AGENCIES	(180)	24,450	40,480	293,400	70,060	223,340
OTHER						
a. Postage, Telephone	(190)	4,625	2,533	55,500	12,913	42,587
b. Laboratory Expense	(191)	650	46	7,800	638	7,162
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	708	-0-	8,500	-0-	8,500
e. Insurance	(194)	3,375	3,976	40,500	12,561	27,939
f. Client Wages	(195)	5,333	6,626	64,000	17,880	46,120
g. Utilities	(196)	3,208	2,816	38,500	14,774	23,726
Emolument	(197)	350	175	4,200	700	3,500
i. Client Fringe	(198)	325	360	3,900	986	2,914
j. Miscellaneous	(199)	2,500	967	30,000	5,773	24,227
GRAND TOTAL		247,854	254,926	2,974,250	721,715	2,252,535

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GETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE ERIOD 9/1/80-11/19/80
AND THE MONTHLY BUDGET FOR THE PERIOD 11/20/80-8/31/81 BY COST CATEGORY

Cost Category		Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages	(010)	1,664,448	416,112	361,148	1,303,300	54,964	144,811
Salary and merit	(011)	8,900	2,225	157	8,743	2,068	971
Fringe benefits	(020)	279,333	69,833	63,188	216,145	6,645	24,016
Consultation & Prof. Fees							
Direct Patient Ser.	(030)	10,000	2,500	4,761	5,239	(2,261)	582
Other	(040)	9,000	2,250	3,343	5,657	(1,093)	629
Travel-Staff & Board	(050)	27,500	6,875	5,711	21,789	1,164	2,421
Consumable Items							
Drugs	(060)	37,000	9,250	11,091	25,909	(1,841)	2,879
Food	(070)	48,000	12,000	9,057	38,943	2,943	4,327
Other (Office,etc.)	(080)	43,000	10,750	22,305	20,695	(11,555)	2,300
Equipment & Furniture							
Purchase	(090)	24,565	6,141	3,362	21,203	2,779	2,356
Rental	(100)	34,704	8,676	12,814	21,890	(4,138)	2,432
Repairs & Mainten.	(110)	15,000	3,750	2,918	12,082	832	1,343
Building							
Rent	(120)	138,000	34,500	37,643	100,357	(3,143)	11,151
Remodeling & Renov.	(130)	5,000	1,250	5,371	(371)	(4,121)	(41)
Repairs & Mainten.	(140)	15,500	3,875	6,741	8,759	(2,866)	973
Vehicle							
Purchase	(150)	13,000	3,250	18,500	(5,500)	(15,250)	(611)
Rental	(160)	15,000	3,750	3,395	11,605	355	1,289
Operating &.Mainten.	(170)	40,000	10,000	13,925	26,075	(3,925)	2,897
Contracts with Service Agencies	(180)	293,400	73,350	70,060	223,340	3,290	24,816
Other							
Postage & Phone	(190)	55,500	13,875	12,913	42,587	962	4,732
Laboratory Exp.	(191)	7,800	1,950	638	7,162	1,312	796
Client Transport.	(192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual Audit	(193)	8,500	2,125	-0-	8,500	2,125	944

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR [illegible] PERIOD 9/1/80-11/19/80
AND THE MONTHLY BUDGET FOR THE PERIOD 11/20/80-8/31/81 BY COST CATEGORY

Cost Category		Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Other continued:							
Insurance	(194)	40,500	10,125	12,561	27,939	(2,436)	3,104
Client Wages	(195)	64,000	16,000	17,880	46,120	(1,880)	5,124
Utilities	(196)	38,500	9,625	14,774	23,726	(5,149)	2,636
Emoluments	(197)	4,200	1,050	700	3,500	350	389
Client Fringe	(198)	3,900	975	986	2,914	(11)	324
Miscellaneous	(199)	30,000	7,500	5,773	24,227	1,727	2,692
Grand Total	(300)	2,974,250	743,562	721,715	2,252,535	21,847	250,282

Note: The amounts shown for the monthly budget are derived by applying 1/9 of the balance for each cost category.

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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Deep East Texas Regional MHMR Services
EXPENDITURES BY COST CATEGORY
September 1, 1980 - November 19, 1980

LINE ITEM	OBJECT	ANNUAL BUDGET	THREE MONTH'S BUDGET	EXPENDED AND/OR ENCUMBERED YTD	OVER/ (UNDER)
60100	Salaries	$1,664,448	$416,112.00	$361,148.23	($54,963.77)
60110	Salaries & Merit Increases	8,900	2,225.00	157.00	(2,068.00)
60210	FICA Taxes	168,887	42,221.75	41,524.35	(697.40)
60220	Ins./Hospital - Life	83,690	20,922.50	15,110.15	(5,812.35)
60230	Retirement	26,756	6,689.00	6,553.03	(135.97)
60300	Cons. & Prof. Fees/Direct	10,000	2,500.00	4,761.26	2,261.26
60400	Cons. & Prof. Fees/Other	9,000	2,250.00	3,342.83	1,092.83
60500	Travel	27,500	6,875.00	5,711.13	(1,163.87)
60600	Drugs	37,000	9,250.00	11,091.53	1,841.53
60700	Food	48,000	12,000.00	9,057.09	(2,942.91)
60800	Supplies	43,000	10,750.00	22,304.68	11,554.68
60900	Eq. & Furniture/Purchased	24,565	6,141.25	3,361.83	(2,779.42)
61000	Eq. & Furniture/Rental	34,704	8,676.00	12,814.48	4,138.48
61100	Eq. & Furniture/Repair & Maintenance	15,000	3,750.00	2,917.78	(832.22)
61200	Building/Rent	138,000	34,500.00	37,643.00	3,143.00
61300	Building/Remodeling & Renovation	5,000	1,250.00	5,371.00	4,121.00
61400	Building/Repair & Maintenance	15,500	3,875.00	6,740.57	2,865.57
61500	Vehicle/Purchase	13,000	3,250.00	18,500.00	15,250.00
61600	Vehicle/Rental	15,000	3,750.00	3,395.00	(355.00)
61700	Vehicle/Operation & Maintenance	40,000	10,000.00	13,924.56	3,924.56
61800	Contracts	293,400	73,350.00	70,060.41	(3,289.59)
61900	Postage	13,879	3,469.75	2,785.51	(684.24)
61910	Lab. Expense	7,800	1,950.00	638.00	(1,312.00)
61920	Telephone	41,621	10,405.25	10,127.61	(277.64)
61930	Annual Audit	8,500	2,125.00	-0-	(2,125.00)
61940	Insurance	40,500	10,125.00	12,560.98	2,435.98
61950	Client Wages	64,000	16,000.00	17,880.18	1,880.18
61960	Utilities	38,500	9,625.00	14,773.81	5,148.81
61970	Emolument	4,200	1,050.00	700.00	(350.00)
61980	Client Fringe	3,900	975.00	985.77	10.77
61990	Miscellaneous	30,000	7,500.00	5,773.07	(1,726.93)
	TOTALS	$2,974,250	$743,562.50	$721,714.84	($21,847.66)

ATTACHMENT FOR ITEM IV-A-1
12/16/80

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DEEP EAST TEXAS REGIONAL MHMR SERVICES

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/80-11/19/80
AND THE MONTHLY BUDGET FOR THE PERIOD 11/20/80 - BY ORGANIZATIONAL UNIT
8/31/81

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	380,723	93,826	286,897	31,877
103	Personnel, Staff Dev. & Training	80,244	23,312	56,932	6,326
104	Research and Evaluation	36,044	9,466	26,578	2,953
202	Screening and Referral	113,315	26,042	87,273	9,697
203	Consultation and Education	24,120	6,508	17,612	1,957
301	Angelina Co. OPC	370,540	82,486	288,054	32,006
302	Jasper Co. OPC	90,715	19,806	70,909	7,879
303	Nacogdoches Co. OPC	175,270	39,158	136,112	15,123
304	Polk Co. CCC	67,370	16,574	50,796	5,644
305	Trinity Co. OPC	90,735	20,484	70,251	7,806
306	Tyler Co. OPC	99,996	17,309	82,687	9,187
308	DHR-Protective Services	42,465	55	42,410	4,712
311	Shelby Co. OPC	121,068	32,071	88,997	9,888

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/80 - 11/19/80
AND THE MONTHLY BUDGET FOR THE PERIOD 11/20/80 - 8/31/81 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
404	Kirbyville Dev. Ctr.	33,447	10,254	23,193	2,577
405	Newton Co. Dev. Ctr.	33,411	6,371	27,040	3,004
407	San Jacinto Co. Dev. Ctr.	14,045	3,769	10,276	1,142
408	Angelina Co. Dev. Ctr.	5,000	383	4,617	513
409	Hardin Co. Adult Education	16,295	4,162	12,133	1,348
410	Houston Co. Adult Education	12,191	3,177	9,014	1,002
411	Jasper-Newton Co. Adult Education	16,950	4,899	12,051	1,339
412	Nacogdoches Co. Adult Education	19,270	4,732	14,538	1,615
413	Polk Co. Adult Education	12,070	3,075	8,995	999
414	Shelby Co. Adult Education	14,613	3,982	10,631	1,181
501	Hardin Co. SWS	57,146	15,786	41,360	4,596
502	Houston Co. SWS	46,644	12,373	34,271	3,808
503	Jasper-Newton Co. SWS	58,937	17,766	41,171	4,575
504	Lufkin Workshop & Opportunity Ctr.	84,200	21,050	63,150	7,017
505	Nacogdoches Co. SWS	60,206	16,033	44,173	4,908
506	Polk Co. SWS	46,253	11,732	34,521	3,836
507	Shelby Co. SWS	50,224	14,697	35,527	3,947

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/80 - 11/19/80
AND THE MONTHLY BUDGET FOR THE PERIOD 11/20/80 - 8/31/81 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
508	Sabine-San Augustine SWS	65,963	31,236	34,727	3,859
509	Tyler Co. SWS	47,888	17,664	30,224	3,358
601	Partial Hospitalization	148,434	39,465	108,969	12,108
701	Nacogdoches Co. HWH	81,619	21,092	60,527	6,725
702	Sunrise Manor	85,492	24,951	60,541	6,727
703	Shelby Co. HWH	74,427	17,756	56,671	6,297
705	Angelina Co. HWH	47,795	8,000	39,795	4,422
706	Hardin Co. HWH	48,725	487	48,238	5,360
803	Psychiatric Inpatient	100,400	19,726	80,674	8,964
	TOTAL	2,974,250	721,715	2,252,535	250,282

Note: The amounts shown for the monthly budget are derived by applying 1/9 of the balance for each organizational unit.

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DEEP EAST TEXAS REGIONAL MHMR SERVICE

BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/80-11/19/80 AND THE
MONTHLY BUDGET FOR THE PERIOD 11/20/80-8/31/81 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	114,727	-0-	114,727	12,747
2. Fees - Insurance	164,000	27,507	136,493	15,166
3. Title XX Protective Services	79,725	1,111	78,614	8,735
4. TRC Reimbursements	54,474	6,074	48,400	5,378
5. ICF-MR	187,000	78,118	108,882	12,098
6. SB 230	68,500	21,780	46,720	5,191
7. Workshop Production	90,000	21,676	68,324	7,592
8. Donations	6,000	25	5,975	664
9. Interest	12,000	3,545	8,455	940
10. Food Stamps	12,000	3,817	8,183	909
11. C & E Services	6,000	163	5,837	649
12. Miscellaneous	9,000	1,607	7,393	822
13.				
14.				
15.				
16.				
17.				
State Grant-in-Aid	1,222,192	305,548	916,644	101,849
Supplemental Grant-in-Aid				
Other State				
1. Rusk State Hospital	51,999	13,000	38,999	4,333
2. TRC-Sabine/San Augustine	36,766	20,880	15,886	1,765
3. TRC-Tyler	37,798	11,680	26,118	2,902
4.				
5.				
6.				
Federal				
1. DHHS Operations	668,000	166,998	501,002	55,667
2. DHR Liaison	89,000	20,778	68,222	7,580
3. Office of Traffic Safety	12,000	1,350	10,650	1,183
4. Title I	13,504	4,168	9,336	1,037
5. DDA	30,000	-0-	30,000	3,333
6. Title I-Follow the Child	9,565	1,906	7,659	851
TOTAL	2,974,250	711,731	2,262,519	251,391

Note: The amounts shown for the monthly budget are derived by applying 1/9 of the balance for each source of funds