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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, January 15, 1979 in the Council Chambers at the Diboll City Hall at 5:15 P.M.

Members Present:

C. H. Shepherd Jr.	Mayor
Charles Schmidt	Councilmen
Fred Weeks, Jr.	
Dr. Russell W. Ingram	
Samuel Coleman	
Darwin "Bo" Smith	
Jeff Holberg	City Manager
Teresa Murray	Secretary

Members Absent:

NONE

Also Present:

John Sloan	City Attorney

Meeting was called to order by Mayor C. H. Shepherd who gave the invocation.

Ingram moved to dispense with the reading of the minutes of the previous meetings and they be approved as submitted to each alderman in writing. Second by Smith.

Voting Yes: Ingram, Smith, Weeks, Schmidt, and Coleman

Voting No: NONE

The next order of business was to consider the Final Plat of Shannan Forest Section II as revised by the Board of Adjustment. The Board voted to change easement for Lot 17 Block 4 to a seven foot easement and leave all other easements at ten feet. Ray Faircloth added that the easement would not effect any utilities in this reduced figure.

Darwin Smith moved to accept the reduced easement. Second by Ingram.

Voting Yes: Smith, Ingram, Schmidt, Weeks, & Coleman

Voting No: NONE

Holberg presented bids for discussion on three new City Vehicles. They were presented in sections.

Section I. -- Bid was awarded to Lufkin Motors in the amount of $4,496.00 for a light weight Toyota Pickup.

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Schmidt moved to accept this bid. Second by Coleman.

Voting Yes: Schmidt, Coleman, and Shepherd.

Voting No: Smith and Weeks

Abstain: Ingram

Section II. -- Bid was awarded to Greater Lufkin Ford in the amount of $11,780.40 for a Dump Truck used in the Street Department.

Smith moved to accept this bid. Second by Schmidt.

Voting Yes: Smith, Schmidt, Weeks, Coleman, and Ingram

Voting No: NONE

Section III. -- Bid was awarded to Greater Lufkin Ford in the amount of $4,352.66 for a 1/2 Ton Pickup.

Schmidt moved to accept this bid. Second by Ingram.

Voting Yes: Schmidt, Ingram, Coleman, Smith, and Weeks

Voting No: NONE

The City Manager discussed that bids on the Electric Door Openers were not received on the 10:00 o'clock deadline and asked the Council whether to waive informalities and open the bids received after the deadline. Ingram moved to open the bids. Second by Coleman.

Bids were: Hollywood Door Company -- $1,648.00 with completion date in 45 days.

Overhead Door Company -- $2,476.00 with completion date in 65 days.

Ingram moved to accept the bid from Hollywood Door Company in the amount of $1,648.00. Second by Schmidt.

Voting Yes: Ingram, Schmidt, Smith, Weeks, and Coleman

Voting No: NONE

The City Manager added that they would take more bids on the electrical wiring to install the door. He said that Electrical Enterprises gave a bid of $225.00 for installation.

The City Manager presented the Council with a drawing of the new proposed City Emblem. He explained the colors and size of the emblem which could be used ad a decal, patch and heading for stationery.

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Schmidt moved to accept the emblem. Second by Coleman.

Voting Yes: Ingram, Schmidt, Smith, Weeks, and Coleman

Voting No: NONE

City Manager stated it would be necessary to replace one vehicle in the Police Department this year. The other vehicles are in fairly good condition and should last another year. Ingram moved that the City receive bids for the Police vehicle on Wednesday, February 14, 1979 at 10:00 A.M. Second by Schmidt.

Voting Yes: Ingram, Schmidt, Smith , Weeks, and Coleman

Voting No: NONE

The City Manager stated that the City had been receiving numerous complaints from commercial garbage container customers, that the public was placing garbage and trash in their containers. He said he feels that if the City would adopt an ordinance prohibiting the public from using the commercial containers, and place signs saying that violators would be prosecuted, it would eliminate the numerous complaints and protect the City in the event that some one was prosecuted.

Ingram moved an ordinance be adopted. Second by Coleman.

Voting Yes: Ingram, Coleman, Smith, Weeks, and Schmidt

Voting No: NONE

Don McLarty, Ray Faircloth and Joe Elliott were called by the City Manager to present the drawings for the proposed Diboll State Bank Building. McLarty explained that several water and sewer lines would have to be relocated so there would be no active line under the new construction and that the Village Alley would have to be closed from Brookshire Bros. to White's Auto.

Ingram made the motion to accept the petition to close a portion of Village Alley. Second by Schmidt.

Voting Yes: Ingram, Schmidt, Coleman, Weeks, and Smith

Voting No: NONE

There being no further business, Council adjourned at 6:15 P.M. and went into Executive Session to discuss real estate and legal matters.

C. H. Shufford Jr
Mayor

ATTEST:

Teresa Murray
Teresa Murray, Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll. Texas, February 19, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.	Mayor
Dr. R.W. Ingram Darwin "Bo" Smith Samuel Coleman Fred Weeks	Councilmen
Jeff Holberg	City Manager
Geneva Ard	City Secretary

Members Absent:

Charles Schmidt	Councilman

Also Present:

Norman Dugas, Jr.	City Attorney

The meeting was called to order by Mayor C.H. Shepherd, Jr. who gave the invocation.

Ingram moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

Mr. Holberg stated that a late addition to the agenda had been made in order to consider setting a date to receive bids on automobile and general liability insurance. He recommended Wednesday, March 14, 1979 at 10:00 A.M. be set as the date to receive bids on this coverage. Smith moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

City Manager reported that bids were opened at 10:00 A.M. on Wednesday February 14, 1979 for the purchase of one police patrol car. Mr. Holberg stated that two (2) bids were received: Greater Lufkin Ford in the amount of $4,362.68, and Morrow-Buick-Pontiac in the amount of $4,539.99. Although Ford is the low bidder, specifications called for a four barrel carburetor and the vehicle offered by Ford has a two barrel carburetor. Based on that, Mr. Holberg recommended the bid be awarded to Morrow Buick-Pontiac in the amount of $4,539.99. Mr. Travis Gossett, representing Greater Lufkin Ford appeared before the Council to discuss the vehicle

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offered by his company. He stated that the vehicle will perform as well as a four barrel and offered to furnish statistics. After considerable discussion, Council agreed that no action be taken until all information on both vehicles could be reviewed.

City Manager reported that a ten acre tract of land adjoining the City's sewer treatment plant can be purchased from Mr. Arthur Temple for $9,500. This would be the location of a maintenance barn. He recommended purchase of the land. Ingram moved to accept the Manager's recommendation. Second by Coleman.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

City Manager stated that for the past two years, the City has joined with the Booster Club to fund and coordinate a summer recreation program. He stated the Club has $6,000 budgeted for the coming summer. The City will participate by supervising the program and handling administrative duties. Mr. Holberg recommended that the Council approve the City participating in the program for the summer. Coleman moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Ingram, Smith, Coleman and Weeks Voting No: None

Mr. Holberg explained what the summer recreation program consisted of, and stated the cost of operating the program is normally billed back to the Booster Club after completion of the program.

City Manager recommended that Wednesday, March 14, 1979 at 10:00 A.M. be set as the date to receive bids for the annual supply of garbage bags. Smith moved to accept the Manager's recommendation. Second by Coleman.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

City Manager reported that recently the City had received a letter from the Department of Highways and Transportation requesting that the City name a single bridge structure within the City Limits for consideration for state funding of its reconstruction. He stated the City has two bridges that would qualify, the one on Hall Street entering Old Orchard Park and the bridge on Hendrix, north of Borden. He recommended that the bridge on Hendrix be named as the City's top priority structure since it is very narrow and has a limited load capacity. After brief discussion, Coleman moved to accept the Manager's recommendation and name the bridge on Hendrix for possible funding. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No.: None

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Mr. M.D. Scarborough, Director of Utilities, appeared before the Council to report on the City's EPA Step 1 Grant. Mr. Scarborough stated that the City has been on the priority list for the past three years and has now recieved authorization form the Texas Department of Water Resources to submit application for the grant. He explained that Step 1 Grant consists of. Mr. Charles Thompson representing Everitt Griffith and Associates presented charts showing the time involved in the three different steps of the grant.

Mr. Scarborough stated that Council action two years ago commits the City to utilize the services of Everitt Griffith and Associates. He' further explained that originally the cost of all three steps was estimated at $750,000, but with rising costs, this will not be adequate and the grant will need to be revised upward. The City's matching share on EPA grants is 25% of eligible costs. The estimated cost of Step 1 will cost approximately $40,000; the City's share being $10,000.

After discussion, City Manager recommended that City authorize application for EPA Step 1 Grant and retain Everitt Griffith and Associates as consulting engineers. Ingram moved to accept the Manager's recommendation. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

City Manager outlined the basics of a Criminal Justice Grant for police photography equipment. He explained that the City's portion of the grant will amount to 25%. This is for one 35mm camera used for photographing and documenting evidence, and a Poloroid type camera suitable for making reproductions of fingerprints. The cost to the City will be in the 1980 budget. The City will under no obligation should money not be available in the 1980 budget for the equipment. After discussion, Coleman moved authorization be given to make application for the Criminal Justice Grant. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

City Manager reported that state law requires that the City Officials election be held on Saturday April 7. He stated the position of Mayor and two Aldermen, Bo Smith and Sam Coleman, will be up for election. Ingram moved April 7, 1979 be declared Election Day. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

Mayor Shepherd then appointed Merrill E. "Skip" Richardson as Election Judge and recommended payment at $35. for the judge and $30. each for three clerks. Smith moved to accept the Mayor's recommendation. Second by Ingram.

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Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

Lynn Montes, representing Axley and Rode, Certified Public Accountants, appeared before the Council to present the annual audit for the year ending September 30, 1978. The report was reviewed thoroughly as to all departmental revenues and expenses. Mr. Montes stated that he feels due to the growth of the City, an accountant is needed full-time. There was considerable discussion concerning this possibility. After discussion, Ingram moved the report be accepted and that Axley and Rode be retained on a monthly basis at present to assist the City's accounting needs. Second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

Mr. Leon Manning was present to answer any questions concerning the Revenue Sharing audit. The audit was accepted as presented upon motion by Ingram and second by Smith.

Voting Yes: Ingram, Smith, Coleman and Weeks

Voting No: None

There being no further business, Council adjourned at 6:45 P.M. and went into executive session to discuss personnel matters.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a Special Meeting of the City Council of the City of Diboll, Texas, March 12, 1979 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Samuel Coleman, Fred Weeks, Darwin Smith, Dr. R. W. Ingram,	Councilmen
Geneva Ard,	City Secretary
Jeff Holberg,	City Manager

Members Absent:

Charles Schmidt,	Councilman

The meeting was opened with prayer by Mayor Shepherd.

Police Chief Dewey Wolf appeared before the Council to report on the performance information on Police patrol vehicles that were discussed at the last regular meeting. The awarding of the bid for a Police car had been tabled pending investigation of tests results by Greater Lufkin Ford. Mr. Wolf stated that Mr. Travis Gossett had contacted him stating that their LTD II performed as well as the General Motors product in tests that were conducted. However, this test was not substantiated or documented. Mr. Wolf elaborated on the type performance the tests showed on Ford's take off and top-out speed. He stated that he felt the Department needs a four barrel rather than a two barrel and since Morrow Buick-Pontiac did meet the specifications, he would recommend the bid be awarded to Morrow. After discussion, Coleman moved the bid be awarded to Morrow Buick-Pontiac in the amount of $4,539.99. Second by Smith.

Voting Yes: Coleman, Smith, and Ingram

Voting No: Weeks

City Manager stated that originally bid opening for the purchase of the annual garbage bag supply had been set for March 14, 1979, however due to the time needed to receive the supply, the opening had been moved to March 12. He stated the bidders and their bids are as follows:

	With Print	Without Print
Bemis	$60.91 per M	$59.62 per M
Adams Industries	$56.45 per M	$54.86 per M
Etex Paper	$76.80 per M	$No Bid

Mr. Holberg explained that "With Print" means that each bag will be imprinted with "Help Keep Diboll Clean". After considerable discussion, Coleman moved the bid be awarded to Adams Industries, with print, in the amount of $56.45 per thousand. Second by Smith.

Voting Yes: Coleman, Smith and Shepherd

Voting No: Weeks and Ingram

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Mr. Holberg stated that the Planning and Zoning Commission has met and interviewed several consulting firms in an effort to retain a firm to review and update the City's zoning and subdivision ordinance. The Planning and Zoning Commission recommended J. T. Duncan and Associates. After discussion, Ingram moved to accept the recommendation of the Planning and Zoning Commission and employ J. T. Duncan and Associates at a cost not to exceed $10,900. Second by Smith.

Voting Yes: Ingram, Smith, Weeks and Coleman

Voting No: None

Council then adjourned at 5:45 P. M. and went into executive session to discuss personnel and legal matters.

The meeting was reopened to the public and the following action taken. Ingram moved that all City employees be given a $.20 an hour increase in pay. Second by Coleman.

Voting Yes: Ingram, Smith, Weeks and Coleman

Voting No: None

C. H. Shackelford
Mayor

Attest:

Geneva S. Ard
City Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, March 19, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Darwin Smith, Samuel Coleman, Fred Weeks, Sr., Dr. R.W. Ingram	Councilmen (Entered the meeting on Item 7)
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Smith moved to dispense with the reading of the minutes and they were approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Schmidt, Smith, Coleman and Weeks

Voting NO: None

The first item of business was a late addition to the agenda to consider receiving a proposal for replacement of the heating, ventilating and air-conditioning system at City Hall.

Mr. Holberg stated that over the past two years numerous repairs to the unit have become quite frequent. At the present time, the unit is in need of repair. He explained that the present system consists of twelve tons of cooling divided between two heat pump units that are over twelve years old. The eight ton unit that serves all the offices except the Manager's and the empty front office, is in the greatest need of repair. The four ton unit which serves the Manager's office and the vacant office is probably too large for its current use and does not filter the returned air. Mr. Holberg asked for authorization to advertise for proposals on the replacement of both units. He estimated the cost to be between six and ten thousand dollars. After discussion, Schmidt moved the Manager be authorized to receive proposals on the replacement of the heating and cooling units. Second by Coleman.

Voting Yes: Schmidt, Smith, Coleman and Weeks

Voting No: None

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City Manager reported that John Bean, an employee in the Water and Sewer Department, has received his "C" water license. Mr. Holberg stated that all employees are encouraged to participate in training that will be of benefit to their positions. He commended Mr. Bean for this accomplishment and presented him to the Council.

City Manager reported that bids were opened on March 14, 1979 for automobile and comprehensive liability insurance. He stated that only one bid was received, that being from Bartlett, Baggett and Shands, in the amount of $13,451.00. He explained that the coverage includes all rolling stock and general liability on the streets, parks, pools, etc. Mr. Holberg recommended the bid be awarded to Bartlett, Baggett, and Shands. Weeks moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Smith, Coleman and Weeks

Voting No: None

City Manager requested authorization to recieve bids on Wednesday, April 11, 1979 at 10:00 A.M. for one tractor-mower. The money for payment has been allocated in the Revenue Sharing Budget. The mower will be used in the Park Department primarily on the ball fields. Smith moved that the Manager be authorized to receive bids on the date requested. Second by Schmidt.

Voting Yes: Schmidt, Smith, Coleman and Weeks

Voting No: None

Mr. Holberg further recommended that Wednesday, April 11, 1979 at 10:00 A.M. be set to receive bids on a copy machine. He stated that the City now leases a machine, but he feels it is possible to obtain a cheaper cost if the City purchases a machine. The present copier can be purchased with a discounted cost since it is used. After considerable discussion, Schmidt moved that the Manager's recommendation be accepted and bids received. Second by Smith.

Voting Yes: Schmidt, Smith, Coleman, Weeks and Ingram

Voting No: None

There being no further business, Council adjourned at 5:45 P.M. and went into Executive Session to discuss legal matters.

Mayor

ATTEST:

City Secretary

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Minutes of special meeting of the City Council of the City of Diboll, Texas, April 9, 1979 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Dr. R. W. Ingram, Darwin "Bo" Smith, Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Fred Weeks, Sr., Charles Schmidt,	Councilmen

Also Present:

Norman Dugas, Jr.,	City Attorney

Mayor Shepherd called the meeting to order and explained that the first order of business was to canvass the votes from the April 7, City Officials Election. The canvass showed the following:

For Mayor:	C.H. Shepherd, Jr.	197
For Aldermen:	Darwin "Bo" Smith	180
	Sam Coleman	165
	Bill Fulmer	120

Mayor Shepherd declared elected for two years, the incumbents, C.H. Shepherd, Jr., Bo Smith, and Sam Coleman. Ingram moved the results be accepted as presented and the named incumbents reelected. Second by Smith.

Voting Yes: Smith, Ingram and Coleman

Voting No: None

In other business, City Manager reported that he has received verbal approval of plans and specifications for the Old Orchard Park Project. Mr. Holberg recommended bidding the entire project out under a single contract with specific completion dates for the swimming pool and tennis courts. He stated the State has not approved a grant amendment for a third ballfield and this will only be considered as an alternate bid if sufficient funds are available from the City's share of the project. Items not included in the contract are:

1. Bridge structure over White Oak Creek off of Harris Street.
2. Playground equipment
3. Bandstand and multipurpose court lighting.
4. Exercise stations

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City Manager recommended the bid opening for the project be set for April 27, 1979 at 10:00 A. M. with the bid being awarded on April 30, at a called meeting of the Council. After discussion, Smith moved to accept the Manager's recommendation and receive bids for the Old Orchard Park Project on April 27 at 10:00 A.M. and award the bid on April 30. Second by Ingram.

Voting Yes: Smith, Ingram and Coleman

Voting No: None

There being no further business, Council adjourned at 5:40 P. M. upon motion by Ingram.

Charles J. Schmidt
Mayor

Attest:

Geneva S. Ard
City Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas April 16, 1979 at 5:15 P.M. in the Council Room at City Hall.

Members Present:

Charles Schmidt,	Mayor Pro-Tem
Samuel Coleman, Darwin "Bo" Smith, Dr. R. W. Ingram, Fred Weeks,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

C. H. Shepherd, Jr.,	Mayor

Also Present:

John Sloan,	City Attorney

Meeting was called to order by Mayor Pro-Tem Schmidt.
Sam Coleman gave the invocation.
Ingram moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Coleman, Smith, Ingram and Weeks
Voting No: None

Mayor Pro-Tem Schmidt then swore in the newly elected Council members, Darwin "Bo" Smith and Sam Coleman.

Mr. J. B. McConnico appeared before the Council to discuss the problem of dogs running loose in town. Mr. McConnico stated that although some animals are vacinated, they are creating a nuisance in his neighborhood. He asked Council if a lease law could be considered. There was general discussion and Council thanked Mr. McConnico for his presentation. No official action was taken.

Mr. Ray Paulsey, representing the Diboll School Board appeared before the Council to discuss a proposal for a joint maintenance facility to maintain motorized equipment owned by the City, the School and the Housing Authority. Mr. Paulsey explained that the main concern now is that a group or committee study the expenses to see if this agreement would be feasible. After considerable discussion, Council asked the City Manager to get up-to-date figures on the cost of equipment upkeep and present at the next regular meeting.

City Manager stated that bids had been opened at 10:00 A. M. on Wednesday, April 11, 1979 for the purchase of a copying machine. Mr. Holberg recommended the bid be awarded to Xerox Corporation in the amount of $4,180.00

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with a $55.00 per month service agreement. This will be for the machine presently being used under a lease contract. After discussion, Coleman moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Coleman, Smith, Ingram and Weeks

Voting No: None

The bid tabulation is attached to and made a part of these minutes.

City Manager reported that bids for the purchase of a tractor-mower for the Park Department had been opened at 10:00 A.M. on Wednesday, April 11, 1979. Mr. Holberg stated that he would recommend purchase of a John Deere 850 from Fish and Still in the amount of $5,262.50. He stated that although Kubota is the low bid, it is a much lighter machine. After considerable discussion, Smith moved the City accept the low bid from Pineywoods Tractor for a Kubota in the amount of $4,461.39. Second by Ingram.

Voting Yes: Coleman, Smith, Ingram and Weeks

Voting No: None

The bid tabulation is attached to and made a part of these minutes.

City Manager reported that for some time the City has been investigating means to improve the efficiency in printing the tax roll and statements. At the present time, the roll and statements are typed ty hand. This is time consuming on the part of several employees. At one time the City had intended to place the tax roll on the existing accounting equipment, however with the current work and reprograming of the general ledger and payroll system, there would be a considerable delay before the taxes could be programed into our present machine. Mr. Holberg also stated that the City of Lufkin has been contacted regarding handling the City's tax roll on their computer but at this time they are not in a position to provide this service. Ad Valorem Records, Inc. in Houston has been contacted since this is their primary business, printing tax rolls and tax statements. Mrs. Becky Chapman, Tax Assessor-Collector, then explained the cost and feasibility of employing Ad Valorem Records. She stated the cost will be 33.8¢ per statement or $546.45, based on the number of statements we prepare. In addition an .18¢ set-up per item will be charged for the first year only. She explained that we now pay approximately $525. for tax forms and envelopes and then each has to be typed as well as the tax roll. Mrs. Chapman further explained that she has contacted several cities that use Ad Valorem Records, Inc. and that each was satisfied with the work performed. After considerable discussion, Ingram moved to enter into an agreement with Ad Valorem Records, Inc. of Houston to prepare the City of Diboll's tax roll and statements. Second by Coleman.

Voting Yes: Coleman and Ingram

Voting No: None

Abstain: Weeks and Smith

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City Manager then assured the Council that the appraisals, setting of values, rate, and the Board of Equalization procedures will be handled by the City's Tax Office.

City Manager stated that the City's present ordinance regarding junked and abandoned vehicles does not fully spell out the provisions of State Law, especially concerning a vehicle left on street right-of-way after 48 hours. Mr. Leon Grumbles was present in the audience to protest being asked to move several vehicles from his property that he alleges are not junk vehicles, but antiques. There was considerable discussion and Mr. Grumbles was instructed to build a fence around the vehicles or to grow an hedge to shield them from public view. Ingram moved the ordinance be amended to comply with State Law.

Second by Coleman

Voting Yes: Coleman, Ingram, Weeks and Smith

Voting No: None

Mrs. Becky Chapman, Tax Assessor-Collector, explained the policy regarding tax appraisal of mobile homes. The method includes measuring, figuring square footage and depreciation on each mobile home. Mrs. Chapman stated this is a fair and equitable means of placing mobile homes on the tax roll. She asked that the City adopt this policy. After discussion, Coleman moved this policy be adopted by the City. Second by Ingram.

Voting Yes: Coleman, Ingram and Smith

Voting No: Weeks

City Manager stated that the City has no Personal Injury Insurance coverage. He stated this is insurance to cover the liability of public officials against wrongful acts arising in the exercise of their duties or office. After disucssion, Ingram moved the Manager ask for bids for this coverage. Second by Smith.

Voting Yes: Coleman, Ingram and Smith

Voting No: None

City Manager presented an outline showing current level of indemity as well as additional levels that may be considered on the insurance furnished by the City for the volunteer firemen. After review and discussion, Smith moved to purchase Alternate #3 in the amount of $1,506.46 which includes $15,000. accidental death and dismemberment with $5,000. accidental medical expense, $125. per week total disability, and $62.50 per week for partial disability. Second by Ingram.

Voting Yes: Smith, Ingram, Weeks and Coleman

Voting No: None

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City Manager presented a proposed contract with John Ross Kay to act on behalf of the City in the collection of delinquent taxes. He stated that as was the case last year, the school has employed Mr. Kay and under State Law when one entity initiates legal action to collect deliquent taxes, the request must be made to other taxing jurisdictions to see if they also have deliquent taxes on the property. The contract authorizes Mr. Kay to act on behalf of the City in those instances. After discussion, Ingram moved the City enter into the contract and employ Mr. Kay. Second by Smith.

Voting Yes: Smith, Ingram and Coleman

Voting No: None

Abstain: Weeks

Mr. Holberg stated that he had received a letter from the State Department of Highways and Public Transportation offering their assistance on upgrading railroad grade crossing signs and markers. He explained that this would not entail a great deal of work on the City's part and felt it would be beneficial to the City. After discussion, Smith moved that Mayor Shepherd be authorized to sign the necessary documents to enter into the agreement. Second by Ingram.

Voting Yes: Smith, Ingram, Coleman and Weeks

Voting No: None

There being no further business, Council adjourned at 7:00 P.M. and went into executive session to discuss personnel matters.

C. H. Shepherd Jr.
Mayor

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas, April 30, 1979 at 5:15 P.M. in the meeting room at City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Charles Schmidt,	Councilmen
Fred Weeks,	
Sam Coleman,	
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Dr. R. W. Ingram	Councilman
Darwin "Bo" Smith	Councilman

Also Present:

Norman Dugas, Jr.,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation. City Manager reported that bids for Old Orchard Park Improvements were opened on April 27, 1979. The bidders and their bids are as follows:

Thomas and Thompson - Base Bid, $519,400 - With Alternates, $656,500
Moore Brothers - Base Bid, $564,034 - With Alternates $655,774

Mr. Holberg stated both bids were over the approximate $470,000 that will be available for the project. He stated that several items could be trimmed for a reduction of $126,320. or all bids could be rejected and rebid the project on an item-by-item basis. Ernest Grossman, representing Temple Associates Engineering explained the advantages of his firm doing the construction management on the Park Project rather than it being done by City force. He stated the estimated cost would be approximately $35,000. After discussion, Council agreed to study the proposal before a decision was made. Weeks then moved to reject all bids. Second by Schmidt.

Voting Yes: Schmidt, Weeks and Coleman

Voting No: None

Schmidt moved that bids be received on the pool only on May 11, 1979 at 10:00 A.M. and considered for award on May 14, 1979 at 5:15 P.M. Second by Coleman.

Voting Yes: Schmidt, Weeks, Coleman

Voting No: None

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Schmidt moved the four inch water line for the swimming pool be installed by City force, with a bid on the material be secured. Second by Coleman.

Voting Yes: Schmidt, Weeks and Coleman

Voting No: None

City Manager reported that bids for air conditioning renovation were opened at 10:00 on April 25, 1979. The bidders and their bids are as follows:

McWilliams Refrigeration - $4,782.00

Temple Associates - $9,900. Alternate - $3,000. (leave four ton unit as is)

After discussion, Schmidt moved the bid be awarded to McWilliams Refrigeration. Second by Coleman.

Voting Yes: Schmidt, Weeks, Coleman

Voting NO: None

City Manager reported that the terms of Willie Massey and H. G. Stubblefield, Jr., on the Housing Authority Board are expired and reappointments need to be made. Weeks moved action be tabled so possibly a new member could be selected since both of these have served for several years. Second by Schmidt.

Voting Yes: Schmidt, Weeks, Coleman

Voting No: None

Mr. Jim Dunn representing Temple Associates appeared before the Council to show the cost breakdown of the installation of a 12" water main from the City's 250,000 gallon elevated storage tank on Pine Valley to Borden Drive. He explained that the installation of this line as part of the transmission line to the proposed Eason Lake well facilities is necessary at this time since plans to reconstruct that portion of North First and Pine Valley are being made now and the line should be made prior to any street work. After presentation, Schmidt moved that bids be received on May 16, 1979 and awarded on May 21. Second by Coleman.

Voting Yes: Schmidt, Coleman

Voting No: None

Abstain: Weeks

Mr. Holberg then explained that the funds for the twelve inch water main would be from the Water and Sewer Fund and the General Fund with the General Fund being refunded when the balance of the twelve inch line is completed. The cost of this portion of line will be approximately $70,000.

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Mr. Dunn then brought the Council up-to-date on the planned street improvements with reports and cost breakdowns on Pine Valley, South First & North First.

City Manager reported that a tape logger for the Police Department had been budgeted in Revenue Sharing this year and asked for authorization to advertise for bids. Schmidt moved that bids be received at 10:00 A.M. on May 16, 1979 Second by Coleman.

Voting Yes: Schmidt, Coleman and Weeks

Voting No: None

City Manager reported that he feels the City's Master Plan should be up-dated for several reasons. A Master plan will enable the City to more effectively program capital improvements and also will enhance our ability to obtain federal funds which will be needed to accomplish the major needs confronting the City. After discussion, Council agreed this should be discussed in depth at a later time. No official action was taken.

City Manager presented changes to the Personnel Policy regarding sick leave. The revision will grant an advance of ten days sick leave to employees with over one year service and reduce the accumulated from 1½ days per month to 1 day per month. It will also provide that sick leave may be used with illness of a family member if the employee has to be absent from work and sick leave for part-time employees. After discussion, Schmidt moved these revisions be adopted and made a part of the Personnel Policy. Second by Weeks.

Voting Yes: Schmidt, Weeks, and Coleman

Voting No: None

Mr. Holberg stated that changes in the guidelines concerning the EPA Step I Grant have made it necessary that a public hearing be held. No action can be taken at this time but it will be brought to the Council again in June.

There being no further business, Council adjourned at 7:20 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas May 14, 1979 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr,	Mayor
Charles Schmidt, Dr. R. W. Ingram, Darwin "Bo" Smith, Fred Weeks, Sam Coleman	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

City Manager recognized Weldon Hunter and Anthony Matulis who have completed a recent Water and Sewer school and received certificates. Weldon acquired a license for "D" sewer and "C" water. Anthony acquired a license for "C" water and "C" sewer. They were both commended by the Mayor and City Council and encouraged to continue training that will benefit their jobs.

Mr. Holberg reported that the City has been requested to place an off-duty officer at the Little League, Farm League and Tee-Ball League games. In the past, several disturbances have taken place during the games with unsupervised youngsters. The City does not have adequate personnel for an on-duty officer to work the games. Mr. Holberg stated that the approximate cost to the City will be $1,200. for this season and recommended the City place an off-duty officer at each game. After discussion, Coleman moved to accept the Manager's recommendation. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Mayor Shepherd presented the names of Willie Massey and H. G. Stubblefield, Jr. for appointment to the Housing Authority Board and asked for approval. Schmidt moved to accept the Mayor's recommendation. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Mr. Holberg reported that bids on the swimming pool were opened May 11 at 10:00 A. M. with two bids received. The bidders and their bids are as

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follows:

Coastal Swimming Pools, Inc. - $109,870.00 - with 100 days completion

Schwarzlose Pools - $95,790.00 - with 75 days completion

After discussion, Ingram moved that the low bid from Schwarzlose Pools be accepted and that a bid on the fence around the pool be secured at a later time. Second by Smith.

Voting Yes: Schmidt, Ingram, Weeks, Coleman and Smith

Voting No: None

City Manager presented a detailed explanation of a proposal by Texas Municipal League for hospitalization and life insurance for the employees. Mr. Holberg stated that for some time he has been investigating better coverage at lower cost to the employees. He listed the cost of the existing coverage with Blue Cross and the proposed plan. They are as follows:

	Blue Cross	"Mid" Plan	"High" Plan
Employee	40.46	31.59	35.30
Dependent	82.67	47.38	59.53

Mr. Holberg explained that with the hospitalization insurance, all employees will be covered with a Basic Life plan. There was considerable discussion on what each plan covers. After discussion, Smith moved the City enter into coverage offered by Texas Municipal League and accept the "High" Plan on hospitalization and Plan 4 on the life insurance. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks, Coleman and Smith

Voting No: None

Smith moved the optional coverage on the life insurance and personal accident insurance be offered to the employees. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks, Coleman and Smith

Voting No: None

City Manager presented information regarding recent decisions of the Public Utility Commission regarding TP and L, DP and L and TESCO. He stated that he felt it is in the best interest of the City to participate in the filing of a motion for rehearing with the PUC. He stated the total cost would be minimal, possibly $250. After discussion, Smith moved the matter be tabled until the May 21 meeting so that actual expense could be verified. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks, Coleman and Smith

Voting No: None

City Manager reported that a Tax Equalization Board needs to be appointed for the current tax year. He stated the last Board consisted of Milford Ruby,

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A. F. "Lefty" Vaughn and Dennis Maynard. All have agreed to serve another term. Ingram moved these three be reappointed to the Board of Equalization and an ordinance be adopted. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Weeks, Coleman and Smith

Voting No: None

There being no further business, Council adjourned at 6:20 and went into executive session to discuss personnel matters.

Meeting reopened to the public at 7:15 P. M. and the following action was taken.

Weeks moved that beginning mileage on all City vehicles be logged in the morning and again at the end of the work day. Second by Smith.

Voting Yes: Weeks, Smith

Voting No: Coleman, Ingram

Abstain: Schmidt

Mayor Shepherd cast a vote to break the tie, voting no.

Meeting adjourned at 7:20 P. M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, May 21, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Fred Weeks, Darwin Smith, Samuel Coleman, Dr. R.W. Ingram,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Schmidt moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Ingram.

Voting Yes: Schmidt, Weeks, Smith, Coleman and Ingram

Voting No: None

City Manager stated that bids had been opened for the installation of a 12" water main extension from the City's 250,000 gallon elevated storage tank on Pine Valley to Borden Drive. Four bids were received. Mr. Holberg recommended the bid from East Texas Engineering and Construction, (Pit Construction) be accepted. Councilman Weeks at this time inquired when this project was initially authorized by the City Council. City Manager explained that it had been discussed in conjunction with the street project and as a part of the Eason Lake Project. Weeks stated that to his knowledge the installation of the 12" line has not been officially approved at a previous meeting. After considerable discussion, Schmidt moved to proceed with installation of the 12" water main extension before the proposed street project is done. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram

Voting No: Smith

Abstain: Weeks

Ingram then moved to accept the bid on the 12" water main from East Texas Engineering and Construction (Pit Construction) in the amount of $62,891. for PVC pipe. Second by Schmidt.

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Voting Yes: Schmidt, Coleman, and Ingram

Voting No: None

Abstain: Weeks and Smith

The bidders and their bids are attached to and made a part of these minutes.

City Manager reported that bids were opened on May 16 at 10:00 A.M. for the purchase of a police tape-logger. He stated that a bid had been received from Dictaphone but that a telegram had been sent changing the bid. The telegram was received by phone at approximatley 10:50 A.M. stating the bid had been changed from the original written bid of $17,295. to $17,200.

Mr. Holberg further reported that a bid had been received from Motorola on May 17 and is unopened. The bid can be sent back or informalities be waived, and the bid opened at this time. After discussion, Smith moved to waive the informalities of bids received from Motorola and Dictaphone on the tape-logger. This entailed accepting the revisions in the bid from Dictaphone sent by telegram and opening the bid from Motorola which arrived the day after the bid opening. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Schmidt moved to accept the bid from Dictaphone in the amount of $17,200. since it is the only bid received. Motorola offered no bid. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram and Smith

Voting No: None

Abstain: Weeks

City Manager reported that the cost of maintenance on all vehicles has been determined for the past fiscal year and to the present date. He stated that based on the materials, building and personnel required, that a joint maintenance program with the Diboll Independent School District would not be feasible at this time. Repairs to vehicles would not justify a full time mechanic. Coleman moved to decline an offer from the School to enter into a joint maintenance program. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Representatives from Everitt Griffith and Associates and Temple Associates each gave presentations regarding construction management of the Old Orchard Park Project. After the presentations, Council went into executive session to discuss which firm should be employed.

Council meeting reopened to the public. Ingram moved that Temple Associates be employed as construction manager of the Old Orchard Park Project. Second by Coleman.

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Voting Yes: Ingram, Coleman

Voting No: Smith and Weeks

Abstain: Schmidt

Tie vote was broken by Mayor Shepherd with a yes vote.

Ingram moved that the City participate with other cities in the State in appealing rulings of the Public Utility Commission at a cost of approximately $200. This was discussed at the previous meeting. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Coleman and Smith

Voting No: None

Abstain: Weeks

After discussion, Schmidt moved the City Manager be authorized to pursue necessary avenues to secure proposals from grant consultants and quotes on cost of updating the City's Master Plan. Second by Smith.

Voting Yes: Schmidt, Ingram, Coleman and Smith and Weeks

Voting No: None

Ingram moved that Gary Hurley, Ted Miller and Henry Holubec be reappointed to the Planning and Zoning Commission as recommended by Mayor Shepherd. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Coleman, Smith and Weeks

Voting No: None

There being no further business, Council adjourned at 8:00 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva L. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, June 18, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Samuel Coleman, Dr. R.W. Ingram, Fred Weeks, Sr., Darwin "Bo" Smith,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

The meeting was called to order by Mayor Shepherd who gave the invocation.

Coleman moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

Appointments to the Board of Adjustment was delayed until the next meeting.

Mrs. Becky Chapman, Tax Assessor-Collector, appeared before the Council to discuss collection of delinquent taxes, at the request of Alderman Weeks. Mr. Weeks stated that he was concerned about the time given to property owners to pay delinquent taxes before they were turned over to an attorney for collection. He asked when this was approved by the Council. Mrs. Chapman explained that at the previous meeting, Council had approved retaining Mr. John Ross Kay to act in the City's behalf on the collection of taxes. She further stated that at that time Council had agreed that all delinquent taxes should be given to the attorney rather than selecting certain pieces of property. The taxes were placed on the roll as delinquent as of June 1 and turned over to Mr. Kay on June 4. Mr. Weeks stated that he felt this is too soon for the taxes to be turned over to the attorney. There was considerable discussion among the Council. Mrs. Chapman explained that some of these taxes have been delinquent for several years and since she was instructed to turn all delinquent taxes over to the attorney, this included those only one year old. After discussion, Weeks moved that the time of turning the taxes over to the attorney be extended to July 1 each year. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

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Smith then moved that all taxpayers who have already received letters from the attorney be given an extension until August 10, rather than July 1, to pay the delinquent taxes. Second by Coleman.

Voting Yes: Coleman, Ingram, Weeks and Smith

Voting No: None

Abstain: Weeks

City Manager reported that funds had been budgeted in the 1978 budget for reconstruction of a portion of Hendrix Street, from Hines to A Street. However, construction had been delayed in anticipation of receiving State assistance. At this time, it does not appear the City will receive assistance and since the street is in need of major repairs, Mr. Holberg asked for authorization to hire engineers to prepare preliminary plans. The estimated cost of the engineering will range from $3,000. to $6,000. Council discussed possibly rerouting truck traffic since this is the main cause of rapid deterioration of this portion of street. After discussion, Smith moved Mr. Holberg be authorized to employ engineers to prepare preliminary plans. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram and Smith

Voting No: None

Abstain: Weeks

City Manager presented a sketch which showed proposed reconstruction of a sewer line on Devereaux Street. He stated that several houses are now being inadequately served because they are connected to a single four inch service line. Mr. Holberg pointed out on the sketch and explained the proposed work. The estimated cost of the project will be $500. with the construction being completed by City work force. After discussion, Weeks moved this work be authorized. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager stated that in order that an adequate drainage ditch be constructed on the west side of Neal Pickett, the six inch water main on Neal Pickett from Elm Street to South First needs to be relocated. The project will cost approximatley $2,000. and could be done by City work force. Mr. Holberg asked Council to authorize the project. Smith moved that the six inch water main be relocated. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Holberg reported that Mr. Paul Hileman is agreeable to providing the City with an easement so that the existing six inch sewer main across his property may be relocated. Cost of this will be approximately $4,000. Mr. Hileman has indicated that he will allow the line to be connected and release the City from any liability. Smith moved the line be relocated after the easement is secured. Second by Ingram.

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Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

A prpposed ordinance was introduced to the Council that would establish hours for redemption of impounded animals and setting impoundment fees. This was initially approved by the Council on May 20, 1976 but the ordinance was not written at that time. Smith moved the ordinance be approved and adopted. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Holberg reported that a date needs to be set to receive bids on site clearing for the baseball field area in Old Orchard Park. He recommended that July 5, at 10:00 A.M. be set. Smith moved to accept the Manager's recommendation. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

There being no further business, Council adjourned at 6:15 P.M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas June 20, 1979 at 12:00 noon in the office of the City Manager.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Fred Weeks, Dr. R.W. Ingram,	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

Samuel Coleman Darwin "Bo" Smith	Councilmen

Mayor Shepherd stated the meeting had been called to discuss problems at Well #1 which need immediate action.

City Manager then explained that repairs need to be made to the column pipe, tubing and shaft. He stated the pump is already in Houston being rebuilt. He further stated that the well now has a 40 HP motor and needs a 50 HP or possibly a 60 HP motor. He stated the estimated cost of the entire repair work is $22,500. After considerable discussion, Schmidt moved that Layne-Texas Company be employed to do the work necessary to get Well #1 back into working order. Second by Weeks.

Voting Yes: Schmidt, Weeks and Ingram

Voting No: None

There being no further business, Council adjourned at 12:25 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, July 16, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Samuel Coleman, Charles Schmidt, Dr. R.W. Ingram, Darwin "Bo" Smith, Fred Weeks,	Councilmen
Jeff Holberg	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Schmidt moved to dispense with the reading of the minutes and they be approved as previously submitted to each Alderman in writing. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Floyd Frankens appeared before the Council to request sewer service to his property which is located adjacent to the City Park. Mr. Frankens had previously asked the City to buy the property but it was not the Council's wish to purchase the land. Moye D. Scarborough, Utilities Director then explained what would be involved in connecting Mr. Franken's residence to the existing line in the park. The cost would be approximately $1,500. with the work being done by City work force. The sewer line would accomodate a total of five houses. City Manager then explained the City's policy regarding new connections to the sanitary sewer system. After considerable discussion, Smith moved this request be further investigated and also a previous request from Mr. Fred Weeks and be brought back to the Council. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Mayor Shepherd presented the following names for Council consideration as appointments to the Board of Adjustment.

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Merrill Richardson and Charles Phipps filling the vacancies created by A.B. Conner and Ray Faircloth, and reappointments of Kelsie Roach Richard Donovan and Bennie Scott.

Coleman moved to accept the Mayor's recommendation for the appointments to the Board of Adjustments. Second by Smith.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Several citizens attended the meeting to discuss the problem of dogs running loose in the City. Margie Harrell, Executive Director of the Housing Authority spoke in favor of a leash law explaining the difficulties of trying to catch dogs in the Housing Projects. Joe Gage and Harold Maxwell spoke against a leash law stating the present City ordinance regarding dogs being tagged should be enforced better. After much discussion, Schmidt moved that efforts be increased to control the dogs as stated by our present ordinance for a period of ninety (90) days and that a list of all complaints be listed, before further action is taken. Second by Ingram.

Voting Yes: Coleman, Schmidt and Ingram

Voting No: Smith and Weeks

City Manager explained a proposed policy regarding utility cuts in City streets. The purpose of the policy is to insure adequate repair to streets if a cut is made. The policy provides charges if repairs are done by City force and specifications for a contractor to meet. A permit will be required before a contractor makes a cut in the street. After review and discussion, Schmidt moved the City adopt the policy regarding utility cuts in streets. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Chuck Thomas representing Everitt Griffith and Associates appeared before the Council to present an agreement with his firm regarding STEP I EPA Grant. Mr. Thomas explained the status of the Grant and outlined cost involved in the engineering agreement. Council discussed the cost of the project which has increased with inflation. After discussion, Smith moved the City enter into the agreement with Everitt Griffith and Associates regarding STEP I EPA Grant. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Coleman then moved the City Manager be authorized to act as the official representative for the City for the STEP I EPA Grant and be authorized to submit the application. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

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City Manager provided an outline regarding 701 Planning Grant from the Texas Department of Community Affairs. He explained that applications for grant funds are now being taken. The funds would be used to update the City's Master Plan coordinating it with other plans and studies or to revise and update the City's goals and develop a basis for capital improvements. After considerable discussion, Schmidt moved the City Manager be authorized to make application for a 701 Planning Grant. Second by Ingram.

Voting Yes: Schmidt and Ingram

Voting No: Coleman and Smith

Abstain: Weeks

Mayor Shepherd broke the tie with a yes vote.

City Manager reported that two bids were received on the site clearing in Old Orchard Park. The bidders and their bids are as follows:

Earl Chance Construction, Inc.	$5,600.00
Jimmie R. Horton	5,830.00

Ingram moved the City accept the low bid from Earl Chance Construction, Inc. in the amount of $5,600.00. Second by Smith.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

A petition from Glenn Shivers requesting annexation of .61 acre tract adjacent to the north City Limits was presented for Council consideration. Smith moved this portion of land be annexed and the zoning ordinance be amended. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

A resolution authorizing the City to participate with the Deep East Texas Criminal Justice Council for the purchase of photography equipment for the Police Department in the 1979-80 fiscal year was presented for consideration. Smith moved the resolution be passed and adopted. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported that $25,000. had been allocated in the Revenue Sharing Budget for the Library Construction Fund and asked for authorization to make payment. Smith moved the payment to T.L.L. Temple Memorial Library Construction Fund be approved. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

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City Manager stated that a date to receive bids on fencing, construction of tennis courts, grading, dirt work, construction of street and jogging path in Old Orchard Park improvements needs to be set. He recommended Wednesday, August 1, 1979 at 10:00 A.M. be set for the bid opening. Smith moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Gary Jones, Fire Chief, presented plans of a proposed sub-station on the West side of town. The approximate cost of the completed building will be $44,550. This does not include the concrete apron in front which will cost $2,000. or more. Council discussed which equipment that would be placed in the fire sub-station. Chief Jones assured the Council that no new equipment would be needed. After considerable discussion, Smith moved that the construction of the fire station be approved and that multiple bids be received from foundation all the way to completion, but bids could be cut off at any point. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Chief Jones was instructed to report back to the next regular meeting regarding the bids.

There being no further business, Council adjourned at 7:30 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas, July 30, 1979 at 6:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Samuel Coleman, Dr. R. W. Ingram, Darwin Smith, Fred Weeks,	Councilmen
Jeff Holberg	City Manager
Geneva Ard	City Secretary

Members Absent:

Charles Schmidt,	Councilman

Also Present:

Becky Chapman	Tax Assessor/Collector

Mayor Shepherd called the meeting to order.

Mrs. Becky Chapman, Tax Assessor/Collector, presented a computation for the effective tax rate for the taxable year, 1979. Mrs. Chapman explained that the computation is necessary as prescribed by House Bill 18, also known as "Truth in Taxation". Basically the Bill provides that taxes may not be exceeded by more than three (3) percent over the calculated tax rate unless elaborate public hearings are held. Mrs. Chapman's computation showed the City's maximum tax rate at $.79 per $100 assessed value. After considerable discussion and explanation, Weeks moved the City adopt $.80 per $100 assessed value, the same as last year, since this is within the three (3) percent provided. Second by Ingram.

Voting Yes: Coleman, Ingram, Smith and Weeks

Voting No: None

There being no further business, Council adjourned at 6:35 P.M.

C H. Shepherd Jr
MAYOR

Attest:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas, Monday, August 6, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Dr. R.W. Ingram, Darwin "Bo" Smith, Fred Weeks, Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

City Manager stated that bids had been received for fencing in the Old Orchard Park Project. The bidders and their bids are as follows:

Clawson Insulation - $39,983
Livingston Aluminum & Fence Company - $47,526.92
Southland Fence - $45,682.

Mr. Holberg recommended the bid be awarded to the low bidder, Clawson Insulation. Daryl Duren, representing Temple Associates Engineering was present to discuss the bids. Council expressed concern that the bid specifications were not explained in detail as to quantity and quality of fence. Council felt the bid may be high since information was not available for review. After considerable discussion, Smith moved the bids be rejected and the project be re-bid and brought back with detailed description of the fencing. Second by Coleman.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman.

Voting No: None

Two bids were received on Park Improvement dirt work and grading. The bidders and their bids are as follows:

Jet-Texas - $28,602.50
Earl Chance - $28,500.

City Manager explained that bid specifications called for lump sum grading and dirt work for three ballfields. However, both contractors had requested estimates

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from the engineer and both are given the same quantities based on total site area. Mr. Holberg further explained that Earl Chance had bid on three fields but the bid was based on the yardage for four fields. He stated that since it is the City's intention for dirt work to be completed for the entire ballpark area and that the base bid included that area, that informalities be waived and the bid be awarded to the low bidder, Earl Chance Construction in the amount of $28,500. After discussion, Ingram moved to accept the City Manager's recommendation. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman.

Voting No: None

Smith then moved to rescind the motion made in Item #2 regarding Old Orchard Park fencing bids, and go through the process of negotiated bidding. Second by Coleman.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Smith moved to reject the present bids on Old Orchard Fencing. Second by Coleman.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Smith then moved that the engineers be authorized to negotiate bids from as many contractors as can be contacted. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Council agreed to table considering award of bid on Park Improvement paving until next meeting.

No bids were received on construction of tennis courts.

City Manager reported that a date needed to be set to receive bids on the tennis courts, bathhouse and service center in Old Orchard Park Improvements. Smith moved that Wednesday, August 29, 1979 at 10:00 A.M. be set to receive bids on these three items. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

Mrs. Becky Chapman, Tax Assessor/Collector, appeared before the Council to discuss Senate Bill 621. Mrs. Chapman explained that this tax reform bill establishes a central appraisal district for each county. This central office will be responsible for the appraisal of all property in the county for all

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jurisdictions, except the county unless it wishes to join. Each taxing district will no longer have a Board of Equalization. The appraisal district will be governed by five (5) board of directors.

Mrs. Chapman further explained how the Board is set up, when it will be established, how members are elected and the voting procedures. The Board will be elected in October of this year and all taxing entities will be in the taxing district by 1982. The budget for operation will be shared by all entities.

Ward Burke, City Attorney, encouraged the Council to attend a meeting regarding the Central Appraisal District in Lufkin on August 10. Mr. Burke stated this will be a powerful Board, and Council should be aware of who the nominees for positions on the Board are.

There was considerable discussion conerning the Central Appraisal District but no official action was taken.

City Manager presented a preliminary plat of Section III, Shannan Forest which showed street layout and twenty-five (25) lots. Mr. Holberg stated the plat has been approved by the Planning and Zoning Commission. After brief discussion, Schmidt moved the plat be accepted and approved as presented. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith, Weeks and Coleman

Voting No: None

There being no further business, Council adjourned at 7:05 P.M.

C. H. Shepherd Jr.
MAYOR

Attest:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas, Monday, August 13, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.	Mayor
Charles Schmidt, Samuel Coleman, Dr. R.W. Ingram, Fred Weeks, Darwin "Bo" Smith,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

The meeting was called to order by Mayor Shepherd.

City Manager reported that the tractor-mower used on the roughs at the Golf Course needs replacing. He stated that considerable repairs have been made to the machine and it is no longer feasible to repair it. He explained that the present tractor is a Toro Groundmaster which is hydraulically driven and that he felt a more durable machine is needed. Also, the hydraulically driven mower is more expensive to maintain. He stated money is available for the purchase of this piece of equipment from the Motor Pool Fund. Mr. H. G. Stubblefield, Jr., Chairman of the Park and Recreation Board, was present to discuss the need for a new mower. After discussion, Schmidt moved that Wednesday, August 29, 1979 at 10:00 be set as the date to receive bids on this item. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

Bids will be received on a belt drive unit and gear-box unit.

Ernie Musick, engineer with Temple Associates, appeared before the Council to discuss the bids on the fencing in Old Orchard Park Improvements. Mr. Musick recommended Council reconsider the decision not to accept the low bid on the fencing which was presented at the last meeting. Mr. Musick explained that it will take at least three weeks to re-bid the project and that all fence companies in the area have already been contacted twice and probably will not bid a third time. Mr. Musick then answered Council questions as to the gauge of wire, lineal footage and explained each bid. He also presented figures and cost estimates that revealed Clawson Insulation still the low bidder. After lengthly discussion, Ingram moved to reconsider the fencing bids rejected on August 6, 1979. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

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Schmidt then moved to accept the low bid from Clawson Insulation in the amount of $39,983. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram and Weeks

Voting No: Smith

Schmidt moved the engineers authorize a change order to place 42" fencing on the sides of the tennis court rather than six foot. Second by Smith.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

Engineer reported that only one bid had been received on the paving in the Old Orchard Park Project. The bid is from Kenneth Koon Construction in the amount of $71,962.50. Mr. Musick stated that he feels the bid is high, especially on the jogging trail. After discussion, Smith moved this bid be rejected and the project be re-bid so that the bid will include either or both the street and the jogging path. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

City Manager was then authorized to set the bid date and also investigate the jogging path being done by force accounting.

Ingram moved a change order be authorized for a different chlorinator at the Old Orchard Pool. The chlorinator to be like the ones now used by the City at the water wells. The cost will be an additional $625. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

City Manager reported on the meeting held August 10 regarding the Central Appraisal District. He explained the Board to be elected as prescribed by Senate Bill 621 and stated that if the Council is interested in something other than a five member board, a decision needs to be made before the next meeting which will be held on September 4. After discussion, Smith moved the City be in favor of a board other than the five member board set by State law. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Weeks and Smith

Voting No: None

Council discussed budget goals for the 1979-80 fiscal year but no official action was taken.

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There being no further business, Council adjourned at 7:45 P.M.

C. H. Shepherd Jr.
MAYOR

Attest:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, Monday, August 20, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd Jr.	Mayor
Charles Schmidt, Dr. Russell W. Ingram, Fred Weeks Sr., Darwin "Bo" Smith,	Councilmen
Jeff Holberg,	City Manager
Becky Chapman,	Tax Assessor/Collector

Members Absent:

Samuel Coleman,	Councilmen

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Mayor Shepherd.

Schmidt moved to dispense with the reading of the minutes and they be approved as previously submitted to each Alderman in writing. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks and Smith

Voting No: None

Mr. David Waxmen with the firm of Waxmen and Semetko gave a presentation on the Community Development Block Grant Program, its requirements for application proceedings and the work which can be done under this grant. After a lengthy discussion, Mr. Waxmen explained that if the Council so desired, his firm would be responsible for the completion of all applications and feasibility studies for the grant application.

Smith moved that the City make application for the Community Development Block Grant and retain the firm of Waxmen and Semetko for the application work. Second by Schmidt.

Voting Yes: Schmidt, Ingram and Smith

Voting No: None

Abstain: Weeks

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City Manager explained that for sometime the Council has discussed street reconstruction of North First Street, a portion of South First Street and Pine Valley Road. Due to the increased trafficing of heavy industrial loads, the section of North First Street and Pine Valley Road are gradually deteriorating. After a lengthy discussion, Wednesday, September 12, 1979 at 10:00 A.M. was set as the date to receive bids on the street reconstruction with bidding to be separate on North First Street and Pine Valley Road. Motion by Ingram. Second by Schmidt.

Voting Yes: Schmidt, Ingram and Smith

Voting No: None

Abstain: Weeks

City Manager stated that it was possible for the City to force account the construction of the Park jogging/exercise path. The estimate cost would be approximately $8,000 for a six foot wide path paved to a depth of three inches over non-stabilized sub-grade. Equipment rental would consist of a roller and lay-down machine. Smith moved to force account the construction. Second by Ingram.

Voting Yes: Weeks, Ingram, Schmidt, Smith

Voting No: None

City Manager stated that presently the deposit fee for pool rental is $5.00. The deposit fee is to help insure that the pool area is cleaned of any litter after rental and that the key is returned. He recommended that the deposit be increased to $15.00 which will help to insure that clean-up and returning of key is done. Smith moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Smith, Schmidt, Weeks and Ingram

Voting No: None

An ordinance setting the tax rate for the fiscal year 1980 was presented for consideration. Ingram moved the ordinance be passed and adopted. Second by Schmidt.

Voting Yes: Smith, Schmidt, Weeks and Ingram

Voting No: None

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A policy was presented, as per the Council's request, concerning delinquent tax procedures. The policy states:

> "All property taxes become delinquent on February 1, of each year and if not paid by July 1, will be placed on the City of Diboll's delinquent tax roll.
>
> On August 1, of each year, the delinquent tax roll will be turned over to the City's delinquent tax attorney for collection."

Schmidt moved to adopt the policy. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks and Smith

Voting No: None

City Manager stated the Council should consider joining TML cities intervention in U.S. Steel Corporation lawsuit against local sales and use tax law. This suit could have a great impact on the City's sales tax in the future. The City's cost to join in the lawsuit would be approximately $150. Schmidt moved to join in the lawsuit. Second by Ingram.

Voting Yes: Schmidt, Smith, Ingram and Weeks

Voting No: None

On July 16, 1979 Mr. Floyd Frankens appeared before the Council to request sewer service to his property which is located adjacent to the City Park. At that meeting Council instructed the City Manager to further investigate the request and also the previous request by Mr. Fred Weeks. City Manager reported on this matter with regard to the City's present ordinance concerning sewer line extension. After a lengthy discussion Smith moved to extend the sewer line to Mr. Frankens' property with the City absorbing the prorata charge for the line. Second by Schmidt.

Voting Yes: Smith, Schmidt, and Ingram

Voting No: None

Abstain: Weeks

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City Manager stated that in the case of Mr. Weeks' request, the sewer line would not run along the street, as in the case of Mr. Frankens. Therefore consideration should be given to the question of accrual of benefits on the Weeks' extension. The Weeks' property is in an area zoned commercial. After a lengthy discussion it was the general consensus of the Council to extend the sewer line to Mr. Weeks' residential property, and in the event new construction in the area desired to connect to the line, they would pay for that portion of the line to their property. The City would bear the cost of extending the line to the Weeks' property, as they would in the case of Frankens'. Motion by Smith. Second by Ingram.

Voting Yes: Ingram, Schmidt, Smith

Voting No: None

Abstain: Weeks

The Council then went into a budget workshop.

_____
Mayor

ATTEST:

_____
City Secretary

Polly Manard

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Minutes of a Special meeting of the City Council of the City of Diboll, Texas, September 6, 1979 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Samuel Coleman, Charles Schmidt, Dr. R. W. Ingram, Darwin "Bo" Smith, Fred Weeks,	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

None

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Mayor Shepherd.

City Manager reported that bids for the purchase of one tractor-mower had been opened on August 29, 1979. The bidders and their bids are as follows:

Pineywoods Tractor, Kubota	$4,995.
W. A. DuBose, Ford	5,595.
Fish and Steele, John Deere	6,287.

Mr. Holberg stated that he felt the 25 HP Kubota with belt model mower will be adequate for the needs of the Golf Course and recommended awarding the bid to Pineywoods Tractor in the amount of $4,995. Smith moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported bids received on tennis and multi-purpose courts are as follows:

Moore Brothers, lump sum	$58,073.
C. C. Langford,	46,276.

Mr. Ernie Musick, representing Temple Associates, explained the multi-purpose court bids and recommended the low bid from C. C. Langford be accepted. Mr. Musick further explained that he will meet with the Contractor and it is possible that the bid can be lowered. After discussion, Schmidt moved to accept the engineer's recommendation. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

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Mr. Musick than reported that three bids on the Park Service Center were received on August 29, 1979. The bidders and their bids are as follows:

Swor Construction,	$23,861.
Moore Brothers Construction,	25,432.
C. C. Langford,	21,438.

Mr. Musick stated that he felt the low bid from C. C. Langford was reasonable and recommended accepting it. He explained to the Council what the service center will contain, three bays for equipment, storage, and an office. The building will be metal. Councilman Weeks expressed concern that the bid is high for the size and type of construction. After discussion, Schmidt moved to accept the low bid from C. C. Langford in the amount of $21,438. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram and Smith

Voting No: Weeks

Mr. Musick reported that only one bid had been received on the pool dressing room. The bid is from Moore Construction in the amount of $65,470. Mr. Musick stated the bid is several thousand dollars over the budget and recommended the bid be rejected. He recommended the project be let to individual contractors, possibly with a few changes. After discussion, Smith moved to accept Mr. Musick's recommendation. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Ingram then moved that Temple Associates be authorized to advertise as necessary for the remaining improvements in the Old Orchard Park Project. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported that a meeting had been held on September 4 at the Court House regarding the Central Appraisal District as outlined under Senate Bill 621. Seven of the ten entities have gone on record as desiring an alternate method of selection and size of the Board. Lufkin School District prefers the five man Board, Angelina County and City of Lufkin have not expressed an opinion.

Mr. Holberg stated that three alternative methods have been suggested at this point.

1. A ten man Board with each entity having one representative.
2. A seven man Board, with City of Huntington, Huntington School District and Zavalla School District having one representative. City of Diboll and Diboll School District would have one representative. Central and Hudson School Districts would have one representative. The City of Lufkin, one representative; Lufkin School District, one representative, Angelina County, one representative. The seventh member would be selected from within the

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boundaries of the Lufkin School District, nominated by the Lufkin School District, and requiring the approval of either the County or the City of Lufkin.

3. A ten man Board with each entity having one representive but having weighted votes based on the present vote formula.

It was suggested at the meeting that each entity select one representative to a committee to work out an acceptable alternative Board and selection method. The representative should be empowered to negotiate with the other entities on the development of the alternative Board.

Council discussed the Central Appraisal Board at length. After discussion, Schmidt moved that City Manager Holberg be appointed as the City's representative to the steering committee. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram, Smith and Weeks

Voting No: None

Council then went into a budget workshop to discuss the 1979-80 proposals for the Park and Fire Departments.

C. A. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, September 17, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Charles Schmidt Samuel Coleman Fred Weeks, Sr., Darwin "Bo" Smith Dr. R. W. Ingram	Councilmen
Jeff Holberg	City Manager
Geneva Ard	City Secretary

Members Absent:

None

Also Present:

John Sloan,	City Attorney

The meeting was opened with prayer by Mayor Shepherd.

Schmidt moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Schmidt, Coleman, Weeks, Smith and Ingram

Voting No: None

City Manager reported that bids for the reconstruction of Pine Valley Road, North First and South First were opened at 10:00 A.M., September 12. He stated that only one bid was received, that being from Boyd Construction of Center, Texas in the amount of $381,706.00. Mr. Holberg stated that the bid is totally unacceptable and recommended it be rejected. City Manager reported there are several reasons why there was a lack of bids on this project. Local contractors are behind schedule because of the frequent summer rainfall and winter is nearing when again the weather will be inclement. Also, the asphalt plant in Lufkin will be closed starting in January until about March for repairs. Mr. Holberg recommended the project not be done and be relet for bids in the spring of 1980. Smith moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Weeks, Smith and Ingram

Voting No: None

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City Manager reported of the meeting that was held in Lufkin on September 13 regarding the Central Appraisal District. He stated the purpose of the meeting was to try to decide on the number of members that should make up the board that will govern the Central Appraisal District. A nine member board was the basic outcome of the meeting. It will be made up as follows: Lufkin School District - 2, Angelina County - 1, City of Lufkin - 1, Central School District - 1, Hudson School District - 1, Zavalla School District - 1, Huntington City and School together - 1, Diboll City and School together - 1.

Mr. Holberg stated that eight alternatives for a board were discussed. He explained each plan to the Council. After discussion, Coleman moved the City accept the nine member board. Second by Ingram.

Voting Yes: Schmidt, Coleman, Weeks, Smith and Ingram

Voting No: None

The Council discussed the anticipated cost of the Central Appraisal District and the term of office of the members, which is two years.

There being no further business, Council adjourned at 5:40 P.M. and went into a budget workshop.

_____
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, October 15, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

Charles Schmidt	Mayor Pro-Tem
Dr. R.W. Ingram,	Councilmen
Fred Weeks,	
Darwin Smith,	
Jeff Holberg	City Manager
Geneva S. Ard	City Secretary

Members Absent:

Sam Coleman	
C.H. Shepherd, Jr.	Mayor

Also Present:

Norman Dugas	City Attorney

The meeting was opened with prayer by Jeff Holberg.

Ingram moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

City Manager reported that two additional Police officers had been provided for in the 1980 budget and requested authorization to bring the Department up to full strength at this time. Councilman Weeks objected, explaining that with rising inflation, he felt the entire budget should be trimmed. Chief Wolf explained that to provide twenty-four hour protection on every shift, this additional personnel is needed. After discussion, Weeks moved the Police Department employ one additional officer, purchase one additional car and purchase jackets for each officer that will match the uniforms. Second by Ingram.

Voting Yes: Ingram, Weeks and Smith

Voting NO: None

City Manager reported that several items authorized in the 1980 budget needs to be authorized so that a date may be set to receive bids. He recommended Wednesday, November 14, 1979 be set.

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Ingram moved to advertise for bids for a truck for the Sanitation Department. This will be a replacement with the present truck used as a back-up unit. The old truck now used as a back-up will be sold or traded. Second by Smith.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Ingram moved to receive bids on a greens mower for the Golf Course. Second by Weeks.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Smith moved to receive bids on a greens mower for the Golf Course. Second by Weeks.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Smith moved to receive bids for radio equipment for the Police and Fire Departments: Police Department, one four channel mobil unit and one walkie-talkie, Fire Dept.: two four channel mobil units and one walkie-talkie. Second by Ingram.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Mr. Holberg explained proposed remodeling of Police Department. He stated that space is needed in the communications room and plans were to take in the hall adjacent to the fire apparatus room and create a smaller hallway between the Chief's office and the communications room. Alderman Smith suggested that the Judge and Court Clerk be moved to City Hall in the vacant office adjacent to the Manager's and let the Chief of Police move into the Judge's office since the planned improvements will provide very little additional space. After discussion, Smith moved the matter be tabled until further investigation and recommendations can be made. Second by Weeks.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Smith moved the proposed concrete parking at the Public Safety Building be tabled at this time. Second by Ingram.

Voting Yes: Ingram, Weeks and Smith

Voting No: None

Ingram moved to advertise for bids on the next supply of garbage bags. Second by Smith

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Voting Yes: Ingram, Weeks and Smith

Voting No: None

City Manager stated that for sometime the Park Board and Booster Club have been attempting to locate a place for a soccer field. He stated a verbal committment has been received to use the portion of the old pecan orchard behind the high school. A joint use facility between the school and the City is being planned. The Booster Club will provide funds for the dirt work to bring the soccer field up to suitable grade. Mr. Holberg asked authorization to receive bids on the dirt work at this time. Ingram moved the dirt work be let for bids. Second by Smith

Voting Yes: Ingram, Weeks and Smith

Voting No: None

City Manager presented Gary Jones, Fire Chief with a certificate from the Railroad Commission's LP Gas Division for the Fire Department's participation in extinguishing a propane fire in Cleveland. Mayor and City Council commended Mr. Jones on the work the Department is doing.

City Manager presented the following bids on the purchase of a utility vehicle for the Fire Department.

Clifton-Duke Chevrolet	$9,162.00
Angelina Chevrolet	$9,463.97

After discussion, Smith moved to accept the low bid of $9,162.00 from Clifton-Duke Chevrolet. Second by Ingram.

Voting Yes: Smith and Ingram

Voting No: Weeks

City Manager reported that a representative to the Deep East Texas Council of Governments needs to be appointed. The representative must be an elected official of the City. Smith moved that Mayor C.H. Shepherd, Jr., be appointed to represent the City. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Mr. Holberg read a resolution to adopt the tax roll for 1979. Weeks moved to adopt the resolution as presented. Second by Ingram.

Voting Yes: Ingram and Weeks

Voting No: Smith

An ordinance was presented regarding unauthorized vehicles in City Parks. This is primarily to restrict vehicles to parking areas and paved streets suitable for vehicles. Ingram moved the ordinance be adopted. Second by Smith.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

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An ordinance was presented prohibiting alcoholic beverages in the parks. After discussion, Smith moved the ordinance be adopted and that Police use discretion in enforcing it. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

A letter from the Texas Department of Health commending the Water and Sewer Department in the job they have done in maintaining the standards for our water supply and distribution system.

City Manager stated that Temple-Eastex has offered the old Personnel Office to the City and Booster Club to be moved to Old Orchard Park. He stated the Booster Club will participate in assisting in paying for the moving of the building and remodeling the structure. He stated the remodeling could be a multi-year project due to the costs involved and the limited funds available. Ingram moved that the moving of the Personnel Office be let for bids conditional that the Booster Club participate in the cost. Second by Smith.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

Smith moved that trade bids be taken on the sports lighting and concession building in the Park Project. Second by Ingram.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

City Manager reported that the Booster Club has given tentative approval of a project to put a cover on the multi-purpose court in Old Orchard Park. Mr. John Shepherd representing the Booster Club was present to explain the type of cover and estimated the cost at $21,000. After presentation, Ingram moved bids be received for a cover on the multi-purpose court to be funded by the Diboll Booster Club. Second by Weeks.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

Mr. Ernie Musick representing Temple Associates was present to present trade bids received on the bathhouse in Old Orchard Park. He explained each part of the bid which included electrical, plumbing, framing and masonry work. The individual bids are: concrete, $6,666.25, C.C. Langford; plumbing, $5,250.00, American Plumbing; electrical, $3,300.00, and, framing, Shelby Kenney, $1.65 per foot, roofing, $8.00 a square plus materials, masonry, $1,000. for a total bid of $31,550. He stated this total price is several thousand dollars under the original bid. Smith moved the trade bids be accepted. Second by Ingram.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

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Mr. Holberg stated that a vacuum cleaner had not been specifically budgeted this year, but the present vacuum cleaner is not heavy enough to clean the municipal building thoroughly. He requested authorization to purchase a new vacuum cleaner at a cost of $469.00. After brief discussion, Ingram moved the City purchase a new Kirby vacuum cleaner as recommended. Second by Smith.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

City Manager stated that updates to several ordinances need to be made. They were read and passed seperately as follows:

Smith moved to adopt the ordinance updating the Building Code. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Smith moved to adopt the ordinance updating the Fire Code. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Smith moved to adopt the ordinance updating the Electrical Code. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Ingram moved to adopt the ordinance updating the Mechanical Code. Second by Smith.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Smith moved to adopt the ordinance updating the Gas Code. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

Smith moved to adopt the ordinance updating the Plumbing Code. Second by Ingram.

Voting Yes: Smith, Ingram and Weeks

Voting No: None

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There being no further business, meeting adjourned at 7:00 P.M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva L. Ard
CITY SECRETARY

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Minutes of a Special Meeting of the City Council in conjunction with the Diboll School Board, Tuesday, October 30, 1979 at 7:00 P.M. in the Board Room at Diboll High School.

Members Present:

C.H. Shepherd, Jr.,	Mayor
Charles Schmidt, Darwin "Bo" Smith, Dr. R.W. Ingram, Sam Coleman,	Councilmen
Geneva S. Ard,	City Secretary

Members Absent:

Fred Weeks,	Councilman
Jeff Holberg,	City Manager

Also Present:

John Sloan,	City Attorney

The meeting was called to order by Board President, Milford Ruby.

He stated four names had been submitted to the Board to be considered as a representative for the City and School on the Central Appraisal Board. The names are Dick Albrecht, O'Hara Chandler, Richard Donovan and Ray Paulsey.

Mr. Shepherd stated that only one name, that of Richard Donovan had been submitted to the Council. After discussion among the Council and School Board, Charles Schmidt moved to appoint Richard Donovan to the Central Appraisal Board. Second by Sam Coleman.

Voting Yes: Schmidt, Smith, Ingram and Coleman

Voting No: None

Upon motion by Nancy Holubec and second by James Rhone, Richard Donovan was unanimously elected by the School Board.

Mayor Shepherd then explained that he feels additional Christmas decorations should be purchased to decorate the Municipal Buildings. He stated those being considered would cost about $815.00. After discussion, Schmidt moved the City purchase the Christmas decorations. Second by Ingram.

Voting Yes: Schmidt, Smith, Ingram and Coleman

Voting No: None

There being no further business, Council adjourned at 7:10 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, November 19, 1979 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.	Mayor
Charles Schmidt Dr. R. W. Ingram Darwin "Bo" Smith Fred Weeks, Sr.	Councilmen
Jeff Holberg, Geneva Ard,	City Manager City Secretary

Members Absent:

Sam Coleman,	Councilman

Also Present:

Joe Martin,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Smith moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each alderman in writing. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Ernie Musick, representing Temple Associates, presented trade bids received on the concession stand in the Old Orchard Park Project. They are as follows:

Plumbing - recommended bid be given to American Plumbing Company of Lufkin, provided the bid checks out to be accurate and the company to be reputable. Bid was $2,500.

Electrical - recommended this item be tabled at this time.

Concrete - recommended bid be awarded to C.C. Langford and Son, the low bidder in the amount of $2,066.90.

Framing - Bids were C.C. Langford and Son, $2,106.00, Harold Cooper, $2,097.00 and Shelby Kenney $1.65 per square foot, which figures $1,963.92. Council asked that a lump sum bid be given by Shelby Kenney and accepted the architect's recommendation to accept it.

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Painting - John Lee Slaughter, $1,531.25, Raymond Daniel, $2,500.00. Recommended accepting John Lee Slaughter's bid.

Roofing - Only one bid received, $8.00 per square.

After Council discussion on each bid, Smith moved to accept all bids recommended by the Architect and secure additional bids on the electrical and roofing before they are approved. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Bids received on the roof for the multi-purpose court are as follows:

Easley, Inc.	$27,402.64
Swor Construction	$27,638.00

Smith moved the bid be awarded to Easley, Inc. in the amount of $27,402.64 Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks.

Voting No: None

Bids received on the garbage truck chassis are as follows:

Greater Lufkin Ford	$35,123.00
White	$37,798.00

Smith moved the bid be awarded to Greater Lufkin Ford in the amount of $35,123.00. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

One bid was received on the packer for the garbage truck, Pak-Mor Mfg., in the amount of $13,900.00. Smith moved the bid be awarded to Pak-Mor for this amount. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Bids on the garbage bag supply are as follows:

Bemis Company	$.06091	each
Arrow	.0678	each
Century Papers	69.20	thousand
Sun Belt Plastics	62.30	thousand
Adams Industries	68.23	thousand

After discussion, Smith moved to accept the low bid from Bemis Company in the amount of $60.91 per thousand. Second by Schmidt.

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Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager stated that the Booster Club is participating with the City in moving the Temple-Eastex personnel office which has been donated to the City to the Old Orchard Park. The bids received on the moving of the building are as follows:

B & S Construction	$6,500.00
Richard McKenzie	$4,750.00

Mr. Holberg explained that Richard McKenzie's bid included deviations in that he would have to divide the building to move it, whereas B & S would not. After discussion, Ingram moved that the bid be awarded to B & S Construction. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting NO: None

Cost to the City on moving the personnel office to the Park will be approximately $3,850.00.

Bids on Police Patrol vehicles are as follows:

	Unit Price	Trade-in	Total
Angelina Chevrolet	$7,546.73	$ 500.00	$14,593.46
Morrow Buick-Pontiac	$7,329.08	$1000.00	$13,658.16
Ralph New Oldsmobile	$7,207.00	$ 900.00	$13,514.00

Alderman Weeks stated that at the last meeting he has made a motion to buy only one new car, not two. After considerable discussion, Ingram moved to purchase one new Buick in the amount of $7,329.08 and not to trade the old car. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Ingram then explained that the Police Department could use the oldest vehicle for a back-up unit and if another car has to be purchased, it will be brought before the Council at that time.

The bids on the additional radio equipment for the Police and Fire Departments are as follows:

	Fire Department	Police Department
Motorola	$3,682.00	$2,159.00
General Electric	$3,507.00	$2.091.00

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Mr. Holberg stated that the low bid from General Electric did not meet specifications and that the closest repair shop is in Nacogdoches which would result in higher maintenance costs. He recommended the bid be awarded to Motorola. After discussion, Schmidt moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Bids on the greens mower for the Golf Course are as follows:

Watson Distributors	$5,388.00
Goldthwaite's	$4,995.00

Mr. Holberg reported that while Watson is not the low bid, he feels it is the best bid based on service and the superior quality of the Jacobson mower over the Toro offered by Goldthwaite's. He recommended the bid be awarded to Watson Distributors with a net bid, includes trade, of $5,388.00. Ingram moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported that only one bid was received on the dirt work on the playfield at Old Orchard Park, $6,500. from Earl Chance. He stated that the Booster Club has allocated $6,000. for this work and recommended the Council accept this bid and the City contribute the additional $500. Smith moved to accept this recommendation. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Bids on the timber sale on the ten acre tract where the City will build maintenance facilities, are as follows:

Temple Eastex	$21,688.00
P.E. Shipp	$ 5,000.00
Louisiana-Pacific	$20,080.00

Smith moved the bid be awarded to Temple-Eastex in the amount of $21,688.00 Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

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City Manager presented a letter from the State Department of Highways and Public Transportation concerning traffic problems along U.S. 59 near the O'Kay Food Store. He explained the proposed improvements include construction of a right turn lane to Parker Lane from Northbound U.S. 59, modification of the crossover width, construction of two concrete islands in front of O'Kay Food Store. The Department will install the necessary "No Parking" signs along U.S. 59 Northbound and Southbound lanes. Mr. Holberg explained that the City's participation will be in constructing the two concrete islands that will cost around $1,500. After discussion, Smith moved the City construct the two concrete islands and adopt the ordinance necessary with these improvements. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager stated that the Criminal Justice Grant for upgrading the Police Department's camera equipment has been awarded. The City's share is $300. and is included in the budget. He recommended acceptance of the Grant. Ingram moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Manager requested Council to set a date to receive bids on remodeling of the Safety Center. This item was tabled from last meeting. The cost will be approximately $2,500. The bid will also include concrete parking in front of the Center. After considerable discussion, Smith moved that the Judge and Court Clerk be moved into the vacant office in City Hall to provide additional room. Second by Weeks.

Voting Yes: Smith and Weeks

Voting No: Schmidt and Ingram

Mayor Shepherd broke the tie with a no vote.

Schmidt then moved that December 12, 1979 at 10:00 A.M. be set to receive bids on the remodeling and parking at the Safety Center in two separate bids. Second by Ingram.

Voting Yes: Schmidt and Ingram

Voting No: Smith and Weeks

Mayor Shepherd broke the tie with a yes vote.

Smith moved to approve final payment on the twelve inch water main contract in the amount of $10,706.70. Second by Ingram.

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Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

The total contract on the twelve inch water main is $64,852.60

City Manager requested authorization to proceed with engineering and right of way acquisition for an eight inch water main loop from the ground storage tank on Harris Street across to Arrington Road. These improvements are included in the budget for this year. Smith moved this authorization be granted to the Manager. Second by Schmidt.

Voting Yes: Schmidt, Smith and Weeks

Voting No: None

Abstain: Ingram

Smith moved authorization be given to proceed with construction of a six inch water main on Lawrence Street from Borden to Eddins. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Smith moved that the awarding of Professional Liability Insurance be tabled at this time and that quotes be secured from the local agents in Diboll. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported that as requested by Council he has secured additional information regarding possible equipment for maintanance of ditches. He reported on the miles of ditches that have to be cleaned and the cost of leasing a grade-all. He stated there is a used machine available for $25,000. If the machine is in adequate condition, he would recommend that the Council authorize him to look at the equipment and advertise for bids for the purchase of it. He recommended that repairs be made to existing Street Department back-hoe. After discussion, Ingram moved to accept the Manager's recommendation and that the City Manager, Street Superintendent and Alderman Schmidt look at the used grade-all, and that the City proceed with repairing the back-hoe. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

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A policy regarding off-duty employment of Police personnel was presented for consideration. After discussion, Schmidt moved the policy be adopted with one change, that being that if an officer is called back to work, he be paid two hours call-out time, rather than one. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

The policy is made a part of the City's permanent Procedure Manual.

Ingram moved that January 16, 1980 at 10:00 A.M. be set as the date to receive bids on automobile and general liability insurance. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

City Manager reported that the second rotor in the sewer plant's oxidation ditch suffered shaft failure. He requested authorization to proceed with the best price on repair of the damage to the sewer plant. After brief discussion, Ingram moved the Manager be authorized to proceed with the repairs. Second by Smith.

Voting Yes: Ingram, Smith and Weeks

Voting No: None

Abstain: Schmidt

Smith moved that 10:00 A.M. December 12, 1979 be set as the date to receive bids on a pick-up for the Water and Sewer Department. Second by Schmidt.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

There being no further business, Council adjourned at 7:15 P. M.

C. H. Stephenson Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, December 17, 1979 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Fred Weeks, Sr., Darwin "Bo" Smith Dr. R.W. Ingram, Charles Schmidt	Councilmen
Jeff Holberg	City Manager
Geneva Ard	City Secretary

Members Absent:

Sam Coleman	Councilman

Also Present:

Norman Dugas, Jr.,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Mayor Shepherd stated that a late addition to the agenda would be considered first, discussing the City's cable television service.

James Simms appeared before the Council on behalf of the citizens who were present to complain about the reception being received on the television cable. Mr. Simms stated that the cable company was not following the guidelines set forth in the franchise and he felt the City Council should demand better service and the channels that were promised in the franchise. Mr. Simms suggested that a special meeting be called with the executives from the cable company and outline what is expected from the company and then present alternatives. City Manager explained what the cable company has told him to be the problems. Mayor Shepherd then assured the citizens that steps will be taken to have the cable service improved. After considerable discussion, Smith moved that a special meeting be called at the earliest possible time to meet with representatives from CATV Systems. Second by Ingram.

Voting Yes: Weeks, Smith, Ingram and Schmidt

Voting No: None

Smith moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Schmidt.

Voting Yes: Weeks, Smith, Ingram and Schmidt

Voting No: None

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City Manager reported that bids had been received and tabulated at 10:00 A.M., December 12, 1979 for the purchase of a backhoe for the Water and Sewer Department. The bidders and their bids are as follows:

Allen Machinery	$21,351.00
Pineywoods Tractor	23,446.00
E-Tex International	20,692.66
W. A. Dubose and Son	23,871.00

Mr. Holberg stated that the apparent low bidder is E-Tex International but does not meet the following specifications:

(1) Digging Depth
(2) Loader bucket
(3) Tires

Next lowest bidder, Pineywoods Tractor does not meet specifications for the digging depth.

Next lowest bidder, Allen Machinery does not meet the following specifications:

(1) Digging depth
(2) Loader bucket
(3) Tires

M. D. Scarborough, Director of Utilities, explained the reasons he felt the Ford from W.A. Dubose would be the best bid. After discussion, Schmidt moved to accept the bid from W. A. Dubose and Son in the amount of $23,871.00. Second by Ingram.

Voting Yes: Schmidt and Ingram

Voting No: Weeks and Smith

Mayor Shepherd broke the tie with a yes vote.

City Manager stated that no bids were received for the remodeling of the Public Safety Building. He stated that since costs will continue to rise that if the work is done, it should be now. He stated that three alternatives are available, cancel the project altogether, re-bid the project or receive trade bids from subcontractors. There was discussion regarding moving the Judge and Court Clerk back into City Hall to afford more space. Chief Wolf explained even this would not be a solution to the problem and emphasized the reasons for the remodeling. After considerable discussion, Weeks moved to delay the remodeling indefinitely. Second by Smith.

Voting Yes: Weeks and Smith

Voting No: Schmidt and Ingram

Mayor Shepherd broke the tie with a no vote.

Schmidt moved to re-advertise for bids for the remodeling of the Public Safety Building. Second by Ingram.

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Voting Yes: Schmidt and Ingram

Voting No: Weeks

Abstain: Smith

City Manager reported that bids were opened on December 12 for providing a concrete parking area in front of the Public Safety Building. The bidders and their bids are as follows:

Gary Wallace	$616.00
J. R. Shankle	748.00

Mr. Holberg recommended the bid be awarded to Gary Wallace. Chief Wolf then explained that this will provide two parking spaces so that cars will not have to be parked in front of the Fire Department doors. Ingram moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Schmidt and Ingram

Voting No: None

Abstain: Smith and Weeks

Bids received for one 3/4 ton pickup for the Water and Sewer Department are as follows:

Angelina Chevrolet	$6,494.18
Clifton Duke Chevrolet	6,590.00
Greater Lufkin Ford	6,481.00

City Manager explained that the specifications call for a stepside and that Ford has bid a fleetside. Mr. Holberg explained that it will still be more feasible to purchase the Ford fleetside and install a unit utility body. The utility body will cost approximately $1,738. the sidepacks on the stepside will cost about $1,647. total, but will not be as servicable should the vehicle be sold and the sidepacks removed. After considerable discussion, Ingram moved the bids be rejected and that the City re-advertise. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Ernie Musick, architect with Temple Associates, presented trade bids on certain park improvements. He recommended the lighting for the two baseball fields and tennis courts be awarded to Ellison Electric in the amount of $35,775. and that a change order be prepared for the lighting of the third field as a separate price. Ingram moved to accept the architect's recommendation. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

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Mr. Musick then presented the electrical bids for the concessions building.

Lowery Electric	$6,800.
Ellison Electric	5,000.

Smith moved to accept the low bid from Ellison Electric in the amount of $5,000. Second by Ingram.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Mr. Musick explained that he considered the bids on the spillway excessive and recommended they be rejected and re-advertised. The bids are as follows:

C. C. Langford & Son	$6,449.
Hopson Contracting	5,920.

Smith moved to accept the architect's recommendation. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks and Smith

Voting No: None

City Manager reported that he, Alderman Schmidt and Street Superintendent, Jim Hodges, had gone to Houston to look at a gradall excavator. He explained the machine is a 1967 model and is offered for $22,500. The cost of a new machine would be around $110,000. The machine could be leased for two or three months to determine how well it will run. The lease price is $3,850. per month of which $3,561.25 would be applicable to purchase. Weeks suggested that the machine be brought to Diboll and demonstrated before a decision is made. After considerable discussion, Schmidt moved the company be asked to bring the gradall to Diboll and Council be notified of its arrival. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks and Smith

Voting No: None

City Manager reported that the City has been notified of the approval of the EPA Step I Grant Application by the Environmental Protection Agency. Mr. Holberg recommended that the grant be accepted and authority be given for Griffith and Associates to proceed with Step I work. After discussion, Smith moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Schmidt, Ingram, Weeks and Smith

Voting No: None

Mr. Holberg stated that the new bank building being built on U.S. 59 is proposing to build its parking lot where the City has a six inch water main. This line runs from the intersection of Rutland and Durham south to Carter Drive. When

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the parking lot was cut to grade, it was discovered that the main would have only three inches of cover. That cannot be accepted and the parking lot cannot be raised because of drainage requirements.

Mr. Holberg stated that he would propose an eight inch main be constructed along Fram Road 1818 and U. S. 59 to allow the old line to be abandoned. The cost of the line will be $20,000 with the bank paying $3,000. for the main across their frontage. He stated the old line has from four to six breaks a year and the new line would greatly improve this, plus it would improve fire protection for the downtown area.

After discussion, Smith moved the new eight inch main be constructed. Second by Schmidt.

Voting Yes: Schmidt and Smith

Voting No: None

Abstain: Weeks and Ingram

City Manager reported that as requested by Council he has reviewed the cost of uniforms for each department. At the present time uniforms that are provided cost, on an average, $151.29 per person, exclusive of the Police Department which have considerably higher uniform requirements. He stated that he would recommend that if a policy is adopted to furnish a clothing allowance for office personnel, that it be on a monthly basis rather than a lump sum. After much discussion, Weeks moved that employees in the office be given $151.00 uniform allowance with the option to purchase their own clothes or be given a monthly allowance. Motion died for lack of second.

Smith moved that office personnel hold a meeting and decide whether uniforms are wanted and investigate the price of different types of uniforms. Second by Ingram.

Voting Yes: Schmidt, Smith, Weeks and Ingram

Voting No: None

City Manager stated that the Fire Department has requested that a bid date be set to accept bids on the 1952 Ford pumper. He stated the truck is of no use to the department since it did not pass the State test and is not credited to us. It would leave more room for other equipment in the Fire Station. After brief discussion, Ingram moved that the City receive bids on the sale of the 1952 Ford pumper. Second by Smith.

Voting Yes: Schmidt, Smith, Weeks and Ingram

Voting No: None

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There being no further business, Council adjourned and went into executive session to discuss personnel matters.

C A Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas January 3, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Fred Weeks, Sr., Darwin "Bo" Smith, Dr. R. W. Ingram, Charles Schmidt, Sam Coleman,	Councilmen

Members Absent:

None

Also Present:

Norman Dugas, Jr.,	City Attorney

Mayor Shepherd stated the meeting had been called to hear from representatives of CATV Systems regarding the many complaints about the cable service.

Smitty Murrin and Bill Gentry were present to explain and answer questions concerning the cable service. Mr. Murrin explained the areas where the equipment needs replacing and attempted to satisfy the citizens that he will bring the system up to par. The following citizens spoke before the Council describing different problems they are experiencing with the cable.

Morris Tate	717 Nelson
James Simms	400 Birdsong
Neal Pickett	809 S. Meadows
Gary Smith	711 Mulberry
Jerry Lackey	506 S. Temple
Mary Burnley	733 Nelson
R. D. Carnley	Highway 59 North
Jerry Gartman	606 Carter
Leo Coody	717 Booker
Alvin Fasske	1402 Ryan Chapel
M. D. Scarborough	608 Arrington
Arthur Powell	Hackberry Road
Bill Fulmer	512 Westchester
Jess Lewis	102 Frankens
Jim Dunlap	714 Booker

After considerable discussion, Smith moved the company improve the cable service within thirty days, as promised, or other alternatives will be taken. Second by Coleman.

Voting Yes: Weeks, Smith, Ingram, Schmidt and Coleman

Voting No: None

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A special session will be called for the first Monday in February for a progress report on the cable service.

City Manager reported that the City has received a request from Lewis Wilkerson for water service. His property is located adjacent to the east City Limits on Farm Road 1818. A water line is in existence that can serve this property and no other water is available. This is in line with City policy. After brief discussion, Smith moved to furnish water to this property. Second by Ingram.

Voting Yes: Weeks, Smith, Ingram, Coleman and Schmidt

Voting No: None

Mr. Ernie Musick with Temple Associates presented a itemized price quote for each portion of additional lighting at the sports fields in Old Orchard Park. Mr. Holberg stated the Park Board has met and approved A2 and B2 as outlined in the change order. After considerable discussion, Smith moved that the entire change order be approved in the amount of $24,792.00. Second by Coleman.

Voting Yes: Weeks, Smith, Ingram, Coleman and Schmidt.

Voting No: None

Bids received January 3, 1980 on installation of an eight inch water main are as follows:

McKinney and Moore	$25,753.00
Pit Construction Co.	28,726.90
Ray Davis	17,829.05
FWD Construction	12,575.00
Oscar Crawford Construction	16,396.55

M. D. Scarborough presented plans to the Council showing the layout of the line. After discussion, Smith moved to accept the low bid from FWD Construction. Second by Ingram.

Voting Yes: Weeks, Smith, Ingram, Coleman and Schmidt

Voting No: None

Mr. Scarborough further explained that the City will purchase the materials at the best price in order to save 10%.

Mr. Holberg reported that the gradall should be in Diboll on January 4 for a demonstration.

Alderman Weeks again emphasized that if the cable television service is not improved within the thirty days, the franchise should be cancelled.

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There being no further business, Council adjourned at 7:15 P.M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, January 21, 1980 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Charles Schmidt	
Sam Coleman	
Dr. R. W. Ingram	Councilmen
Darwin "Bo" Smith	
Fred Weeks, Sr.	
Jeff Holberg	City Manager
Geneva Ard	City Secretary

Members Absent:

None

Also Present:

Norman Dugas, Jr.	City Attorney
John Sloan	City Attorney

The meeting was opened with prayer by Mayor Shepherd.

Schmidt moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager presented additional information concerning the City's options if the Cable TV Company does not satisfactorily improve service by the special meeting that is scheduled for February 4. The first option is to file an informal complaint to the FCC, second option is to initiate forfeiture proceedings against the Cable Company through the FCC, or third option would be revocation of franchise. Mr. Holberg explained each option thoroughly.

Mr. Holberg further explained that he is expecting a proposal from the Cable Television Information Center in Washington, D.C. and the information received will be passed to the Council. This information will be outlining what work is needed, review of the system, development of a new franchise and asking for proposals on a new franchise.

Mr. Smith Murrin, representing the Cable TV Company was present to answer any questions. After discussion, Weeks moved no action be taken until after the special meeting of February 4, 1980. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

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City Manager reported that the City has received notice of a proposed rate increase by Texas Power and Light Company. Mr. Holberg recommended that the City join with other cities in interviewing in the rural rate case before the Public Utilities Commission. Texas Power and Light has indicated that they will bear the cost of attorneys and consultants on the rate case. He further recommended that the City adopt a resolution suspending the proposed rate for a period of 120 days, beginning February 8, 1980. After discussion, Smith moved to accept the Manager's recommendations. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Mr. Lynn Montes, representing Axley and Rode, Certified Public Accountants, appeared before the Council to present the audit report for the fiscal year ending September 30, 1979. After the presentation, City Manager recommended that if there were any questions, Mr. Montes could be at the next regular meeting. This would afford the Council time to review the report thoroughly. Council accepted this recommendation.

Mrs. Becky Chapman, Tax Assessor/Collector, appeared before the Council to ask Council to consider adopting 100% assessment ratio for the 1980 tax roll. Mrs. Chapman explained that as set out in Senate Bill 621, as of January 1, 1981, assessment ratio would be prohibited. The County and School Tax have already gone to 100% assessment. At the present time the City assessment ratio is 40% Mrs. Chapman further explained that this will not increase the taxes on property since the rate will be set according to the assessed value. She stated that by changing a year before mandated, the tax office will have time to work out any problems that may occur. After discussion, Schmidt moved the City adopt the 100% assessment ratio. Second by Coleman.

Voting Yes: Schmidt and Coleman

Voting No: Weeks

Abstain: Ingram and Smith

City Manager reported that bids were received on January 16, 1980 for a pick-up truck for the Water and Sewer Department. Bidders and their bids are as follows;

Greater Lufkin Ford	$6,481.00
Angelina Chevrolet	6,565.28
Gibbs Motor Company	6,556.23

After discussion, Smith moved to accept the low bid from Greater Lufkin Ford. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram and Smith

Voting No: Weeks

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Bids were received on January 16, 1980 for the remodeling on the Police Station. The bidders and their bids are as follows:

Fowler Construction Company	$3,575.00
Gary Jones	2,420.17
Floyd Kilgore	19.00 per hr. (40 Hrs.)

After discussion, Ingram moved we accept the bid from Gary Jones in the amount of $2,420.17. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram

Voting No: Smith

Abstain: Weeks

City Manager explained that bids were received on the sale of the 1952 Ford Fire Truck on January 16. The bidders and their bids are as follows:

Etoile	$801.00
Fuller Springs	650.00
Ellison Electric	503.50

City Manager recommended sale of the truck to Etoile, however he stated that Fire Chief Gary Jones would like to make a recommendation to the Council. Mr. Jones stated that Fuller Springs is in great need of a truck and that they are close enough to Diboll that they assist in fires within the jurisdiction that Diboll is now serving. He stated that if Fuller Springs had the truck they could answer calls that the City is now answering and save considerable money and wear on our equipment. He recommended that the truck be donated to the Fuller Springs Fire Department. After considerable discussion, Ingram moved to reject all bids submitted and donate the 1952 Ford to Fuller Springs. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager stated the only bids received on furnishing the City with automobile and general liability insurance was from Bartlett-Baggett and Shands in the amount of $16,941. He recommended the bid be awarded to them. Smith moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

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City Manager reported that the original contract for dirt work in the Old Orchard Park improvements was lump sum in the amount of $28,500. This was awarded to Earl Chance. He stated however that the City or the contractor had contemplated the increase in the going price of dirt work, he would recommend a change order to increase the contract $10,000. After explanation and discussion, Smith moved to accept the Manager's recommendation and increase the bid to Earl Chance to $38,500. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

An ordinance was introduced to amend the Electrical Code regarding commercial and industrial structures. The amendment is essential to the protection of the public because it requires that wiring in these structures be placed in conduit. After discussion, Smith moved the amendment be adopted. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Mayor Shepherd recommended that Richard Oates be appointed to the Planning and Zoning Commission for the unexpired term created by the resignation of Bill Oates. Smith moved the Mayor's recommendation be accepted. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram Smith and Weeks

Voting No: None

City Manager reported that the elevated storage tank is in need of repainting and recommended a bid date be set to receive bids. Smith moved that February 13, 1980 at 10:00 be set as the bid date. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

There being no further business, Council adjourned at 6:45 P.M. and met in executive session to discuss personnel matters.

C. H. Shepherd
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, February 18, 1980 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Charles Schmidt, Sam Coleman, Dr. R.W. Ingram, Darwin "Bo" Smith, Fred Weeks, Sr.,	Councilmen
Jeff Holberg	City Manager
Geneva Ard,	City Secretary

Members Absent:

None

Also Present:

Norman Dugas, Jr.,	City Attorney

Meeting was called to order by Mayor Shepherd who gave the invocation.

Schmidt moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Mr. Smith Murrin of CATV Systems was present to report on the progress of the improvements being made by the cable television company. He stated that since the last meeting forty-three service calls have been made to homes to adjust the set or make repairs to the cable. He further stated that within four weeks two technicians will be living in Diboll to service the system. The City will receive a copy of FCC report showing performance tests.

Mr. Holberg then explained that he feels it will be in the best interest of the City to ratain professional assistance to prepare a new cable television franchise. He stated that a new franchise is of absolute necessity and that City staff or attorneys cannot prepare a franchise that will adequately meet our needs in the future.

There was considerable input regarding the cable service, but all present agreed that reception has improved. After discussion, Smith moved that the City employ a professional firm to prepare a new franchise with cost not to exceed $4,000. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram and Smith

Voting No: None

Abstain: Weeks

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Alderman Ingram stated he would like to ask the cable television company to keep its performance at least to the level that it is now so that the City will not be placed in the position that it has been for the last several months of forcing the company to improve its service.

City Manager reported that as a result of some problems at the ground storage tank, that City staff decided to pull Water Well Number Two. Smith Pump Company was employed to pull the well and make the repairs that were necessary which included overhauling the pump at a total cost of just under $3,600.

Mr. Holberg stated that he would like to ask the Council to consider pulling Water Well Number Three so that the condition of the pump, column, tubing and shaft may be inspected and repairs made. The well has been in for approximately ten years and although this item is not budgeted, it would be in the best interest of the City to pull it at this time. After discussion, Schmidt moved that Water Well Number Three be pulled and necessary repairs made. Second by Coleman.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager reported that bids were received and opened on the proposed fire station on February 13, 1980. He stated that both the turn-key low bid and the sub-contract low bids for all items are above the budgeted amount of $40,000. He stated that there are several alternate methods of constructing Fire Station Number 2 and explained each. After considerable discussion and explanation, Smith moved to accept Alternate C in the amount of $38,813.00. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

The alternate methods of constructing Fire Station Number 2 are attached to and made a part of these minutes. Any additions or deletions will be made by change order and approved.

City Manager reported that he recommended 10:00 A.M. Wednesday, March 12, 1980 be set to receive bids on a used grade-all and a new steel wheel roller for the Street Department. Smith moved to accept the Manager's recommendation. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager requested Council authorize plans, specifications and receiving bids on Lawrence and Holubec Streets and North First and Pine Valley Road improvements. He explained the type of materials and the exact location of the improvements. After discussion, Schmidt moved that the Manager's request be granted. Second by Coleman.

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Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager reported that the new tape-logger is now in operation at the Public Safety Building. He stated that while it is not required by law, he felt a beeper signal should be placed on the tape logger equipment to let a caller know he is being recorded. He stated the beeper could either be leased or bought. After discussion, Smith moved that the City not purchase or lease a beeper. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

City Manager stated that he would recommend creation of a sergeant's position that is vacant now and that with two sergeants the Department will be provided full supervision. After discussion, Coleman moved that an additional sergeant's position be created. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Mr. Billy Fred Carrier appeared before the Council to request action regarding Southern Pacific blocking the crossing to his residence. Mr. Carrier stated that the crossing is blocked for several hours at times and is the only access to his home. He stated that after his last appearance before the Council, the situation had greatly improved but recently trains blocking the crossing have become frequent. After discussion, Council insturcted City Manager Holberg to write Southern Pacific a letter reminding them of the agreement made regarding crossings in Diboll.

City Manager stated that it is necessary each year for Council to adopt homestead exemptions for persons over 65 years of age. Since the tax assessment ratio is now 100%, it will be necessary to raise the exemption to $10,000. instead of $4,000. to keep in line with the change in assessment. Smith moved the adoption of the homestead exemption as presented. Second by Schmidt.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

Smith moved that April 5, 1980 be declared Municipal Election day as according to State Law. Second by Ingram.

Voting Yes: Schmidt, Coleman, Ingram, Smith and Weeks

Voting No: None

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There being no further business, Council adjourned at 6:45 P.M. and went into executive session to discuss real estate matters.

_____
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, March 17, 1980 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C.H. Shepherd, Jr.	Mayor
Sam Coleman Charles Schmidt Dr. R. W. Ingram Fred Weeks, Sr.	Councilmen
Jeff Holberg	City Manager
Geneva S. Ard	City Secretary

Members Absent:

Darwin "Bo" Smith	Councilman

Also Present:

John Sloan	City Attorney

The meeting was opened with prayer by Mayor Shepherd.

Coleman moved to dispense with the reading of the minutes and they be approved as previously submitted to each Alderman in writing. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

Fire Chief Gary Jones appeared before the Council to ask that a date be considered to recieve bids on a hydraulic rescue tool for the Fire Department. Mr. Jones furnished brochures to the Council which described the tool and the approximate cost of $6,000. After explanation and discussion, Schmidt moved that a date be set to receive bids on the rescue tool. Second by Coleman.

Voting Yes: Coleman, Schmidt and Ingram

Voting No: None

Abstain: Weeks

City Manager reported that bids were received on February 27, 1980 for the repainting of the 250,000 gallon elevated storage tank. The bidders and their bids are as follows:

Water Tank Service	$22,555.00
Lupton Painting	16,000.00
D Brothers	24,000.00
National Tank (F&F)	9,975.00
Pittsburg Tank & Tower	15,545.00
Midwest Tank	23,097.00
Service Enterprise	36,450.00

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City Manager recommended that low bid from F&F Tank Company in the amount of $9,975.00 be accepted and that an inspector be employed to assure strict compliance with the contract specifications. M.D. Scarborough, Director of Utilities, explained that an inspector would have the proper tools to inspect the tank and the services would not exceed $2,500. This will still be under the budgeted amount. After discussion, Schmidt moved to accept the low bid from F&F Tank Company in the amount of $9,975. and that an inspector from Lufkin be employed at a cost not to exceed $2,500. Second by Ingram.

Voting Yes: Coleman, Schmdit, Ingram and Weeks

Voting No: None

City Manager explained bids were received on March 12, 1980 for one steel wheel roller for the Street Department. The bidders and their bids are as follows:

	Specification A	Specification B
Plains Machinery	No Bid	$16,500.00
Cooper Machinery	$5,425.00	11,168.65
Hi-Way Equipment	9,269.00	No Bid

Mr. Holberg recommended the bid from Cooper be accepted in the amount of $11,168.65. Alderman Ingram then expressed concern regarding the rate of inflation and the need for the City to become conservative in its spending. He asked if the piece of equipment is really needed. Alderman Weeks also elaborated on the need to cut expenses. After discussion, Weeks moved that the bid be tabled for the present time. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

City Manager reported bids were received on March 12, 1980 for one used grade-all for the Street Department. The bidders and their bids are as follows:

Plains Machinery	$18,500.00
Surplus Discount	10,000.00
Hi-Way Equipment	16,000.00

Mr. Holberg recommended the bid be awarded to Surplus Discount Center in the amount of $10,000.00. After discussion, Weeks moved the purchase of a used grade-all be tabled at this time. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

Mr. Daryl Duren, representing Temple Associates, appeared before the Council to present information concerning the bid on the Park road. He stated that advertisement for bids was published and that he also contacted several contractors. One bid was received from Kenneth Koon Construction in the amount of $59,443.00. He reminded the Council that this is the same project that was bid and bids were rejected in July of 1979. Mr. Duren explained that he felt this is a good bid at this time based on quantities which included

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800 feet of paving with 32 parking spaces. After discussion, Schmidt moved that bid be awarded to Kenneth Koon Construction in the amount of $59,442.00. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

Mrs. Brenda Russell, Librarian at T.L.L. Temple Memorial Library presented to the Council a floor plan and description of the proposed expansion at the Library. Mrs. Russell explained that much of the remodeling will accomodate the handicapped as prescribed by new Federal Guidelines. She further explained the funding and asked that Council authorize the LIbrary Board to proceed with the remodeling. After the presentation, Weeks moved that the construction of an addition to the Library be approved. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting NO: None

City Manager reported that a drainage study is needed in the Woodland Addition adjacent to Ryan Chapel Road. He stated the last study was made in 1975 and did not include this particular area. He presented a map which showed the portion of the basin where drainage improvements are needed. The study would outline the general area, the runoff and alternative means of handling the runoff. The estimated cost of the study is approximately $2,000 to $2,500. After discussion, Ingram moved the drainage study be authorized. Second by Schmidt.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

Mr. Holberg reported that money is appropriated in this year's budget for Lynn Street rehabilitation and requested that preliminary engineering be authorized at this time. After explanation and discussion, Weeks moved the request be granted. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

City Manager requested that Council approve employment of a mechanic on a one year trial basis. He stated that with the rising cost of equipment repairs, he felt the City could save money on most repairs. Data will be compiled and brought back to the Council after a twelve month period. After discussion, Schmidt moved a full time mechanic be employed. Second by Ingram.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

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Mr. Fred Weeks, Sr. has verbally requested water service outside the City Limits to four houses on Charles Hunt Street. M. D. Scarborough, Director of Utilities, explained that there is no other water available to this property. After discussion, Coleman moved water service for four residences be approved. Second by Ingram.

Voting Yes: Coleman, Schmidt and Ingram

Voting No: None

Abstain: Weeks

City Manager reported that the City could take advantage of the bid price on 8" water line material by using a change order on the contract of the installation of a new water line on Highway 59. The savings will amount to approximately $1,700. if purchased at this time. After discussion, Ingram moved that the additional water line materials be purchased. Second by Coleman.

Voting Yes: Coleman, Schmidt, Ingram and Weeks

Voting No: None

There being no further business, Council adjourned at 6:30 P.M. and went into executive session to discuss personnel matters.

C. H. Shepherd Jr.
Mayor

Attest:

Geneva S. Ard
City Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, April 21, 1980 in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd,	Mayor
Charles Schmidt, Dr. R. W. Ingram, Darwin "Bo" Smith, Fred Weeks, Sr.	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Sam Coleman	Councilman

Also Present:

John Sloan,	City Attorney
James Simms,	Councilman Elect

The meeting was called to order by Mayor Shepherd who also gave the invocation.

Charles Schmidt moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Schmidt, Ingram, Smith and Weeks

Voting No: None

Mayor Shepherd then administered the oaths of office to the Councilmen elected on April 5, 1980. Elected for a two year term were Dr. R. W. Ingram, Fred Weeks, Sr. and James Simms.

Retiring Council member Charles Schmidt was presented with a gift of appreciation for six years service on the Council.

City Manager Holberg then presented plaques of appreciation to Dr. C. H. Cathcart, Diboll Volunteer Fire Department, Lufkin Fire Department and Ronnie Smith, Inspector, recognizing them for their participation in the rescue of an injured worker from the City's elevated water storage tank.

City Manager reported that he had received a letter from Mrs. Reba Broussard requesting water outside the City Limits near Sherwood Forest Addition. Mr. Holberg explained City policy regarding furnishing water to an individual within the jurisdiction of another water system. This property is located within the Prairie Grove service area as defined by the Public Utility Commission. Mr. Holberg stated that since Mrs. Broussard could be served by Prairie Grove, he would recommend the request be denied. After considerable discussion, Smith moved to grant the request for water outside the City Limits to Mrs. Broussard. Second by Weeks.

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Voting Yes: Ingram, Smith and Weeks

Voting No: Simms

Council discussed selecting a member to serve as Mayor Pro-Tem since the office had been filled by Alderman Schmidt. Smith moved that Dr. R. W. Ingram be elected Mayor Pro-Tem. Second by Weeks.

Voting Yes: Smith, Weeks and Simms

Voting No: None

Abstain: Ingram.

Mayor Shepherd introduced an ordinance to appoint A.F. Vaughn, Dennis Maynard and Felton Burt as the Board of Equalization for this tax year. Simms moved the ordinance be adopted. Second by Smith.

Voting Yes: Ingram, Smith, Weeks and Simms

Voting No: None

Mayor Shepherd recommended that Geraldine Pouland, Alan Miller, James Rhone be reappointed to the Housing Authority Board. Ingram moved to accept this recommendation. Second by Smith.

Voting Yes: Ingram, Smith Weeks and Simms

Voting No: None

City Manager reported that bids were received on April 16, 1980 for one Fire Rescue Tool. The bidders and their bids are as follows:

	Bid A	Bid B
Firefighters Equipment Company	6,321.40	7,375.98
Fire Control Southwest	4,410.00	5,340.00

Mr. Holberg explained the piece of equipment from each company and recommended the bid be awarded to Fire Control Southwest in the amount of $5,340.00 which is a complete tool with cutter that was a demo. Smith moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Ingram, Smith, Weeks and Simms

Voting No: None

City Manager stated that funds are budgeted this year to construct an eight inch loop from the ground storage tank to tie into the six inch line that runs off of 1818 through Shannan Forest. Mr. Holberg explained the different alternatives that can be taken at this time. He stated that Sabine Investment does not plan to develop this portion of Shannan Forest at this time because of the housing market. Mr. Holberg stated the

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water line project can be delayed, install the eight inch line just to the corner of Shannan Forest and wait until the developer brings in the new addition, or proceed with constructing the entire eight inch line and then in the future when Sabine develops the portion covering the eight inch line, bill them for the cost of construction for their share, at the going rate at the time of development. Mr. Holberg recommended the third alternative which would be to complete the line at this time and bill Sabine when the addition is developed.

Mr. Holberg further explained that the existing cast iron main on Rutland Street is having repeated breaks the line is in such condition that repairs are becoming difficult. To replace this line will cost approximately $22,000.00. The water main construction budget in the Revenue Sharing Fund has approximately $53,000. which will cover both projects. After discussion, Ingram moved the Manager's recommendation be accepted and both lines be constructed. Second by Simms.

Voting Yes: Ingram, Simms and Smith

Voting No: None

Abstain: Weeks

Bids were received and opened on April 16 for the purchase of additional 4400 feet of eight inch water pipe. The bidders and their bids are as follows:

Big State Utility Supply, Inc.	$22,748.00
Utility Supply Company	23,320.00
East Texas Service Corp.	23,011.12

Smith moved the bid from Big State Utility, Supply, Inc be accepted which is $5.17 per lineal foot. Second by Ingram.

Voting Yes: Ingram, Simms, Smith and Weeks

Voting No: None

Mr. Jim Dunn, representing Temple Associates, appeared before the Council to present a report on Ryan Chapel drainage study. After considerable discussion, Simms moved that the report be accepted and that further study be made below Structure A as shown on the map and see if it will have an effect on other parts of Diboll should Items A-6 through 8 be done as presented in the study. Second by Ingram.

Voting Yes: Ingram, Simms, Smith and Weeks

Voting No: None

Lynn Brown, representing Temple Associates, appeared before the Council to present a preliminary engineering report on improvements on Lynn Street. The report included sketches and cost estimates of an Alternate 1 and an Alternate 2 and general comments concerning the project. After the presentation, Ingram moved no action be taken until next regular meeting so Council could review the report. Second by Weeks.

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Voting Yes: Ingram, Simms, Smith and Weeks

Voting No: None

City Manager stated that a back-stop, ten feet high is needed at the baseball field in Old Orchard Park. This will cost approximately $2,580.00. Smith moved the City purchase a back-stop. Second by Ingram.

Voting Yes: Ingram, Simms, Smith and Weeks

Voting No: None

Council discussed the status of the improvements at Old Orchard Park but no official action was taken.

There being no further business, Council recessed at 7:20 and went into executive session to discuss personnel matters.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a Regular Meeting of the City Council of the City of Diboll, Texas, May 19, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Samuel Coleman, Dr. R. W. Ingram, James Simms,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Fred Weeks, Darwin "Bo" Smith,	Councilmen

The meeting was called to order by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Coleman, Ingram, Simms

Voting No: None

City Manager presented a proclamation honoring Mr. Kenneth Nelson who is retiring from Temple-Eastex and explained that Mr. Nelson is being honored on May 27. After brief discussion, Ingram moved the proclamation be adopted. Second by Simms.

Voting Yes: Coleman, Ingram, Simms

Voting No: None

Mr. Bob Brown representing Texas Power and Light Company appeared before the Council regarding the rate proposal by his company. Mr. Brown explained that the Public Utility Commission has approved a 10.1% increase and asked that the City adopt this. After discussion, Mr. Holberg explained that at this point the City has three alternatives. The City can agree with the Public Utility Commission, take no action whatever, or adopt the 43.7 million increase as recommended by the City's consultant. This amount is about one-half of what is approved by the PUC. Following the discussion, Ingram moved that the increase recommended by the City's consultant be adopted. Second by Coleman.

Voting Yes: Coleman, Ingram

Voting No: Simms

Mr. Holberg then explained that Texas Power and Light Company will appeal this decision to the Public Utility Commission..

May 19, 1980

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City Manager reported that bids were received and opened on May 14, 1980 for water line installation and materials for a water line replacement on Rutland Street. The Bidders and their bids are as follows:

WATER LINE MATERIALS

Johnson Lab and Supplies	$9,639.38
Southwest Meter	8,041.83
Utility Supply	8,121.71
Big State Utility	8,682.59
Central Utility Supply	9,827.26

INSTALLATION

Oscar Crawford Construction	10,254.00
Cude Construction	13,415.00

Mr. Holberg explained that the low bid from Southwest Meter was incomplete and recommended the bid be awarded to Utility Supply Company. He recommended the installation be awarded to Oscar Crawford Construction, the low bidder. Ingram moved to accept the Manager's recommendations. Second by Simms.

Voting Yes: Coleman, Ingram, Simms

Voting No: None

City Manager stated that as previously announced, the law firm of Burke, Leach and Sloan has found it necessary to terminate their services with the City. Mr. Holberg stated that the firm of Warner and Cassels has been suggested and that Richard Warner has expressed interest in serving as the City's legal counsel. After discussion, Ingram moved the firm of Warner and Cassels be employed by the City. Second by Simms.

Voting Yes: Coleman, Ingram, Simms

Voting No: None

Mr. Holberg reported that the City has received several requests to light all or a portion of U.S. Highway 59. Mr. Holberg explained the different types of lighting and the cost. This could be done over several years time. After consideration, Council felt this project should be delayed until the budget is discussed for the coming year.

Council discussed the reconstruction project proposed for Lynn Street. Alderman Simms stated that he feels $141,000 is a large sum for one street as other improvements are badly needed in this area. After considerable discussion, Mr. Holberg stated that he would recommend a special meeting be set for June 2, 1980 to look at the overall street program. Simms moved to accept the Manager's recommendation. Second by Ingram.

Voting Yes: Coleman, Ingram, Simms

Voting No: None

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City Manager requested that Axley and Rode, Certified Public Accountants, be employed to conduct the City's annual audit and the Revenue Sharing audit. Mr. Holberg also proposed to include the Library in the audit since it has not been audited on a regular basis. After discussion, Simms moved to employ Axley and Rode for the audit of the City. Second by Coleman.

Voting Yes: Coleman, Ingram and Simms

Voting No: None

There being no further business, Council adjourned at 6:00 P. M.

C. H. Shepherd Jr.
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a special meeting of the City Council of the City of Diboll, Texas June 2, 1980 at 5:15 P.M.

Members Present:

C. H. Shepherd,	Mayor
Dr. R. W. Ingram, James Simms, Fred Weeks Sr., Darwin "Bo" Smith, Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Becky Chapman,	Secretary

Also Present:

Richard Warner,	City Attorney

The meeting was called to order by Mayor Shepherd who also gave the invocatin.

City Manager reported that the City had received numerous complaints on the Cable TV service, and recommended the Council send official notice of the City's intent to terminate the franchise agreement if quality service to subscribers is not provided within 90 days. After a brief discussion among Councilmen and citizens, Simms moved to advise the Cable Company of the 90 day notice, and intent to terminate franchise. Second by Coleman.

Voting Yes: Ingram, Simms, Weeks, Smith and Coleman

Voting No: None

Prior to the end of the ninety days, a public meeting with cable representatives will be scheduled.

City Manager Holberg then presented a plaque to Phillip Leach and John Sloan with the firm of Burke, Leach and Sloan for their eighteen years as legal counsel to the City.

City Manager reported that bids were received on May 22, 1980 for street reconstruction and overlay of Lawrence and Holubec Streets, and Pine Valley and North First Streets. A copy of the bid tabulation is attached. Holberg also advised the Council of the Cooperative project with the Texas Department of Highways and Public Transportation for Parker Lane/U.S. 59 and Hines Street/ U.S. 59. Councilman Weeks moved to accept the bid from Simon Traylor and Sons, Inc. in the amount of $74,787.50

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for the reconstruction and overlay of Lawrence and Holubec Streets, and to approve the interlocal agreement with the Texas Department of Highways and Public Transportation on the Hines/U.S. 59 realignment. Weeks also moved to table the discussion of Lynn Street improvements till the next Council meeting. Second by Simms.

Voting Yes: Ingram, Simms, Weeks, Smith and Coleman

Voting No: None

City Manager stated that due to current economic conditions, the City would fall short of needed revenue to complete all of the street projects and recommended that the North First/Pine Valley Road reconstruction be postponed at this time. The street can be maintained in passable condition. Smith moved to accept this recommendation and to reject all bids for this reconstruction. Second by Coleman.

Voting Yes: Ingram, Simms, Weeks, Smith and Coleman

Voting No: None

Representatives of the Dixie League Baseball Association appeared to voice their concern on the City's new ballfield not meeting specifications needed for playoff fields under Dixie rules. Manager Holberg said that the field had been modified to include a longer outfield fence line and additional space behind home plate on one field.

Police Chief Dewey Wolf appeared before the Council to present a policy regarding the process for dealing with hot check writers. After a brief discussion Simms moved to accept the policy. Second by Coleman.

Voting Yes: Ingram, Weeks, Smith, Simms, and Coleman

Voting No: None

Art Harris, a truck driver from Houston, appeared before the Council to request that CB radios be placed in each police vehicle for emergency use. After a brief discussion, Council advised Mr. Harris they would take this under consideration, and would act on it at a future Council meeting.

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There being no further business, Council recessed at 6:30 P.M. and went into executive session to discuss personnel matters.

C. H. Shepherd Jr.
C. H. Shepherd, Jr., Mayor

Dacky Chapman
Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, June 16, 1980 at 5:15 P.M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Samuel Coleman, Fred Weeks, Sr., James Simms Darwin "Bo" Smith	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

Dr. R. W. Ingram,	Councilman

Also Present:

Richard Warner,	City Attorney

The meeting was opened by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes of the previous meetings and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Coleman, Weeks, Simms and Smith

Voting No: None

City Manager reported that Council had reviewed the entire proposed street improvement project at the last meeting and tabled discussion of Lynn Street until now. He stated that revenue has been below what was expected this year and money is not available to complete the entire Lynn Street project as proposed and recommended alternatives to the Council. A list of priorities were discussed. After discussion, Simms moved to accept the Manager's recommendation and attempt to do the first three items on the priority list if money is available. Second by Coleman.

Voting Yes: Coleman, Weeks, Simms and Smith

Voting No: None

The street improvements include Lynn Street; Neal Pickett to Robert Nash, Pine Street, Beech and S. First. This will include an overlay on Pine, and Beech and seal coat on Lynn and S. First.

City Manager stated that staff needed a clearer definition on the Council's intent to charge pro rata for development occuring along the line from fround storage to Shannan Forrest Addition. He stated the line crosses several parcels of land owned by individuals and the City is attempting to obtain an easement

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adjacent to the road. He explained the layout of the line. After considerable discussion, Simms moved that the developer in the future, work out a suitable pro-rata payment with the City. Second by Coleman.

Voting Yes: Simms and Coleman

Voting No: Smith

Abstain: Weeks

City Manager reported that a price has been secured on a citizen band radio for the Police Department as directed by the Council. The cost of a 40 channel CB base with antenna and installation is $265.28. Alderman Smith stated that he felt the units should be in the patrol cars rather than a dispatcher relaying the messages to the officers. After discussion, Coleman moved the CB base be purchased at a cost of $265.28. Second by Simms.

Voting Yes: Simms and Colenan

Voting No: Weeks and Smith

Mayor Shepherd broke the tie with a yes vote.

There being no further business, Council adjourned at 6:20 P.M.

C. H. Shepherd Jr.
Mayor

ATTEST:

Geneva S. Ard
City Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, July 21, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Dr. R. W. Ingram, Fred Weeks, Sr., James Simms,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Darwin "Bo" Smith, Samuel Coleman,	Councilmen

Also Present:

Richard Warner, Jimmy Cassels,	City Attorneys

Meeting was opened by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Weeks.

Voting Yes: Ingram, Weeks and Simms

Voting No: None

City Manager explained that the bulk of grant eligible items in Old Orchard Park are substantially complete. He asked Mr. Ernest Grossman with Temple Associates to present the architect's report. Mr. Grossman reported on the different improvements in the Park, time involved in the project and the way each contract has been handled. Mr. Daryl Duren, construction manager, for the project reviewed the budget and explained the City's portion of participation. After discussion, Council accepted the report as presented.

Mr. Jimmy Griffith, representing Evereitt Griffith and Associates, was present to give a report on EPA Step I Infiltration/Inflow Analysis. Mr. Griffith explained that the purpose of this analysis was to identify the presence, quantity, and type of Infiltration/Inflow conditions which exist in the Diboll Sewer System. He further explained that the EPA Grant consists of three steps, this being the first. The analysis substantiated the fact that the sewer system is receiving excessive infiltration. Mr. Griffith stated that if the City intends to proceed with EPA Step Grant, he needs authorization to submit a Grant Amendment Application to EPA and Texas Department of Water Resources at this time. After the amendment has been submitted, Griffith and Associates will continue toward the next phase of the project. After discussion, Simms moved that the City continue with the EPA Step Grant and authorize a grant amemdment to be submitted.

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Second by Ingram.

Voting Yes: Ingram, Weeks and Simms

Voting No: None

Mr. Mike Kazoom with Temple Associates, presented the engineer's report on the Ryan Chapel Road drainage improvements. Mr. Kazoom pointed out on a map the problems and explained possible solutions. He showed each area and suggested methods for improvement. The estimated cost of the drainage improvements is $45,000. After the presentation Weeks stated that due to uncertainty of City revenue and expense for the next year, he moved that the drainage program be tabled at this time. Second by Ingram.

Voting Yes: Ingram, Weeks and Simms

Voting No: None

City Manager reported on the water situation which had been almost critical due to the drought conditions. However, since it has rained, the storage tanks are regaining full capacity. Mr. Holberg explained the effects the drought has had on the water wells and gave an update on the Eason Lake Project.

Mayor Shepherd stated that he would like to appoint Kenneth Nelson and Richard Oates to the Planning and Zoning Board. He further recommended appointment of Kelsie Roach, Bennie Scott and Richard Donovan to the Building Hazards Board. Ingram moved to accept the Mayor's recommendations for both boards. Second by Simms.

Voting Yes: Ingram and Simms

Voting No: None

Abstain: Weeks

There being no further business, Council adjoured at 6:55 P. M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
City Secretary

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Minutes of a Special Meeting of the City Council of the City of Diboll, Texas, July 28, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Dr. R. W. Ingram, Darwin "Bo" Smith, James Simms, Fred Weeks, Sr., Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

None

Also Present:

Richard Warner,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

City Manager explained that the Planning and Zoning Commission had met on the 22nd and approved a zone change requested by Jim Ligon for Lots 11 and 13, Block 2, A. C. Hall Addition from R-1 to C-1. It is now referred to the Council for final decision. A Public Hearing was opened to hear any opposition. No one was present to oppose the zone change. Ingram moved to accept the recommendation of the Planning and Zoning Commission and adopt an amendment to the ordinance. Second by Coleman.

Voting Yes: Ingram, Smith, Simms, Weeks and Coleman

Voting No: None

Mr. Marcellus Jones, representing the Family Affair Club, appeared before the Council to request an extention of the hours of operation for that establishment. At the present time, under State Law, the hours for a private club are Monday through Friday from 7 A.M until 12 midnight, Saturday from 7 A.M. until 1:00 A.M., Sunday from 12 noon to 12 midnight. The change will allow closing time to change to 2:00 A. M. every night. These hours, if changed, will apply to every establishment in the City. After explanation and discussion, Ingram moved the request be granted and the City adopt an ordinance extending the hours and that it comply with the Liquor Control Board. Second by Coleman.

Voting Yes: Ingram, Smith, Simms, Weeks and Coleman

Voting No: None

There being no further business, Council adjourned at 5:35 P. M.

MAYOR

Geneva S. Ard

CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, August 25, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
Dr. R. W. Ingram, Fred Weeks, Sr., Samuel Coleman, Darwin "Bo" Smith	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

James P. Simms,	Councilman

Also Present:

Richard Warner,	City Attorney

The meeting was opened by Mayor Shepherd who gave the invocation.

Smith moved to dispense with the reading of the minutes of the previous meetings and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Ingram, Weeks, Coleman and Smith

Voting No: None

City Manager introduced a resolution regarding DETCOG Application for HUD Section VIII Moderate Rehabilitation Program. He explained this would support a program to make loans to property owners who have low income rental property so that improvements could be made. Council discussed various pros and cons of a rehabilitation program. After discussion, Coleman moved the resolution be adopted. Motion died for lack of a second.

Mr. Holberg stated that bids have been received for the construction of additions to the library with funds donated to the Library Board for this purpose. The low bid is from L. Richardson and Son in the amount of $151,624.00. After discussion, Weeks moved the bid for the library improvements be awarded to L. Richardson and Son. Second by Ingram.

Voting Yes: Ingram, Weeks, Coleman and Smith

Voting No: None

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Mayor Shepherd reported that the Library Board has recommended the appointment of Mrs. Lottie Temple and Mrs. Beth Denman. Ingram moved to accept this recommendation and these be appointed to the Library Board. Second by Smith.

Voting Yes: Ingram, Weeks, Coleman and Smith

Voting No: None

City Manager introduced a resolution regarding an update of Traffic Control signs in the City and recommended its adoption. He explained that this engineering study will be funded entirely by the State Department of Transportation. After brief discussion, Smith moved the resolution be adopted. Second by Ingram.

Voting Yes: Ingram, Weeks, Coleman and Smith

Voting No: None

The Council then went into a workshop on the 1980-81 budget.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas September 15, 1980 at 5:15 P. M. in the meeting room at City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
James P. Simms, Dr. R. W. Ingram, Darwin "Bo" Smith, Fred Weeks, Sr.	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Samuel Coleman,	Councilman

Also Present:

Richard Warner,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes of the previous meetings and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

Mr. Ben Campbell representing CATV Systems appeared before the Council to report on the improvements that had been made in the cable television service since notice was given 90 days ago by the City that the franchise would be terminated if service was not improved satisfactorily. Bill Gentry and Bob Rogers were also present to answer questions. Mr. Campbell reported that complaints have dropped considerably as service has improved. A map of the system was also shown for Council review. Several citizens were present and offered both complaints and favorable comments. After discussion, City Manager gave alternatives for action at this time if Council chose to terminate the franchise. This included time to remove equipment, possibility of CATV Systems operating without a franchise until a new one is secured, and retaining Cable Television Information Center as a consultant to assist in preparation of the invitation for proposals, evaluation of proposals and construction of a new franchise. After presentation, Smith moved the City cancel the franchise with CATV Sytems. Second by Ingram.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

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City Manager recommended that Cable Television Information Center be retained as a consultant but after much discussion, no action was taken.

Weeks then moved that CATV Systems be given an option to operate without a franchise until such time when Council could work toward a definite time frame to proceed with the alternatives. Second by Smith.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

City Attorney Richard Warner advised that he will be meeting with the Attorney for CATV Systems if necessary.

City Manager reported bids were received on September 3, 1980 for replacing one pole, wrapping wire mesh woodpecker protection on all poles and replacing all burnt-out lights at the Pop Jordan Field. One bid was received from Temple Associates in the amount of $8,400.00. Simms moved this bid be awarded to Temple Associates. Second by Ingram.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

Bids were received on September 3 for one gangs mower for the Golf Course. Bidders and their bids were:

Goldthwaite's of Houston	$4,495.00
Watson Distribution	$3,758.00

Ingram moved to accept the low bid from Watson Distribution Company in the amount of $3,758.00. Second by Simms.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

City Manager explained that as a member of DETCOG, the City is entitled to one representative on the Executive Board. The representative must be an elected official of the City. Simms moved Mayor Shepherd by appointed to the DETCOG Board. Second by Ingram.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

Jim Griffith, with the firm of Everitt Griffith and Associates, engineer on the City's EPA project was present to bring the Council up to date and explain the next step of progress. Mr. Griffith explained what the evaluation study had included and the approximate cost to the City should the next step of the application be authorized. After discussion, Smith moved that Mr. Griffith be authorized to submit an application for the Sanitary Sewer Evaluation Study and Minor Rehabilitation portion of the project. Second by Simms.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

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City Manager stated that the only items left to be determined for the 1981 Budget are funding for RSVP and Nutrition Programs and Police vehicles.

Ingram moved that $1,750.00 be appropriated for the RSVP and Nutrition Programs. Second by Weeks.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

After considerable discussion concerning Police vehicles, Simms moved that funding be budgeted for two (2) cars at $15,000., but that only one (1) car be purchased unless it is needed and that it be brought back before the Council should the second new car be needed during the year. Second by Ingram.

Voting Yes: Simms, Ingram, Smith, and Weeks

Voting No: None

There being no further business, Council adjourned at 7:20 P. M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a Special Meeting of the City Council of the City of Diboll, Texas, September 25, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.	Mayor
Dr. R. W. Ingram, James P. Simm, Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Fred Weeks, Sr. Darwin "Bo" Smith,	Councilmen

The meeting was called to order by Mayor Shepherd who gave the invocation.

Mayor Shepherd then declared Public Hearing was open concerning the Budget for 1980-81. No one appeared either for or against the Budget.

Simms moved to adopt a resolution accepting the Tax Roll for the 1980 year. Second by Coleman.

Voting Yes: Ingram, Simms, Coleman

Voting No: None

Simms moved the City adopt an ordinance adopting the tax rate for 1980-81 Budget as $.30 per $100. valuation. Second by Coleman.

Voting Yes: Ingram, Simms, Coleman

Voting No: None

Simms moved to adopt the 1980-81 Budget and an ordinance be approved and adopted to reflect the following: General Fund - $983,829.00, Water and Sewer Department - $372,989.00, Sewer Plant - $43,388.00 and Revenue Sharing in the sum of $207,008.00. Second by Coleman.

Voting Yes: Ingram, Simms, Coleman

Voting No: None

There being no further business, Council adjourned at 5:45 P. M.

C. H. Shepherd Jr
MAYOR

ATTEST:

Geneva S Ard
City Secretary

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, October 20, 1980 at 5:15 P.M. in the meeting room at City Hall.

Members Present:

C. H. Shepherd, Jr.	Mayor
James Simms, Dr. R. W. Ingram, Darwin "Bo" Smith Fred Weeks, Sr.,	Councilmen
Jeff Holberg, Teresa Murray,	City Manager Secretary

Members Absent:

None

Also Present:

Richard Warner,	City Attorney

The meeting was called to order by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Coleman.

Voting Yes: Simms, Ingram, Smith, Weeks, & Coleman

Voting No: None

Smith moved that November 12, 1980 at 10:00 A.M. be set as the date to receive bids on Garbage Bags. Second By Simms.

Voting Yes: Smith, Simms, Ingram, Coleman & Weeks

Voting No: None

Simms moved that November 12, 1980 at 10:00 A.M. be set as the date to receive bids on a Police Car for the Police Department. Second by Ingram.

Voting Yes: Simms, Ingram, Smith, Weeks, & Coleman

Voting No: None

Scott Felton, Attorney representing the CATV System, appeared before the Council to report on the proposal that they are proposing to the City of Diboll on the system. He presented a sample copy of the proposed ordinance. Each section of the ordinance was briefly discussed by the attorney along with the channel selections and rates proposed. Mr. Felton attempted to cover areas in

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which the Council was concerned with most. He noted that communications needed to be opened up because they had a hard time identifying service complaints.

Simms moved to seek competitive bids on Cable T. V. Systems and to get proposals from a higher consultant on the cable t.v. service. Second by Coleman.

Voting Yes: Simms, Coleman & Ingram

Voting No: Weeks

Abstain: Smith

City Manager reported that the revisions of the Proposed Zoning Ordinance and Subdivision Ordinance had been completed and that the Council had been given a copy of each for their review.

After a brief discussion of the two, council agreed on a joint meeting to be set for November 3, 1980 for discussion of the Proposed Zoning Ordinance and Subdivision Ordinance.

Voting Yes: Simms, Smith, Weeks, Ingram, & Coleman

Voting No: None

Smith moved to accept Mayor Shepherds proposal on Joe Gage and Jim Ligon being appointed to the Board of Adjustments and Appeals. Second by Coleman.

Voting Yes: Smith, Coleman, Simms, Weeks, & Ingram

Voting No: None

City Manager reported that the Council needed to discuss efforts to obtain additional water supplies. He explained that the City has received word that the City of Lufkin would be willing to discuss the possibility of sale of water to us, in an alternative to the Eason Lake Project. The City Manager stated that the City of Lufkin needed to be addressed of the City's intent on the possibility and willingness to share in cost of preliminary engineering for both alternatives.

Simms moved to give the City Manager authority to address possibilities with the City of Lufkin. Second by Ingram.

Voting Yes: Simms, Smith, Ingram, Weeks, & Coleman

Voting No: None

Ingram moved to accept the new proposed standard fine guidelines presented to the Council and to up all fine at $18.00 to $20.00. Second by Simms.

Voting Yes: Ingram, Simms, Smith, Weeks & Coleman

Voting No: None

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There being no further business, Council adjourned at 6:35 P.M.

C. H. Shepherd Jr
MAYOR

Geneva S. Ard
CITY SECRETARY

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Minutes of a Special meeting of the City Council and the Planning and Zoning Commission of the City of Diboll, Texas, November 3, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
James P. Simms, Darwin "Bo" Smith, Fred Weeks, Sr., Dr. R. W. Ingram,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

Sam Coleman,	Councilman

Also Present:

Richard Warner,	City Attorney
J. T. Dunkin,	Consultant

Members of Planning and Zoning Commission:

Richard Oates
Henry Holubec
Ted Miller
Gary Hurley
Kenneth Nelson

The meeting was opened by Mayor Shepherd who gave the invocation.

City Manager Holberg explained this was a joint meeting between the Planning and Zoning Commission and the City Council to discuss the proposed Zoning Ordinance and Subdivision Ordinance. Mr. J. T. Dunkin, Consultant, was then called upon to review the new format and the proposed changes of the Zoning Ordinance.

There was much discussion regarding the changes affecting the residential construction zones. The present ordinance permits a residence in a lower zone such as commercial; the new ordinance will not. Councilman Smith stated that he has purchased property just off Highway 59 North which is zoned commercial at this time, but that he is planning to build a home for his mother there within the next two years. Under the proposed ordinance, he could not do this. After discussion, Ingram moved that single family dwellings be permitted in proposed B-1 and B-2 zones by special use permit and the change be made a part of the proposed ordinance. Second by Smith.

Voting Yes: Simms, Smith, Weeks and Ingram

Voting No: None

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City Manager Holberg then explained the time frame required for getting the notices prepared, property owners notified, and setting a date for the hearing.

The proposed subdivision ordinance was then discussed. City Manager explained the proposed changes. After discussion, Simms moved the City Attorney be instructed to prepare a draft amending the ordinance with the changes that were authorized. Second by Ingram.

Voting Yes: Simms, Smith, Ingram and Weeks

Voting No: None

City Manager gave an update of the Urban Growth report and also commended the Planning and Zoning Commission, Mr. Dunkin and M. D. Scarborough for their efforts on the amended zoning ordinance and subdivision ordinance as it has taken much time and work.

There being no further business, Council adjourned at 6:45 P. M.

_____
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, November 24, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

C. H. Shepherd, Jr.,	Mayor
James P. Simms, Dr. R. W. Ingram, Darwin "Bo" Smith, Fred Weeks, Sr.	Councilmen
Jeff Holberg,	City Manager
Geneva S. Ard,	City Secretary

Members Absent:

Sam Coleman,	Councilman

Also Present:

Richard Warner,	City Attorney
Harold Horne,	Television Information Center

The meeting was opened with prayer by Mayor Shepherd who gave the invocation.

Simms moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Smith.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

City Manager reported that a request had been received from CATV Systems, Inc. to appear before the Council to discuss cable franchise. Mr. Holberg explained that since Council had voted to receive competitive franchise proposals and to retain Cable Television Information Center to assist in preparing and evaluating proposals, that CATV Systems could not discuss its proposed franchise unless earlier action is rescinded. Ingram moved to reconsider the franchise proposed by CATV Systems, Inc. Second by Weeks.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

Mr. Scott Felton representing CATV Systems, Inc. gave the highlights of their proposed franchise as presented at the meeting in October. City Attorney then explained the alternatives that could be taken at this time. City Manager recommended that Council take franchise under advisement so that he and the consultant could review contents and then meet with Council to discuss their findings. Ingram moved that City Manager Holberg and Mr. Harold Horne, the City's consultant, review the franchise and report back to the Council. Second by Simms.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

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Mr. Harold Horne, Cable Television Information Center, consultant for the City then explained to the Council different points of the franchise that were not clear and also stated that he would like to review CATV Systems financial report. Mr. Horne will discuss with Mr. Holberg and City Attorney Richard Warner any parts of the franchise that need to be studied.

Moye D. Scarborough reported that since the City operates under the National Electric Code, each amendment to the code should be adopted by the City. The City has received the 1981 amendment and in order to keep current, this section of the ordinance should be amended. Simms moved that Section 6-4001 of the Code of the City of Diboll be amended to adopt this addition. Second by Ingram.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

City Manager presented two requests for water outside the City Limits. One was from Arthur Kilgore, adjacent to the Municipal Golf Course, and one from Missionary Baptist Church, adjacent to the east City Limits. Mr. Holberg stated that in view of the need for additional water supply, he would recommend these requests be denied. After considerable discussion, Weeks moved to approve the requests since both are near a City water line; however that any requests in the future be denied until further action is taken by the Council and each petitioner be sent a letter with regrets. Second by Ingram.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting Yes: None

City Manager reported that a request has been received from the Highway Department for preliminary budget information regarding a mass transportation system. This will not obligate the City to initiate a transportation system, but will help the State in providing funds should the system be feasible in Diboll. After discussion, Simms moved to adopt a resolution to authorize the City Manager to provide the budget information to the Highway Department. Second by Smith.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

City Manager reported that in order to determine the feasibility of purchasing water from the City of Lufkin it is necessary to meet with the City of Lufkin and select an engineer for the project. The City of Lufkin will bear 60% of the cost of the engineering report with the City of Diboll paying the remaining 40%. This report will cost between $10,000. and $17,000. After discussion, Smith moved to meet with City of Lufkin Commissioners and select an engineer. Second by Weeks.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

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City Manager reported that the Park and Recreation Board has selected Dewey Wolf as the Golf Course Manager but this action needs the approval of the City Council since it represents letter of contract. Simms moved the Council approve the action of the Park and Recreation Board. Second by Smith.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

City Manager reported that in addition to bids received for garbage bags on November 12, 1980 at 10:00 A. M., we received a bid from Adams Industry on November 13, which was mailed in Monroe, Louisiana on November 10, special delivery. The bid was left unopened in accordance with City policy. He stated the Council may by a vote consider waiving informalities and open the bid or return it unopened. Smith moved the bid from Adams Industry be opened and read. Second by Weeks.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

The bidders and bids for garbage bags are as follows:

Century Papers, Inc.	No Bid	
Sunbelt Plastics	$69.55 M	Twin Tuff $62.64 M
Bemis Company	60.26 M	
Arrow Industries	.073 Bag	
Adams Industry	72.69 M	

Based on the bids, City Manager recommended the bid be awarded to Bemis Company in the amount of $60.26 per thousand. Simms moved to accept the Manager's recommendation. Second by Smith.

Voting Yes: Simms, Ingram, Smith and Weeks

Voting No: None

The following bids were received on November 12, 1980 at 10:00 A. M. for the purchase of one Police Patrol car.

Wayne Williams Motors	$7,249.00 (includes trade, 2,700.)
Greater Lufkin Ford	7,694.41 (includes trade, 700.)

The bid from Williams does not include mounting the old spotlight but bidder can get a factory installed spotlight for an additional spotlight. Smith moved the bid be awarded to the low bidder, Wayne Williams Motors of Crockett. Second by Ingram.

Voting Yes: Simms, Ingram, Smith

Voting No: None

Abstain: Weeks

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There being no further business, Council adjourned at 6:40 P. M. and went into executive session regarding personnel matters.

Russell H. Williams
MAYOR

ATTEST:

Geneva S. Ard
CITY SECRETARY

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Minutes of a regular meeting of the City Council of the City of Diboll, Texas, December 22, 1980 at 5:15 P. M. in the meeting room at Diboll City Hall.

Members Present:

Dr. R. W. Ingram,	Mayor Pro-Tem
James P. Simms, Darwin "Bo" Smith, Samuel Coleman,	Councilmen
Jeff Holberg,	City Manager
Geneva Ard,	City Secretary

Members Absent:

C. H. Shepherd, Jr.,	Mayor
Fred Weeks,	Councilman

Also Present:

Richard Warner,	City Attorney

The meeting was opened in prayer by Alderman Coleman.

Smith moved to dispense with the reading of the minutes of the previous meeting and they be approved as previously submitted to each Alderman in writing. Second by Simms.

Voting Yes: Simms, Smith, Coleman

Voting No: None

City Manager introduced a resolution to consider calling a joint meeting of and public hearing with the Planning and Zoning Commission regarding the proposed Zoning Ordinance and Subdivision Ordinance. Mr. Holberg recommended Monday, January 19, 1981 be set for the joint meeting. After brief discussion, Smith moved to accept this recommendation. Second by Coleman.

Voting Yes: Simms, Smith and Coleman

Voting No: None

City Manager reported that Revenue Sharing Funds have been budgeted for a water main construction program. He asked M. D. Scarborough, Director of Utilities, to explain the proposed improvement program. Mr. Scarborough stated that a great majority of the work will be in the Town of Diboll Addition. This part of the City does not have adequate fire protection at this time. Other sections in the improvement program will be from the intersection of Hines and Hendrix to School and Thompson Streets, Office to Booker to the Day Care Center. He reported that an old six inch main under the Los Mimosa Apartments on Thompson street also needs to be replaced. These improvements will be approximately 4,500 feet of six inch line, 3,000 feet of two inch and 12,000 feet of 3/4 inch line. It will also add eight fire plugs.

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Mr. Scarborough estimated the total cost to be about $90,000. Budgeted amount is $76,000. After presentation and discussion, Coleman moved that the City proceed with the water main improvement program and advertise for bids. Second by Smith.

Voting Yes: Simms, Smith and Coleman

Voting No: None

City Manager reported that the Lynn Street project has not been started due to difficulty obtaining right-of-way easements. City Attorney explained the reasons some of the easements could not be obtained. There was a brief discussion of the proposed improvements but no action was taken.

There being no further business, Council adjourned and went into Executive Session to discuss legal matters at 5:35 P. M.

_____
MAYOR PRO-TEM

ATTEST:

_____
CITY SECRETARY

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Meeting of the Diboll City Council, December 30, 1980 at 6:00 P.M., Lufkin City Hall, Lufkin, Texas.

Members Present:

C. H. Shepherd Jr.,	Mayor
Dr. Russell W. Ingram,	Mayor Pro-Tem
Fred Weeks Sr., James Simms, Darwin "Bo" Smith,	Alderman

Also Present:

M. D. Scarborough	Utilities Director
Jeff Holberg	City Manager

Mayor Pitzer Garrison opened the joint meeting welcoming the Diboll City Council. Mayor Shepherd opened the meeting on behalf of the City of Diboll.

Mayor Garrison stated the purpose of the meeting was to discuss the possible arrangement between the City of Lufkin and the City of Diboll regarding water and to select an engineer to make a preliminary study regarding the water supply questions in general.

Four engineering firms had submitted proposals. The engineering firms being Everitt Griffith and Associates; Temple Associates; LAN and HDR. Each firm made brief comments regarding their proposal. Discussion followed regarding scope of work. The Diboll Council on a motion by James Simms, and seconded by Darwin "Bo" Smith voted to select an engineering firm to study the supply capability of the Carrizo formation in respect to current and probable consumption. This followed a similar motion by the Lufkin Council. Council then on paper indicated their preference of an engineering firm by ranking firms in order of preference. The same action was taken by the City of Lufkin. The City of Diboll's first choice was Temple Associates, second choice Everitt Griffith and Associates. Lufkin's first choice was Lockwood, Andrews and Newnam, their second choice Temple Associates. The Lufkin City Council then in the form of a formal motion voted to select Temple Associates to do the work. The Diboll City Council on a motion by James Simms and seconded by Fred Weeks voted unanimously to retain Temple Associates. Both Council's instructed their respective City Managers to meet with Temple Associates to finalize the scope of work and contractural arrangements and

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to report back to their respective City Councils.

Their being no further business, the meeting was adjourned.

C. H. Shepherd Jr.
Mayor C. H. Shepherd Jr.

ATTEST:

Geneva S. Ard
City Secretary, Geneva Ard